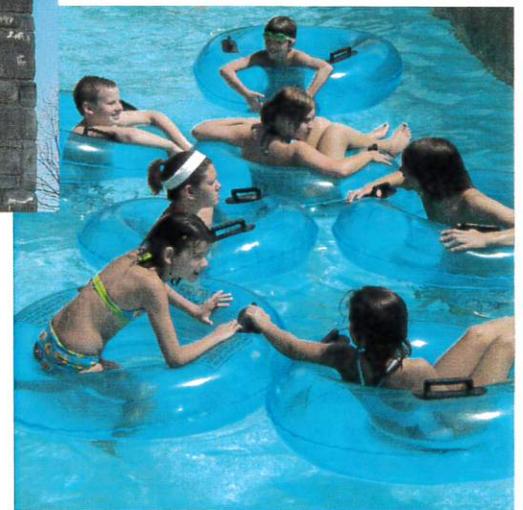
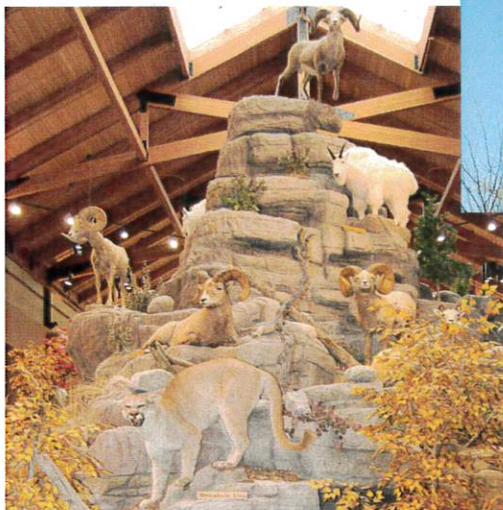
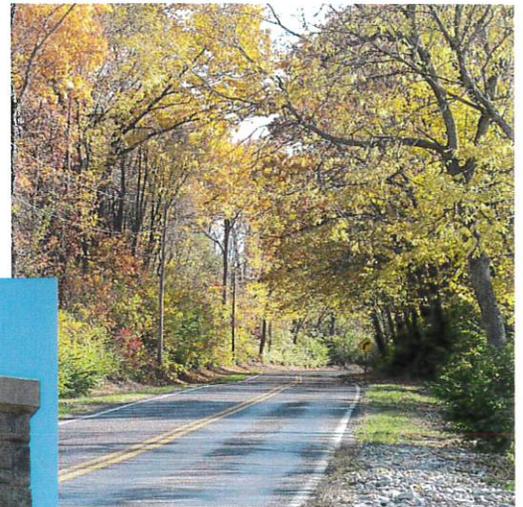
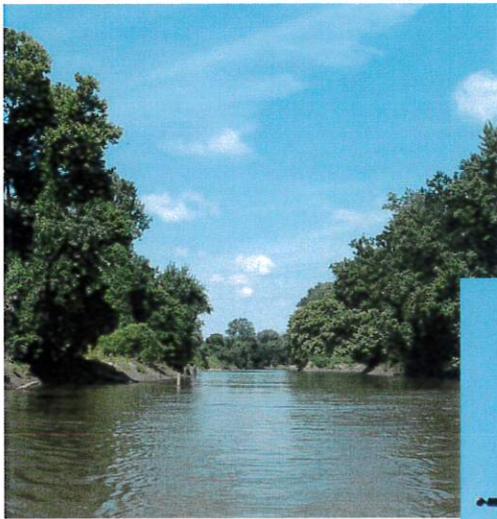


**much more
than you imagine**



City of Hazelwood, Missouri



Budget 2010-2011



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The City of Hazelwood

much more
than you imagine



July 20, 2010

Dear Mayor and Council,

I am pleased to present the 2011 Budget, as adopted on June 21, 2010, allocating resources to support Hazelwood's exceptional quality of life and business environment.

As you would expect in today's economy, the Budget is extremely conservative. However, unlike many cities in the news, I am gratified to have developed a plan to maintain our excellent service level and protect our financial position, *without* cutting active full time positions or pay.

We are fortunate that we made **difficult but prudent choices last year** during the 2010 Budget preparation. The recession had already begun, and though we could not predict the coming severity, we wisely chose a conservative course. Last year we crafted a trim but full service budget that still projected a \$222,000 revenue shortfall. Factoring that shortfall along with a 0.7% decline in the CPI, we did not apply a COLA adjustment to the Pay Plan although we did apply merit increases. Our goal was clear, stated in the budget message, "Job preservation is a primary consideration in this economic environment."

That conservative approach paid off as the recession gained momentum. By **City Charter** (Art. III. Section 4.6), I am responsible for administration of the adopted budget, and may control the rate or amount of expenditures when revenues are less than estimated (Art. V, Section 11.4).

As reported to the Mayor and Council last fall, I took steps to cut expenditures as it became apparent that General Fund revenue would fall short of the 2010 Budget by **\$1,000,000 at June 30, 2010**. In fact, General Fund sales and use tax, property tax, and building permits are projected at \$1.37 million less than budget, offset by a one-time payment of \$240,000 for prior AT&T cell phone tax, a one-time extra license payment of \$119,000, and overages in court fines and other licenses.

The management staff and I have produced a bare-essentials plan that reduced current year expenditures to a level \$1.2 million less than budget. I am very pleased with our stewardship. I will discuss details of the cuts and strategies later, but we expect to complete the year with only a \$24,196 cut to the General Fund reserve, which is a better net effect than the original 2010 Budget.

City Hall & Public Works
t: 314.839.3700
f: 314.839.0249
415 Elm Grove Lane

City Maintenance
t: 731.8701
f: 731.4240
115 Ford Lane

Fire Department
t: 731.3424
f: 731.1976
6800 Howdershell Road

Municipal Court
t: 839.2212
f: 838.5169
415 Elm Grove Lane

Parks & Recreation
t: 731.0980
f: 731.0989
1186 Teson Road

Police Department
t: 839.3700
f: 838.5169
415 Elm Grove Lane



Let me **set the stage for 2011 Budget preparation** with the following quotes that describe the current financial environment.

Suburban Journals, Tuesday, March 17, 2009 3:13 AM CDT :

Crestwood will defer spending and make staff cuts through attrition to save more than \$5.3 million over the next four budget years...

ST. LOUIS POST-DISPATCH, 03/21/2010:

Over the next few years, a wave of commercial real estate loan failures could threaten America's already-weakened financial system," said a February report from the Congressional Oversight Panel...

St. Louis Post-Dispatch, 11.10.2009 12:49 am

[Florissant] bills to implement the total \$29.8 million budget and the 3-percent [employee pay] reduction were introduced. Like most city governments, the recession has hit Florissant hard by reducing tax income. ... sales tax revenue was 10 percent under estimate.... budget predicts revenue would rise by 0.2 percent, but the city would do that by raising the city's utilities gross receipts taxes to 7 percent of utility bills from 5 percent... Officials also are balancing the budget by making cuts that trim around the edges of its amenities.

Suburban Journal, Tuesday, April 13, 2010 8:19 AM CDT

St. Charles County hunkered down to weather a budget crunch rather than raising taxes, County Executive Steve Ehlmann said in his "State of the County" address... Despite a 2009 revenue shortfall of more than \$1 million, Ehlmann said county government maintained important services by paring budgets, providing no raises for employees and elected officials, asking employees to take voluntary time off without pay, and eliminating some positions.

Associated Press 4.7.2010

"Federal Reserve Chairman Ben Bernanke...warned: 'We are far from being out of the woods. Many Americans are still grappling with unemployment or foreclosure or both.'"

AP Economics Writer, 3:56 PM CDT, April 14, 2010

*All of the Fed's 12 regions — except for St. Louis — said "economic activity increased somewhat." That was an improvement from the last Fed survey, released in early March, where nine regions reported modest economic advances... In the new survey, the St. Louis region said economic conditions had "softened." **That was a downgrade from the previous report when the region reported mixed economic conditions.***

STL Today, April 16, 2010

Salaries and much other spending by the Ferguson-Florissant School District will be frozen in 2010-11... The district earlier offered early retirement incentives to experienced staff, the second consecutive year of that effort... For returning staff, no layoffs are expected...



Our goal in preparing this budget was to maintain services and financial security while preserving full time jobs and pay, and the above news items underscore how remarkable, and how fragile, that accomplishment is.

Even after cutting General Fund costs to bare essentials, the 2011 Budget nets a **projected revenue shortfall of <\$394,201>**. This shortfall tests the limit of a tolerable revenue shortfall required to simply fund routine operating costs (that is, for something other than a one-time expenditure or emergency). This sizable deficit exists even after **cutting spending to essential items only, freezing all salaries after June 30, utilization of in-house labor for construction contracts charged to other funds, and abolishment of an unfilled position**. Nothing remains to be cut in operations but compensation, jobs, and services, and we still do not know how long severe unemployment and a poor economy will last.

Normally, I would not recommend such a reduction in reserve since:

- 1) The projected year-end reserve of 16% of revenue (\$3.8 million) is lower than that of most comparable cities.
- 2) Reducing the reserve can have a negative impact on our bond rating, ultimately costing taxpayers thousands in increased interest costs.
- 3) Reducing the reserve to cover routine operating expenses is generally ill advised.

However, conditions are not normal. I recommend we accept this cut to the reserve, giving the year for the economy to turn around. Again, we will be vigilant in monitoring revenues, and if revenues fall below their budget projections, we will take action to reduce our operating shortfall.

With an unemployment rate of 9.5% at June 2010, I do not expect a speedy economic turnaround; however, there is **some positive news**. Consumer spending has increased five months in a row; the job market has started recovering, and the Dow Jones Industrials have gained over 6% since March 6, 2009. On April 27, the Wall Street Journal reported that a closely watched Consumer Confidence Index rose to an 18 month high, considerably higher than expected, and Ford reported a huge turnaround to a profit in the first quarter, thanks to strong sales of new products around the world.

Because the economy is so unique and uncertain, stakeholders from the Federal Reserve Chairman to local city staff are unable to predict the financial future with a usual degree of reliability. However, due to our in-depth budget preparation this year, I *can* predict an appropriate and timely reaction to any significant variations from the budget next year. **I am confidently informed of available cuts in the event of revenue shortfalls, and I am ready to relax cuts in the event of steady revenue overages.**

Looking forward, we predict modest gains in revenue that could easily be exhausted simply by returning to typical spending. Also, in the 2012 Budget, a possible decline in census, would impact shared tax distribution at a rate of \$225,000 per 1000 population.



Also in 2012, some convoluted good news is that although we may lose property tax in 2012, we expect the corresponding decrease in fire district payments will offset the loss.

Budget summary

This budget allocates \$23.5 million for operations, which is \$1,039,013 less than the very conservative 2010 Budget. \$4.4 million is allocated for Economic Development, and \$3.4 million is planned in the Capital Improvements Fund. Compared to the 2010 Estimate, this represents a very modest 0.6% increase in operations, a 187% increase in economic development, and a 17% increase in capital improvements.

The **General Fund expenditures** (operations) exceed revenue by \$394,201, ending fiscal 2011 with an unreserved fund balance of \$3.8 million, or 16% (just less than two months) of revenue. As stated, I do recommend this use of the reserve fund balance this year. Surely allowing a year for an economic correction is worth avoiding the alternatives of reducing services, staffing, and/or pay.

Though we must reduce General Fund expenditures to a bare minimum, there is no corresponding imperative to trim spending in funds with restricted uses. **The Capital Improvements, Economic Development, and Debt Service funds bear a legally restricted use** that was represented to the voters and may not be used for general operations. Therefore, there would be no benefit to City operations if we cut back on Economic Development or Capital Improvement fund expenditures. Rather, there would only be a loss of service provided to the community.

However, we have heightened utilization of General Fund in-house labor to install and update capital improvements such as the parking lots, pavilions, community center updates, etc. The cost of this labor is appropriately charged back to the Capital Improvement and Economic Development funds.

The City expects to complete **Capital Improvement Fund** purchases and projects costing \$3.4 million in 2011. These projects are accomplished through leveraging lease/purchase financing and \$145,000 in Grant Funding.

The cost of these projects is \$13,971 less than projected revenue, increasing the fund balance to \$39,026 or 1% of revenue. Again, these funds can only provide maximum benefit when conscientiously allocated for projects in the community.

Similarly, the City intends to appropriate **Economic Development funds of \$4.4 million in the community**. This will leave a fund reserve balance of \$1.7 million, or 46% of revenue. I am proud to say we are utilizing \$1.596 million in federal grant funding to accomplish the projects.

Since its inception in 2001, we have reduced the **Sewer Lateral** assessment from \$28 per residential unit (buildings with 6 or fewer dwellings) to \$5 per unit. Unexpectedly, in 2010, sewer lateral repairs increased 53% from \$59,200 in 2009 to \$90,600 in 2010. These expenses were \$51,830 more than the fund revenue of \$38,770. We do not need to increase the rate for 2011 since we project a fund balance of \$600,000 in 2011, but we



must monitor the situation. As our community ages, we may start depleting the fund, and we can learn from existing cities that have exhausted their sewer lateral fund balance.

Detailed Budget Review

Revenue

Funds in the amount of \$23.1 million are projected in fiscal 2011 General Fund (operating) revenue. This projection is \$222,809, 1%, less than estimated for 2010, and \$615,061, 3%, less than the 2009 actual.

Primarily, the persistent decline in 2010 and 2011 is due to the general economy, evidenced in sales and use tax, property tax, and building permits. Compared to 2009 actuals, these three revenue sources reflect a decrease of \$1.34 million in 2010 and \$1.29 million in the 2011 Budget. These declines are offset by a one-time payment of \$240,000 for prior AT&T cell phone tax in 2010, a one-time extra license payment of \$119,000 (cyclical) in 2010, and increases in court fines, business licenses, and utility gross receipts tax on cell phones.

#1) **Sales and use tax**, the City's largest revenue source, is projected at \$10.2 million city-wide and \$6.7 million in the General Fund. The 2010 Estimate reflects a 7% decline in sales tax and a 24% decline in use tax. A decrease is projected to continue in fiscal 2011. In fact, 2011 sales tax is projected at 6% lower than 2009 actuals, and use tax is 21% lower.

The slight sales and use tax increase in the 2011 Budget (1.7% over 2010) reflects a 1% increase due to expected general improvement later in the year and an additional gas station/convenience store in the point of sale area of the City. Unfortunately, we do not anticipate a rapid recovery for sales tax revenue. As we learned with the stock market decline, every 10% decline requires an 11.11% increase just to break even.

Although **Cabelas** sales have increased in 2010, total **Mills** sales have declined by 6%.

We estimate that non-residents provide at least 85% of Hazelwood sales tax.

#2) **Property tax** is projected at a 1% decrease, in keeping with the assumption that assessed value may decline due to appeals, and rates will be held at the current maximum levy.

Hazelwood's **2009 billed assessed valuation** was \$590.2 million and ranked 12th in St. Louis County.

#3) **Business licenses and permit revenue** of \$2.9 million is projected. This \$130,000 decline from 2010 is due to a loss of a one-time double license payment of \$119,000 in 2010. Licenses are anticipated at approximately the same revenue as 2010 except for a continued increased investment in machinery and equipment in the service sector, presumably taking advantage of low interest rates. A \$90,000 permit for a new entertainment/tourism development is anticipated.



#4) **Fines and forfeitures** are estimated at \$144,800 greater than Budget in 2010. A 5% (\$135,000) increase is projected for 2011 due to the implementation of a new collection system for delinquent accounts.

#5) Although **Utility tax** is expected to increase by 2% due to increasing utility rates, a net decrease of \$125,000, 4%, is anticipated due to losing the one-time payment of prior AT&T cell phone taxes in 2010.

See more graphically displayed **revenue information** in the following Summary Pages.

Services and expenditures

The **operating budget of \$23.5 million** represents only a 0.6% increase (\$147,196) over the estimated 2010 cost. It is somewhat astonishing to note that \$87,000 of this increase is to replenish salt that was not purchased in 2010, and \$78,500 is in increased Fire District service fees.

Cost of Fire District Services

Total fire district tax charges in the 2011 Budget are \$4.58 million, up \$660,000 over taxes paid in 2009 due to rate increases. A 2% increase is estimated over 2010, anticipating additional debt service funding applied to the 2009 assessed valuation.

Since the 1995/96 annexation, fire district costs have increased at a much faster rate than City revenue. I am very pleased to state that communication and collaboration with the Robertson Fire Protection District is at a new level with plans to work together toward a mutually beneficial resolution.

Operations adjustments – making expenditures fit revenue

Following sustained discussion that was both broad and deep, the budget team and I developed a multi-various strategy to reduce General Fund expenditures to the anticipated shortfall to “only” \$394,201 while protecting service levels, and full time jobs and compensation. The strategy includes, but is not limited to the following factors.

- 1) Cut non-essential expenditures (over \$400,000) – major factors
 - a. Training and travel - \$129,000
 - b. Police-various - \$152,000
 - c. Fire-various - \$20,000
 - d. Mayor & Council – various - \$33,000
 - e. Drug tests, physicals - \$7,000
 - f. Employment ads - \$6,000
 - g. Seasonal chipping - \$12,000 - transferred to full time staff
 - h. Fire inspection software - \$10,000
 - i. Targeted insecticide and spraying - \$15,000
 - j. Management team building retreat - \$9,000
 - k. Employee Recognition Program - \$4,000
 - l. Leaf vacuum - \$22,000 - transferred to full time staff
 - m. Reduce PT Recreation hours-use full time staff as needed



- 2) Utilization of restricted funds as appropriate (Capital Improvements and Economic Development)
- 3) Utilize in-house labor to construct major improvements
 - a. Parking lots
 - b. Pavilion
 - c. Update gymnasium
- 4) Cut unfilled Stock Clerk position & benefits-\$45,000
- 5) Cut unfilled Police Clerk position & benefits-\$38,000
- 6) Wage freeze at 6/30/2010 pay rates for one year
 - a. No Step/merit - \$92,000
 - b. No COLA - \$136,000 per 1%

Because we **cannot** “**cut our way to success,**” we know that all these cuts cannot be sustained indefinitely, but if economic recovery gathers momentum, it is possible these measures can provide a way forward for one critical year. If revenues fall short of projections, more drastic strategies must be implemented. If revenues clearly trend to exceed budget, more generous strategies may be considered.

Employee compensation

Personnel expenses of \$15.2 million require 65% of General Fund revenue and fifty percent (50%) of total City resources. Again, preservation of jobs and compensation rates are the priority in this economic environment. With a \$394,201 revenue shortfall and an anticipated long recovery period, **a one-year wage freeze is required**. Although this is difficult, I cannot and do not recommend further reduction of the General Fund reserve.

Step/merit increases would cost \$47,000. Each percent of Cost of Living Adjustment would cost \$136,000, and depending upon how a pay plan implementation was structured, the implementation could add over \$400,000 in annual cost. There is **no funding for these three items in the 2011 Budget**, although management and council intends to review available funds at mid-year.

In these difficult times, the City is experiencing almost zero turnovers (less than .5% in 2010). If this changes, and we experience turnover, we will examine each position to determine if perhaps some restructuring of staffing could reduce overhead costs.

Personnel

2011 staffing totals 180 full time positions and a Full Time Equivalency of 35.19 part time positions for a total **Full Time Equivalency (FTE) of 215.19**. We have decreased the full time equivalency by 6 full time positions and 3.87 part time FTE.

The decrease in full time positions is due to the discontinuation of a 4-Police Officer program that was contingent on 100% Federal COPS funding that was ultimately denied, and discontinuance of the two unfilled positions of Police Records Clerk and Maintenance Stock Clerk.



Part time FTE reductions include .96 Code Enforcement Officers, 1.28 Seasonal chipping, leaf vacuum and mowing staff, 1.13 part time recreation staff, and .5 Receptionist in Economic Development.

Now that the Economic Development Fund has operated for two years, appropriate cost allocations for staff time were made to transfer the cost of time from the General Fund to the Economic Development Fund. These transfers of employee time include 20% City Manager, 50% Human Resource Assistant used for clerical support, and an additional 28% (to a total of 40%) Communications Coordinator.

Two departmental transfers were made in the interest of efficiency and effectiveness. That is, the City Planner was transferred from the City Manager's Department to Public Works Administration, and the Code Enforcement/Animal Control Officer was transferred from Public Works Administration to the Police Department.

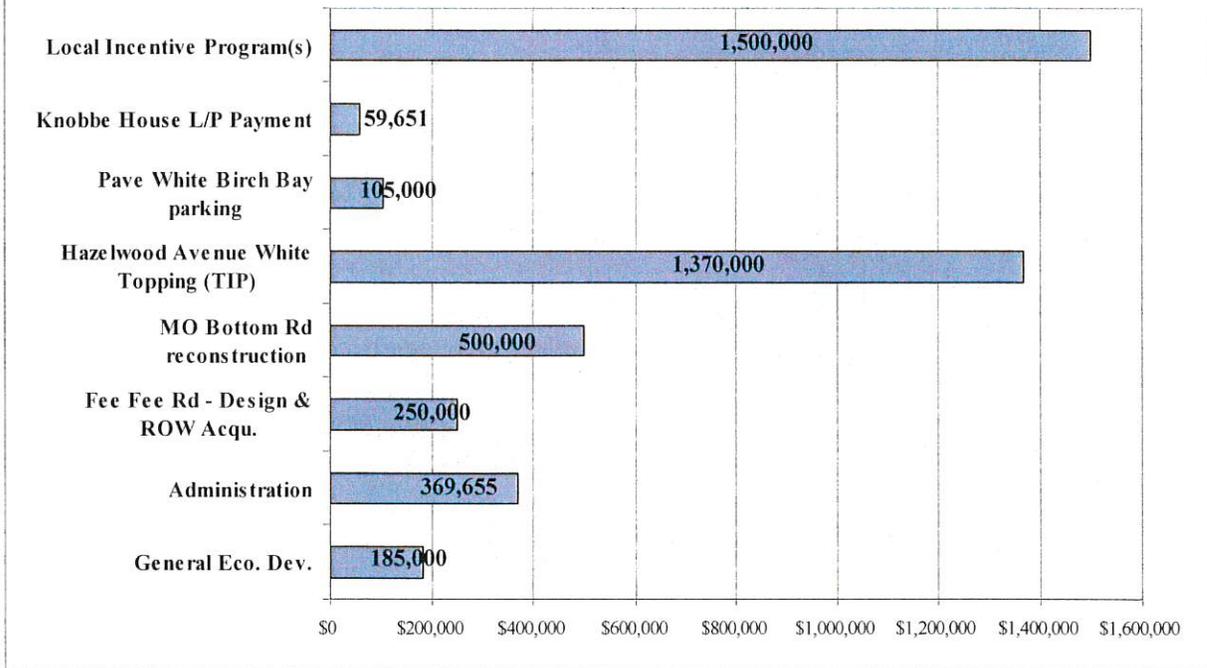
Economic Development program

Economic Development funds of \$4.4 million are appropriated for community improvements, leaving a fund reserve balance of \$1.7 million, or 46% of revenue. Again, this is accomplished by utilizing \$1.596 million in federal grant funding!

Because these funds are legally restricted for economic development use, there is no benefit to reducing spending. Knowing that, as corporate America has learned, we cannot "cut" our way to success, I am particularly pleased that 2011 is such a full-service year. Part of the emphasis is in the continued promotion of tourism, as in funding for the historic Knobbe House and paving of additional parking in the White Birch Bay lot. Major projects are itemized on the following graph.



2011 Economic Development Projects



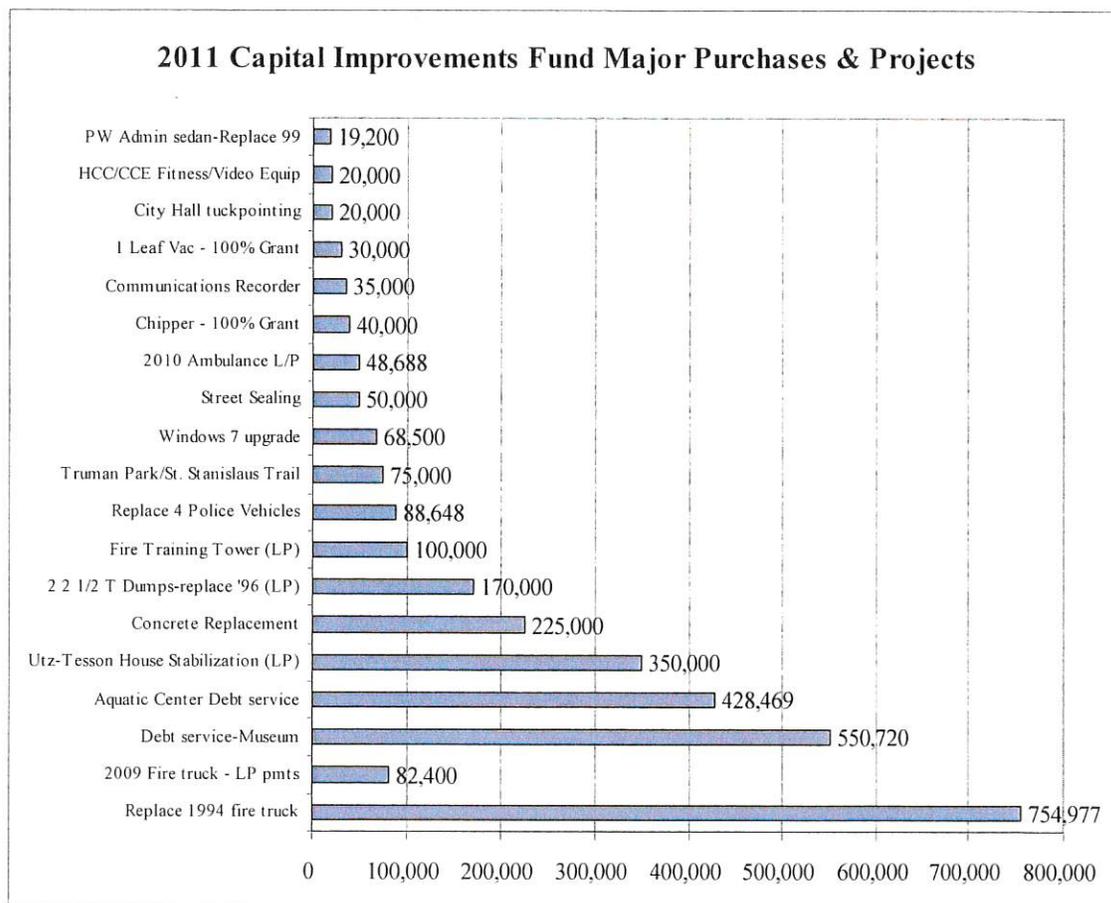


Capital Improvements

Like the Economic Development fund, the **Capital Improvement Fund** sales tax may only be spent for capital improvements. Again, cutting back on capital improvements would only deprive the community of much-needed improvements.

In 2011, purchases and projects in the amount of \$3.4 million are planned, utilizing \$1.2 million in lease/purchase financing and \$145,000 in Grant Funding. The expenses include \$43,340 to reimburse General Fund in-house labor.

The cost of these projects is \$13,971 less than projected revenue and increase the fund balance to \$39,026 or 1% of revenue. In other words, the full force of available Capital Improvement sales taxes is being invested in community services. Major purchases and projects are as follows.





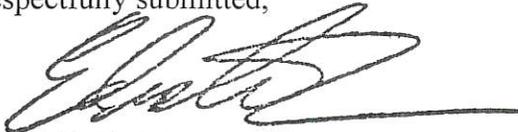
Conclusion

I am proud to present the 2011 Budget as a plan to continue provision of first class community services, which is somewhat remarkable in the current economic environment. Although a trickle of encouraging economic news is now making headlines, we must be vigilant in monitoring revenue in 2011 – ready to make changes as needed.

I always appreciate and admire the work of the budget team, but this year I want to extend special thanks. This was a challenge well met.

I look forward to implementing the 2011 Budget with you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edwin G. Carlstrom', written over a horizontal line.

Edwin G. Carlstrom
City Manager
EGC:DLB





CITY OF HAZELWOOD, MISSOURI

Community Profile

Date of incorporation as a Village	September 1949
Date of incorporation as a City	April, 1970
Form of government	Council/Manager
Number of full-time employees	181
Area in square miles	16.72
Miles of streets	158
Population	26,206
Number of households	10,954

Location: Hazelwood is located on the eastern border of the State of Missouri, in North St. Louis County, immediately north of the airport, at the intersection of Highways 270 and 170, and 370 and 270.

City of Hazelwood facilities and services:

Culture and recreation:

Community center	2
Parks	16
Park acreage	179
Swimming pools	1
Tennis courts	13
Athletic Complex	1

Police protection:

Number of stations	1
Number of commissioned police officers	70
Number of patrol units	33

Fire protection (in City limits prior to 1995 annexation):

Number of stations	2
Number of full-time fire personnel and officers	37
Number of fire hydrants	573

State law mandates that the City contract with Florissant Valley Fire Protection District and Robertson Fire Protection District to provide fire protection service in areas annexed in 1995.

Educational institutions:

Number of elementary schools	19
Number of elementary school instructors	729
Number of secondary schools	3
Number of secondary school instructors	521
Number of high schools	3
Number of high school instructors	Included in Secondary



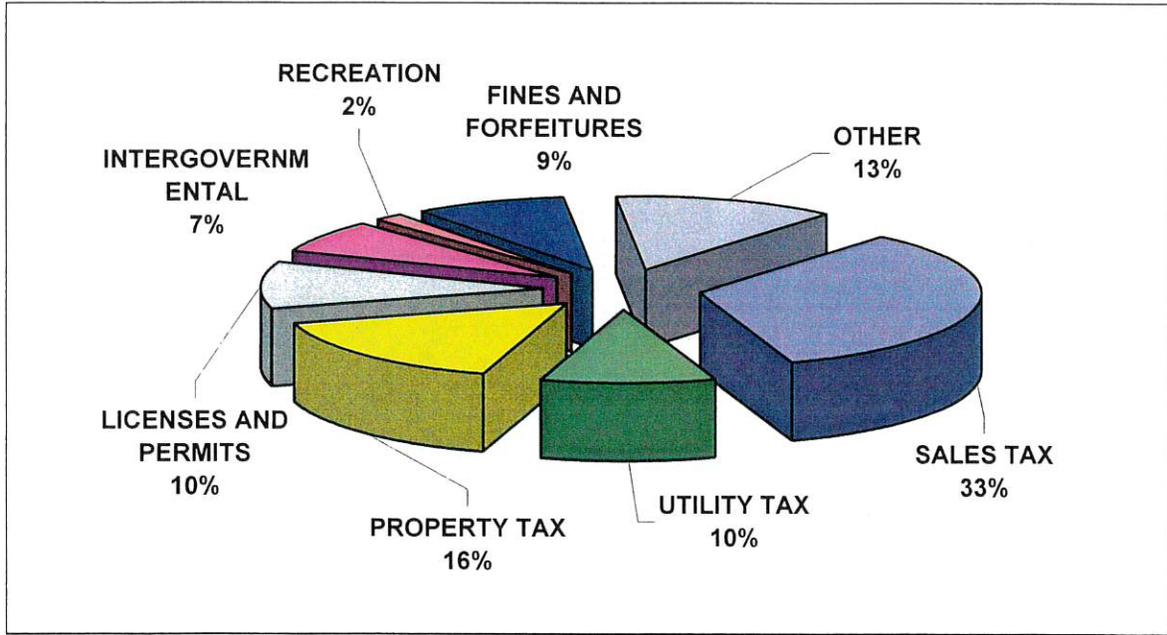
CITY OF HAZELWOOD, MISSOURI
PRINCIPAL EMPLOYERS

2009

Employer	Employees	Rank	Percent Of Total City Employment
The Boeing Company	5,610	1	23.98 %
Convergys Corp.	1,215	2	5.19
IBM Corporation	968	3	4.14
Mallinckrodt, Inc.	645	4	2.76
bioMerieux, Inc.	609	5	2.60
GKN Aerospace North America, Inc.	600	6	2.57
First Bank	369	7	1.58
Supervalu St. Louis Division	355	8	1.52
Home Decorators Collection	308	9	1.32
Aclara Power-Line Systems	291	10	1.24
	<u>10,970</u>		<u>46.90 %</u>



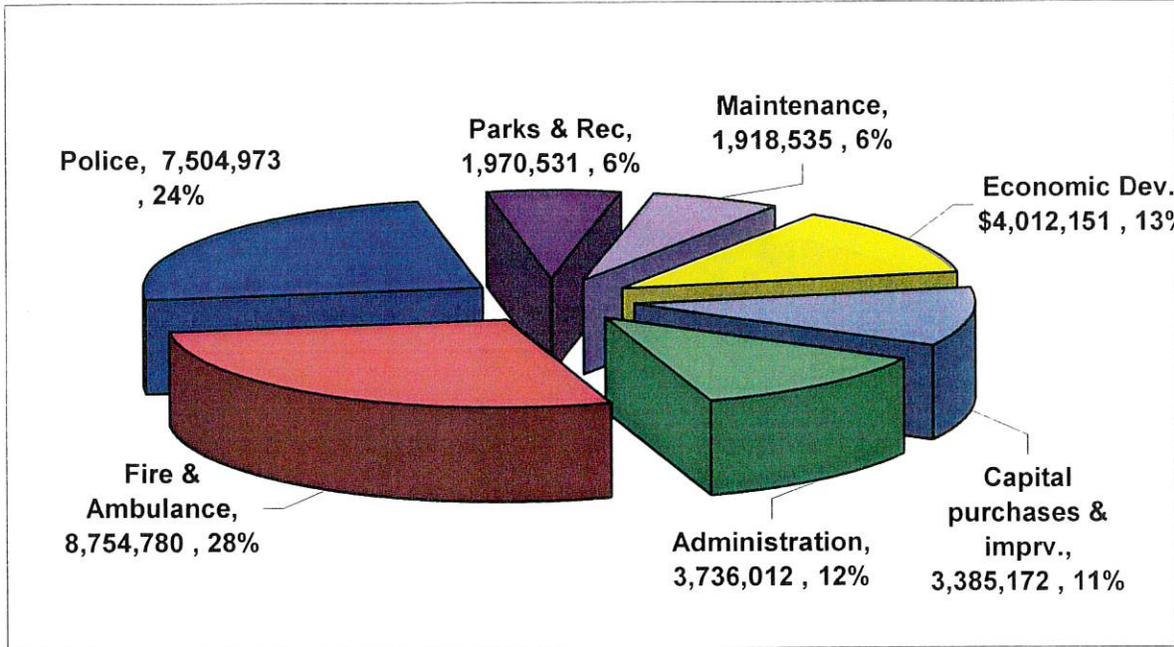
Revenue Sources



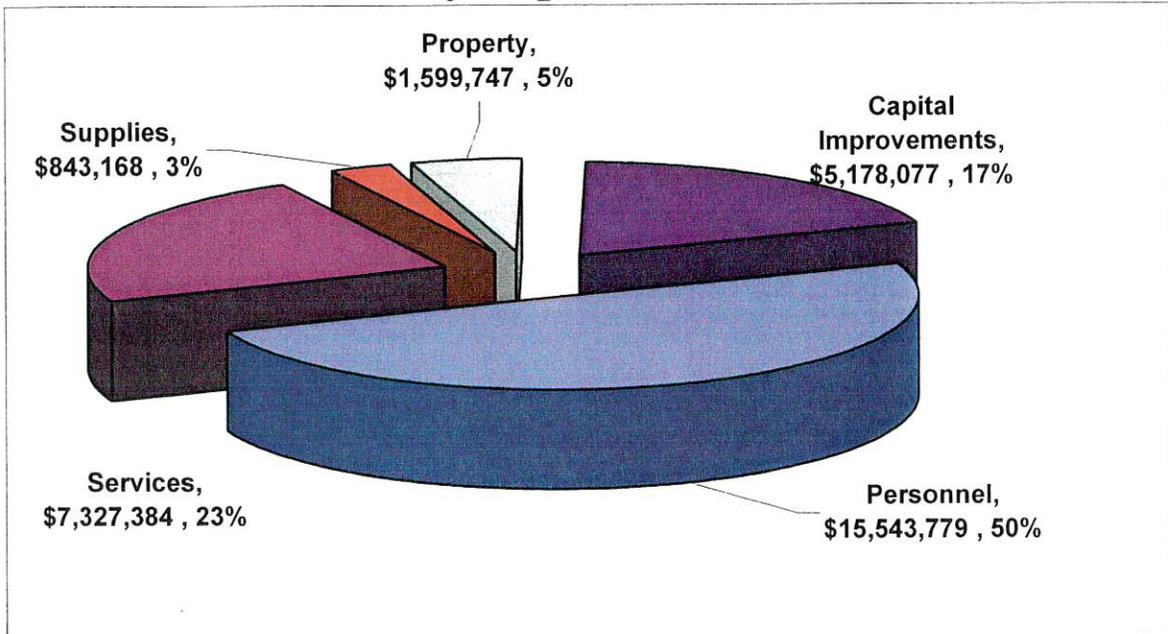
#1	Sales tax	10,144,000
#2	Property tax	4,729,000
#3	Licenses & permits	3,138,000
#4	Utility tax	2,966,000
#5	Fines & forfeitures	2,625,000
	Other	6,466,279
	Total	30,068,279



Total City Expenditures by Dept./Fund



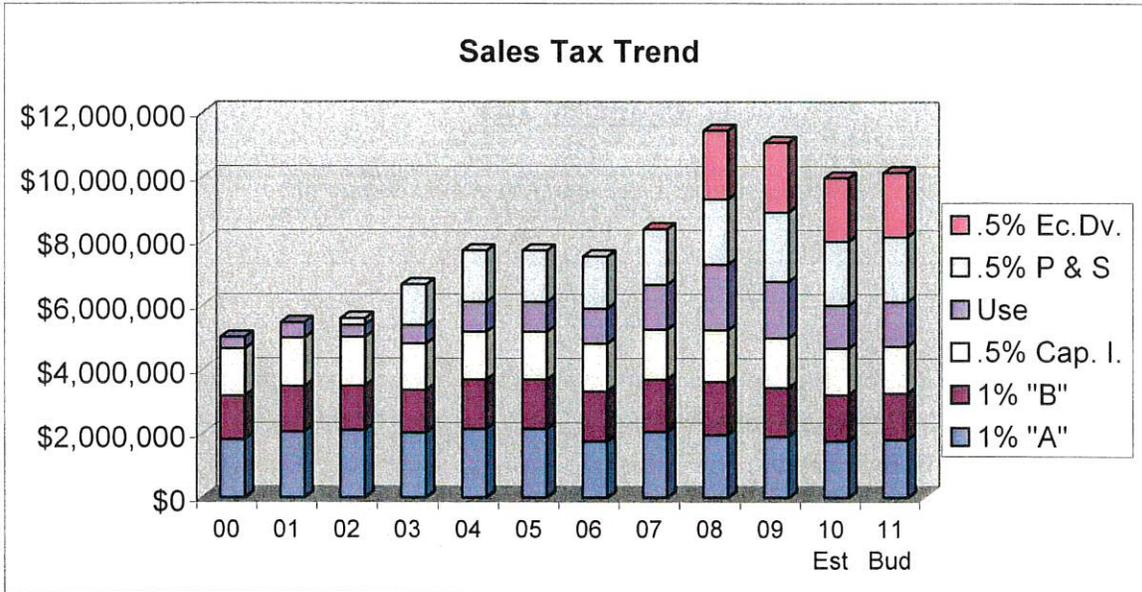
Total City Expenditures by Type



Primary Revenue Sources
Sales and Use Tax



Taxing Authority - RSMO 66.600 - 66.630, 94.890, 644.032, 144.757



	Year to Year Increase / (Decrease)					
	06	07	08	09	10 Est	11 Bud
1% "A"	-18.4%	17.0%	-4.7%	-2.6%	-7.1%	2.2%
1% "B"	1.9%	4.5%	1.6%	-7.9%	-6.0%	1.0%
.5% P & S	1.4%	6.7%	18.3%	5.6%	-8.2%	1.5%
Use	16.6%	29.0%	45.1%	-13.7%	-23.5%	3.3%
.5% Cap. I.	0.1%	4.6%	3.5%	-4.0%	-6.5%	1.0%
.5% Ec.Dv.	0.0%	0.0%	0.0%	1.6%	-8.1%	1.5%

General

Sales tax is the City's primary revenue source, providing 33 percent of total revenue. The City receives sales tax according to several distribution formulas, which diversifies and strengthens this important revenue source

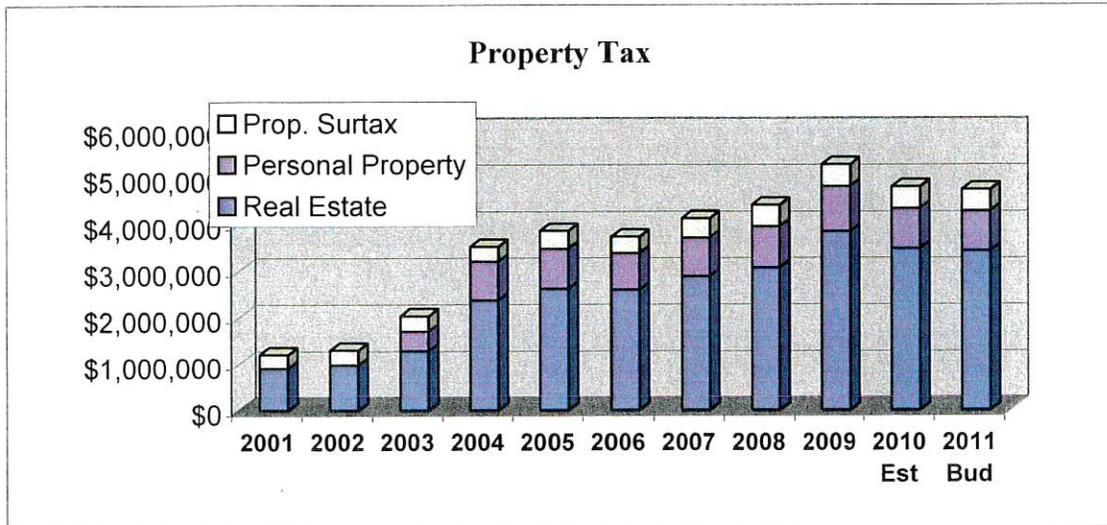
Firstly, a 1 percent local sales tax is collected from the vendors actually located within the city limits of the area known as the original city. This is a "point of sale" distribution, or an "A" area in St. Louis County. The local 1 percent tax for the annexed area, which is part of the "B" or "pool" area, is collected throughout unincorporated St. Louis County and participating pool cities, and is distributed according to population.

Additionally, Hazelwood receives a 1/2 percent Capital Improvement Tax, a 1/2 percent Parks and Stormwater sales tax, and a 1/2 percent Economic Development Tax, and 1 percent Use Tax. The Economic Development and Parks & Stormwater taxes are based on tax actually collected within the City limits. The Capital Improvement Tax collected within the City is added to a county-wide pool and is distributed according to population. Use Tax is charged to Hazelwood buyers ordering greater than \$2000 from outside the State (primarily businesses).



Primary Revenue Sources Property Tax

Taxing Authority - Missouri Constitution Article X, Section 11(b), RSMO chapter 137



General

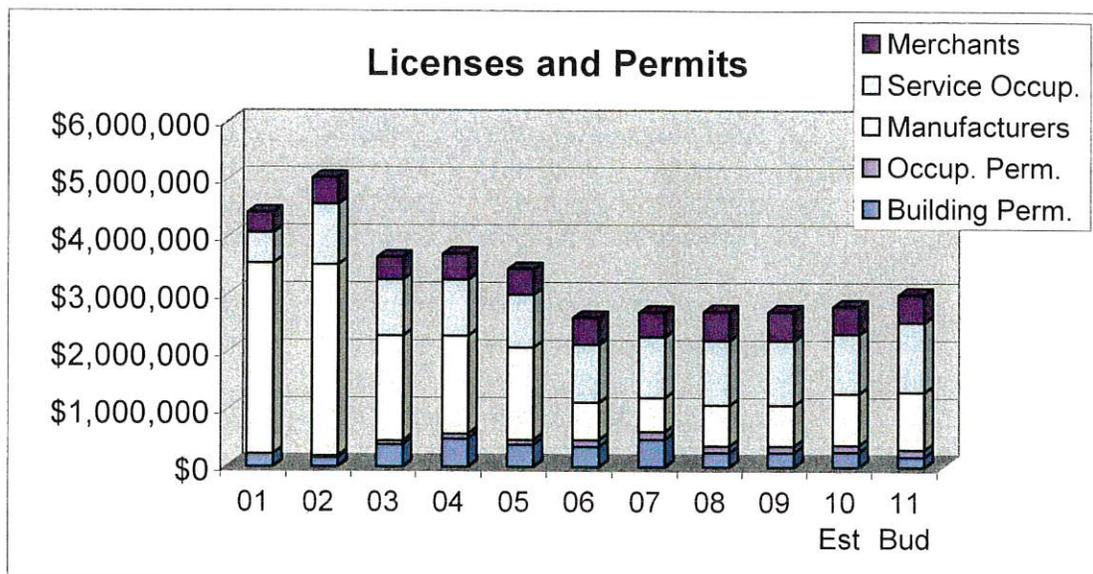
Billed 2009 Assessed Valuation was \$590.2 million, ranked 12th in St. Louis County



Primary Revenue Sources

Business Licenses

Taxing Authority - City of Hazelwood Code, Section 605.000



General

Service occupation increase due to business investment.

Decline in Building Permits.



REVENUE and EXPENDITURE SUMMARY
GENERAL, CAPITAL IMPROVEMENT, and ECONOMIC DEVELOPMENT FUNDS

	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 ESTIMATE	2011 BUDGET
<u>REVENUE</u>					
SALES TAX	\$8,361,557	\$11,445,167	\$11,068,047	\$9,974,000	\$10,144,000
UTILITY TAX	2,061,308	3,572,200	2,686,824	3,091,000	2,966,000
PROPERTY TAX	4,121,486	4,402,404	5,274,481	4,795,000	4,729,000
LICENSES AND PERMITS	2,964,607	2,970,960	2,995,578	3,268,100	3,138,100
INTERGOVERNMENTAL	1,979,368	1,869,909	2,045,122	2,168,900	2,142,900
RECREATION	325,065	313,150	560,978	448,000	498,500
FINES AND FORFEITURES	1,362,834	2,503,292	2,275,932	2,489,800	2,624,800
MISCELLANEOUS	1,466,593	1,188,808	1,101,419	1,216,873	3,824,979
OTHER FINANCING SOURCES	<u>23,015</u>	<u>5,597,809</u>	<u>10,636</u>	<u>260,120</u>	<u>76,840</u>
TOTAL REVENUE	\$22,665,833	\$33,863,699	\$28,019,019	\$27,711,793	\$30,145,119
Annual change in revenue	9%	49%	-17%	-18%	9%
<u>EXPENDITURES</u>					
<u>OPERATING COST</u>					
GENERAL FUND	\$20,369,256	\$21,557,995	\$23,069,456	\$23,367,981	\$23,515,177
ECONOMIC DEV. FUND	<u>0</u>	<u>223,548</u>	<u>252,247</u>	<u>365,684</u>	<u>369,655</u>
OPERATING COST	\$20,369,256	\$21,781,544	\$23,321,703	\$23,733,666	\$23,884,832
% of change	5%	7%	7%	9%	1%
<u>CAPITAL OUTLAY & IMPROVEMENTS</u>					
ECONOMIC DEVELOPMENT FUND	0	602,790	1,931,691	1,161,077	4,012,151
% of change			220%	93%	246%
CAPITAL IMPROVEMENT FUND	<u>2,286,069</u>	<u>7,861,962</u>	<u>2,885,781</u>	<u>2,884,970</u>	<u>3,385,172</u>
% of change	66%	244%	-63%	-63%	17%
TOTAL CAPITAL EXPENDITURES	\$2,286,069	\$8,464,751	\$4,817,475	\$4,046,048	\$7,397,326
% of change	66%	270%	-43%	-52%	83%
TOTAL EXPENDITURES	\$22,655,325	\$30,246,295	\$28,139,178	\$27,779,714	\$31,282,158
% of change	9%	34%	-7%	-8%	13%



General Fund Revenue Detail

REVENUE	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 ESTIMATE	2011 BUDGET
TAXES						
Real Estate	\$2,872,197	\$3,058,098	\$3,837,296	\$3,381,000	\$3,472,000	\$3,420,000
Personal Property	833,303	888,460	963,964	922,000	858,000	850,000
Prop. Surtax	415,986	455,846	473,221	419,000	465,000	459,000
1% Sales Tax A	2,034,285	1,939,279	1,888,113	2,030,000	1,755,000	1,793,000
1% Sales Tax B	1,645,145	1,670,794	1,538,013	1,643,000	1,446,000	1,461,000
Parks & Stormwater sale	1,730,325	2,048,676	2,163,712	2,291,000	1,986,000	2,015,000
Use Tax	1,403,684	2,041,330	1,762,287	1,935,000	1,348,000	1,392,000
Hotel/motel tax	231,671	240,992	226,632	239,000	201,600	201,600
Utility-Gross Rec.	2,061,308	3,572,200	2,686,824	2,836,000	3,091,000	2,966,000
INTERGOVERNMENTAL REVENUE						
Cigarette Tax	89,475	85,921	82,848	85,000	70,700	70,700
Gasoline Tax	762,689	754,164	725,951	723,000	722,200	722,200
Road & Bridge Refund	578,055	624,652	681,460	603,000	652,000	642,000
Vehicle Fee Increases	162,291	115,910	114,197	109,000	118,100	118,100
Misc. Intergovernmental	851	135,453	146,393	10,000	143,100	164,900
Grants	386,008	153,810	294,273	826,000	462,800	425,000
LICENSES AND PERMITS						
Building	469,756	245,533	219,870	257,000	176,800	168,800
Occupancy	138,497	118,375	120,898	124,000	124,000	124,000
Manufacturers	591,476	709,724	832,309	896,000	1,004,000	996,000
Service Occup.	1,053,837	1,121,703	1,059,997	1,034,000	1,213,000	1,105,000
Merchants	434,060	504,767	487,756	482,000	482,000	476,000
Liquor	17,921	13,613	13,612	15,000	14,000	14,000
Coin Device	4,090	4,488	3,960	4,500	4,100	4,100
Franchises	254,970	252,759	257,177	280,000	250,200	250,200
FINES AND FORFEITURES						
Court Fines	1,301,905	2,446,211	2,220,877	2,304,000	2,453,000	2,588,000
Fines-Training	37,234	39,858	27,021	21,000	26,800	26,800
Penalties	23,696	17,224	28,034	20,000	10,000	10,000
INVESTMENT INCC	151,765	86,312	52,943	60,000	26,700	26,700
RECREATION						
Swimming Pools	16,704	5,880	168,928	133,000	100,000	130,000
Rentals & admissions	90,872	88,043	82,854	81,000	84,000	84,000
Classes	105,706	109,551	134,438	107,500	115,000	128,000
Disc Golf & Skate Park	4,955	3,685	5,045	4,500	5,500	5,500
Programs & Trips	24,382	23,104	20,994	24,000	21,500	22,000
Concessions	10,918	30,695	85,764	72,500	62,500	72,500
Resident Cards	51,122	48,658	58,976	51,000	47,000	50,000
Sports Complex	20,405	3,535	3,979	5,500	12,500	6,500
MISCELLANEOUS						
Misc. Other	258,594	144,088	156,023	150,000	80,000	80,000
Ambulance fees	307,944	296,331	298,994	300,000	295,000	295,000
Fire service fees	118,712	108,675	88,143	85,000	75,200	62,200
Guaranty Assessment			73,882	10,000	0	0
OTHER FINANCING SOURCES						
Sale of Assets	23,015		10,636	15,000	15,000	15,000
Transfers in Eco. Dev.					97,334	18,500
Transfers in - Cap. I.					75,000	43,340
Transfer out-Cap.I. debt	(145,928)	(309,458)	(362,259)	(256,000)	(317,849)	(381,664)
Lease/p. debt proceeds	0	168,750	0	0	0	0
TOTAL GENERAL	\$20,573,881	\$24,067,685	\$23,736,037	\$24,332,500	\$23,343,785	\$23,120,976

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Revenue Detail

Capital Improvement Fund

REVENUE	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 ESTIMATE	2011 BUDGET
1/2% Capital Impv. Sales Tax	\$1,548,118	\$1,605,980	\$1,541,540	\$1,570,000	\$1,441,000	\$1,455,000
Investment income	\$19,490	\$48,534	\$15,190	\$4,000	\$800	\$0
Grant income	364,320	\$55,581	\$27,942	\$528,593	\$164,923	\$145,000
Tax Increment Financing	0					
Other, msc.	14,096	\$10,615	\$18,131	\$50,000	\$0	\$180,000
Proceeds of debt issue	0	\$5,429,059	\$0	\$0	\$0	\$0
Lease/purchase/other	0	\$0	\$0	\$315,000	\$138,085	\$1,237,479
Inter-fund transfer in/(out)	<u>145,928</u>	<u>\$309,458</u>	<u>\$362,259</u>	<u>\$256,446</u>	<u>\$333,849</u>	<u>\$381,664</u>
TOTAL CAPITAL IMPV. FUND	<u>\$2,091,952</u>	<u>\$7,459,227</u>	<u>\$1,965,062</u>	<u>\$2,724,039</u>	<u>\$2,078,657</u>	<u>\$3,399,143</u>

Economic Development Fund

REVENUE	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2009 ESTIMATE	2010 BUDGET
1/2% Eco. Development sales tax		\$2,139,107	\$2,174,382	\$2,295,000	\$1,998,000	\$2,028,000
Interest Income		\$13,160	\$11,338	\$10,500	\$2,000	\$1,000
Grant Income			\$131,742	\$1,336,400	\$370,650	\$1,596,000
Other, Misc.		\$15,770	\$458	\$0	\$0	\$0
Proceeds from capital lease		\$168,750	\$0	\$0	\$0	\$0
Transfers to other funds		\$0	\$0	\$0	(\$81,299)	\$0
TOTAL ECO. DEV. FUND	<u>\$0</u>	<u>\$2,336,787</u>	<u>\$2,317,920</u>	<u>\$3,641,900</u>	<u>\$2,289,351</u>	<u>\$3,625,000</u>



FUND BALANCE DETAIL

	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 ESTIMATE	2011 BUDGET
General Fund						
Revenue over/(under) expenditures	204,257	2,509,962	666,581	(221,690)	(24,196)	(394,201)
<i>TOTAL FUND BALANCE</i>	\$3,520,953	\$6,030,915	\$6,697,496	\$5,809,225 ⁰	\$6,006,719 ⁰	\$5,612,517 ⁰
<i>UNRESTRICTED F.B.</i>	\$1,763,241	\$3,842,018	\$4,205,313	\$3,983,623	\$4,181,117	\$3,786,915
<i>As percent of revenue:</i>	9%	16%	18%	16%	18%	16%
Capital Improvements Fund						
Revenue over/(under) expenditures	(194,115)	(402,734)	(920,720)	(1,417,127) ⁰	(806,313) ⁰	13,971 ⁰
<i>ENDING FUND BALANCE</i>	\$2,154,822	\$1,752,088	\$831,368	\$148,076 ⁰	\$25,055 ⁰	\$39,026 ⁰
<i>As percent of revenue:</i>	146%	23%	42%	5%	1%	1%
Economic Development Fund						
Revenue over/(under) expenditures		1,510,449	133,983	(510,074) ⁰	762,590 ⁰	(756,806) ⁰
<i>ENDING FUND BALANCE</i>	\$0	\$1,510,449	\$1,644,432	\$1,134,358	\$2,407,021	\$1,650,216
<i>As percent of revenue:</i>		65%	71%	31%	105%	46%



Hazelwood

CITY OF HAZELWOOD

GENERAL FUND EXPENDITURE SUMMARY

	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	Estimate to Budget + / -
<u>BY CLASSIFICATION</u>					
PERSONNEL	\$14,863,141	\$15,885,300	\$15,175,084	\$15,174,124	0.0%
PROFESSIONAL SERVICES	5,021,207	5,750,292	5,576,969	5,617,211	0.7%
PROPERTY SERVICES	1,231,126	1,080,691	1,051,108	1,098,463	4.5%
OTHER SERVICES	674,995	783,207	662,992	611,710	-7.7%
SUPPLIES	969,605	786,867	718,229	843,168	17.4%
PROPERTY	309,382	267,834	183,600	170,501	-7.1%
GRAND TOTAL	\$23,069,456	\$24,554,190	\$23,367,981	\$23,515,177	0.6%
<u>BY DEPARTMENT</u>					
MAYOR/ COUNCIL	\$80,979	\$122,993	\$80,403	\$58,769	-26.9%
CITY MANAGER	\$863,536	\$823,826	\$628,081	\$534,198	-14.9%
INFORMATION SYS.	\$447,617	\$459,583	\$457,343	\$444,971	0.0%
FINANCE	\$379,433	\$413,922	\$395,479	\$404,738	2.3%
LEGAL	\$504,583	\$511,761	\$527,439	\$532,736	1.0%
CITY CLERK	\$230,127	\$259,753	\$228,427	\$234,867	2.8%
POLICE	\$7,261,144	\$7,884,578	\$7,438,399	\$7,504,973	0.9%
FIRE	\$3,749,076	\$3,868,463	\$3,836,280	\$3,772,511	-1.7%
FIRE - AMBULANCE	\$408,854	\$401,663	\$387,478	\$399,210	3.0%
FIRE DISTRICT FEES	\$3,920,501	\$4,579,301	\$4,504,546	\$4,583,059	1.7%
PUBLIC WORKS ADM.	\$1,211,358	\$1,216,170	\$1,140,678	\$1,156,078	1.4%
STREET	\$1,172,477	\$991,825	\$935,255	\$985,532	5.4%
PARK MAINTENANCE	\$987,901	\$963,049	\$924,555	\$933,003	0.9%
RECREATION	\$1,851,870	\$2,057,303	\$1,883,618	\$1,970,531	4.6%



CITY OF HAZELWOOD

GENERAL FUND EXPENDITURE SUMMARY

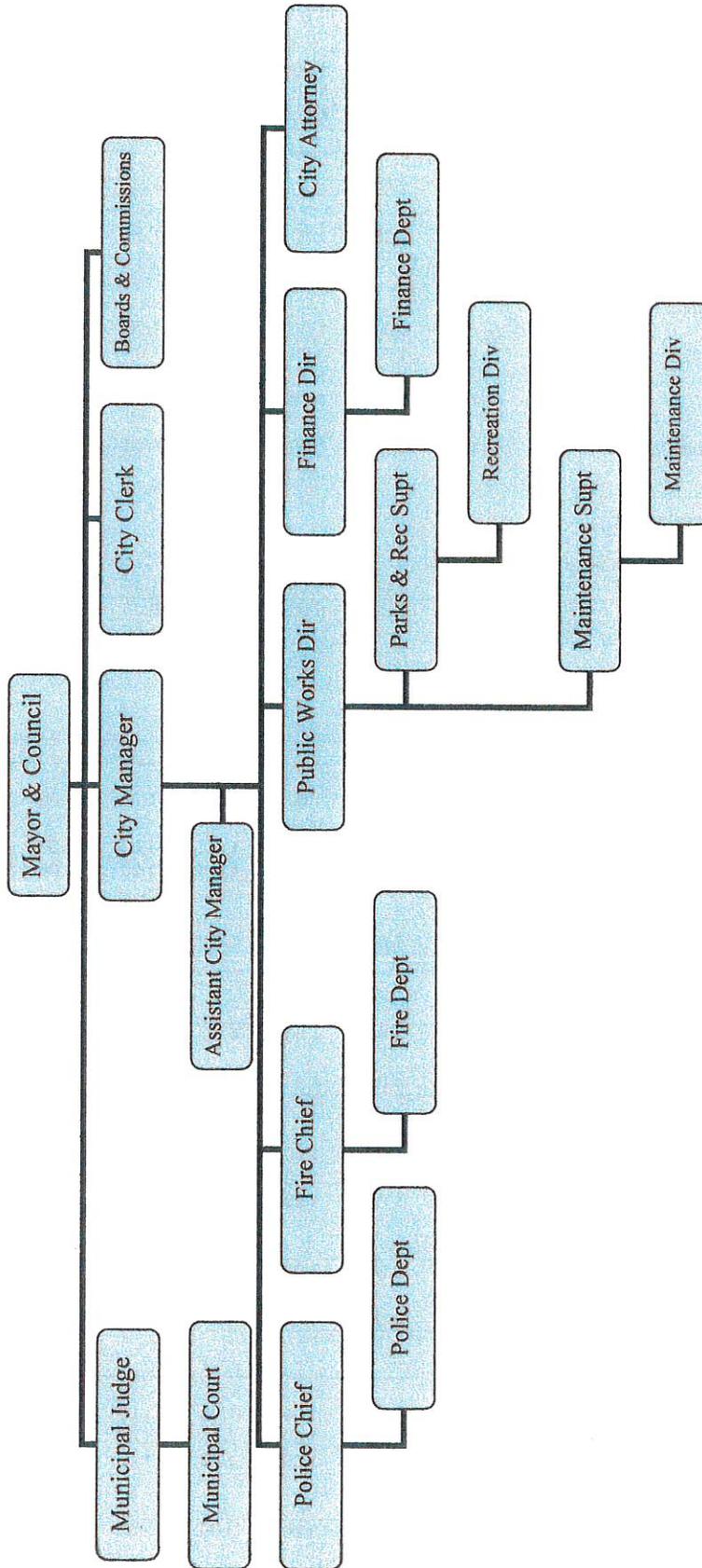
CLASSIFICATION	ACCOUNT NO.	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011
Full Time Salary	101	9,957,326	10,330,821	10,105,716	10,072,279
Part Time Salary	103	648,835	779,627	655,314	715,556
Overtime pay	105	583,716	453,101	543,069	495,715
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	15,473	0	10,325	10,350
Social Security	124	841,869	885,326	856,999	841,394
Retirement Fund	126	1,098,441	1,453,637	1,128,877	1,089,746
Worker's Compensation	128	465,069	521,500	504,170	510,397
Health Insurance	130	1,057,834	1,222,840	1,183,885	1,244,930
Life/Disability Insurance	132	75,533	82,665	79,207	77,871
Other Personnel Costs	150	119,045	155,783	107,522	115,886
Total Personnel		\$14,863,141	\$15,885,300	\$15,175,084	\$15,174,124
Professional Service	200	\$5,021,207	\$5,750,292	\$5,576,969	\$5,617,211
Total Professional Service		\$5,021,207	\$5,750,292	\$5,576,969	\$5,617,211
Rental Equipment	320	9,182	12,846	7,098	7,125
Utilities	330	696,041	688,683	657,517	701,420
Vehicle Maintenance	350	71,321	69,100	74,784	66,900
Equipment Maintenance	360	349,509	265,551	271,094	275,533
Building Maintenance	370	104,934	43,061	40,165	46,035
Other Property Services	380	138	1,450	450	1,450
Total Property Services		\$1,231,126	\$1,080,691	\$1,051,108	\$1,098,463
Special Programs	400	213,788	261,709	240,261	228,405
Liability/Property/Auto Ins.	420	171,125	166,300	179,223	186,700
Communications	430	139,416	152,385	103,397	122,429
Travel/Training/Mileage	440	120,429	196,313	116,380	67,676
Contingencies	495	30,237	6,500	23,731	6,500
Total Other Services		\$674,995	\$783,207	\$662,992	\$611,710
General Supplies	500	431,804	431,566	340,695	369,010
Vehicle Supplies	530	116,376	94,700	111,228	100,400
Motor Fuel/Lube	560	234,040	212,601	219,033	248,708
Street Maintenance Supplies	580	187,385	48,000	47,273	125,050
Total Supplies		\$969,605	\$786,867	\$718,229	\$843,168
Furniture and Fixtures	600	59,651	0	0	0
Improvements	605	7,978	65,722	4,732	4,980
Machinery/Equipment	620	77,710	66,162	65,969	58,593
Computers/IS	650	94,126	66,909	49,765	42,184
Vehicle Equipment	670	15,851	17,591	14,145	12,294
Items for Resale	695	54,066	51,450	48,989	52,450
Total Property		\$309,382	\$267,834	\$183,600	\$170,501
GRAND TOTAL		\$23,069,456	\$24,554,190	\$23,367,981	\$23,515,177



DEPARTMENTAL SUMMARY - 2011 BUDGET

CLASSIFICATION	Mayor & Council	City Manager	City Manager	Information Systems	Finance	Legal	City Clerk	Police	Fire	Ambulance	District	P.W. Admin.	Street	Park Mnt.	Recreation	Total A/C#
Full Time Salary	\$0	\$274,146	\$0	\$210,289	\$132,140	\$136,599	\$4,855,079	\$2,361,415	\$160,714	\$0	\$531,805	\$422,096	\$544,383	\$443,613	10,072,279	
Part Time Salary	22,200	0	0	0	0	0	14,196	17,280	0	0	0	0	3,780	658,100	715,556	
Overtime pay	0	0	0	500	6,500	65	200,000	230,000	25,000	0	3,000	13,000	16,000	1,650	495,715	
Holiday pay	0	0	0	0	0	0	0	0	0	0	0	0	0	0	107	
Accrued Leave	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Unemployment Comp.	0	10,350	0	0	0	0	0	0	0	0	0	0	0	0	10,350	
Social Security	1,698	21,222	0	16,125	10,606	10,455	387,800	177,318	14,207	0	41,013	33,335	43,208	84,407	84,394	
Retirement Fund	0	30,444	0	23,280	14,629	15,122	521,901	247,417	18,377	0	58,874	48,527	62,064	49,111	1,089,746	
Workers Compensation	91	1,582	0	812	570	514	243,306	165,866	12,357	0	2,178	27,689	31,370	24,062	510,397	
Health Insurance	0	39,040	0	28,040	28,040	21,540	581,560	238,310	21,030	0	77,100	66,590	87,610	56,070	1,244,930	
Life/Disability Insurance	0	2,274	0	1,682	1,244	1,143	36,984	16,799	1,306	0	4,364	3,760	4,823	3,492	77,871	
Other Personnel Costs	975	7,150	0	50	5,872	80	49,714	24,000	1,850	0	7,900	7,200	3,610	7,485	115,886	
Total Personnel	\$24,964	\$386,208	\$0	\$280,778	\$199,601	\$185,518	\$6,890,539	\$3,478,405	\$254,841	\$0	\$726,234	\$622,197	\$796,848	\$1,327,990	\$15,174,124	
Professional Service	240	33,000	259,460	102,430	314,019	10,690	76,740	90,690	94,750	4,583,059	23,980	6,350	2,000	19,803	5,617,211	
Total Professional Services	\$240	\$33,000	\$259,460	\$102,430	\$314,019	\$10,690	\$76,740	\$90,690	\$94,750	\$4,583,059	\$23,980	\$6,350	\$2,000	\$19,803	\$5,617,211	
Rental Equipment	0	0	0	0	0	0	75	0	0	0	0	100	4,950	2,000	7,125	
Utilities	0	1,440	62,860	240	0	480	20,826	49,104	3,250	0	306,500	28,300	9,750	218,670	701,420	
Vehicle Maintenance	0	200	0	0	0	0	35,000	16,500	1,000	0	1,500	10,000	700	2,000	66,900	
Equipment Maintenance	0	11,200	93,120	0	0	210	89,844	7,500	500	0	45,954	3,250	2,000	21,955	275,533	
Building Maintenance	0	0	0	0	0	0	4,260	6,000	0	0	6,900	8,600	11,500	8,775	46,035	
Other Property Services	0	0	0	0	0	0	1,100	0	0	0	50	200	100	0	1,450	
Total Property Services	\$0	\$12,840	\$155,980	\$240	\$0	\$690	\$150,005	\$80,204	\$4,750	\$0	\$361,004	\$55,300	\$26,050	\$251,400	\$1,098,463	
Special Programs	4,995	0	0	0	0	0	36,500	4,000	0	0	0	0	0	0	182,910	
Liability/Property/Auto Ins.	12,500	12,500	0	12,500	11,500	12,500	34,100	19,300	1,800	0	10,700	25,400	20,200	13,700	186,700	
Communications	5,700	34,225	0	5,165	3,850	21,579	13,167	4,500	0	0	4,545	2,400	0	27,298	122,429	
Travel/Training/Mileage	9,745	1,430	0	0	636	2,395	39,700	10,100	580	0	1,840	580	300	950	67,676	
Contingencies	0	0	0	0	0	0	400	3,000	0	0	100	1,000	1,000	1,000	6,500	
Total Other Services	\$32,940	\$48,155	\$0	\$17,665	\$15,986	\$36,474	\$123,867	\$40,900	\$1,800	\$0	\$17,185	\$29,380	\$21,500	\$225,838	\$611,710	
General Supplies	575	49,700	26,500	2,250	3,130	1,495	75,180	27,250	27,000	0	7,175	52,850	40,700	55,205	369,010	
Vehicle Supplies	0	200	0	0	0	0	26,000	5,000	1,500	0	3,000	55,000	8,500	1,200	100,400	
Motor Fuel/Lube	0	4,095	0	0	0	0	122,500	22,834	7,369	0	14,000	31,705	31,705	14,500	248,708	
Street Maintenance Supplies	0	0	0	0	0	0	0	0	0	0	0	123,850	1,200	0	125,050	
Total Supplies	\$575	\$53,995	\$26,500	\$2,250	\$3,130	\$1,495	\$223,680	\$55,084	\$35,869	\$0	\$24,175	\$263,405	\$82,105	\$70,905	\$843,168	
Furniture and Fixtures	50	0	0	0	0	0	1,930	2,500	0	0	500	0	0	0	4,980	
Capital Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Machinery/Equipment	0	0	0	200	0	0	4,868	20,000	500	0	500	7,400	4,500	20,625	58,593	
Computers/IS	0	0	3,031	1,175	0	0	29,250	528	5,700	0	2,500	0	0	0	42,184	
Vehicle Equipment	0	0	0	0	0	0	4,094	4,200	1,000	0	0	1,500	0	1,500	12,294	
Items for Resale	0	0	0	0	0	0	0	0	0	0	0	0	0	52,450		
Total Property	\$50	\$0	\$3,031	\$1,375	\$0	\$0	\$40,142	\$27,228	\$7,200	\$0	\$3,500	\$8,900	\$4,500	\$74,575	\$170,501	
GRAND TOTAL	58,769	534,198	444,971	404,738	532,736	234,867	7,504,973	3,772,511	399,210	4,583,059	1,156,078	985,532	933,003	1,970,531	23,515,177	

City of Hazelwood Organizational Chart



**PERSONNEL SCHEDULE
FULL TIME EQUIVALENCY**



DEPARTMENT	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Change
MAYOR & COUNCIL											
Mayor ***	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Council ***	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	-
Total	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	-
CITY MANAGER											
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Transfer to Eco.Dev.										(0.20)	(0.20)
Assistant to C.M.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Transfer to Eco.Dev.									(0.33)	(0.33)	-
Admin. Asst.	-	-	-	-	-	-	-	-	-	-	-
Economic Dev. Coord.	1.00	-	-	-	-	-	-	-	-	-	-
Planner	Transferred from PW		1.00	1.00	1.00	1.00	1.00	1.00	1.00	Trns. to PW	(1.00)
Human Resource Asst.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.50	(0.50)
										Trns. to E.D.	-
Admin. Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Cable Manager	-	-	-	-	-	-	-	-	-	-	-
Communication Coordinator	1.00	1.00	0.50	1.00	1.00	1.00	1.00	0.88	0.88	0.60	(0.28)
										Trns. to E.D.	-
Receptionist								1.00	1.00	1.00	-
Court Secretary/Receptionist							0.50	-	-	-	-
Secretary I *	-	-	-	-	-	-	-	-	-	-	-
Historic Tourist Facilities Coordinator				0.40	-	-	-	-	-	-	-
Receptionist *	1.05	1.05	1.05	1.05	1.05	1.05	0.55	-	-	-	-
Full Time	6.00	5.00	5.00	6.00	6.00	6.00	6.50	6.88	6.55	4.57	(1.98)
Part Time	1.05	1.05	1.55	1.45	1.05	1.05	0.55	-	-	-	-
Total F.T.E.	7.05	6.05	6.55	7.45	7.05	7.05	7.05	6.88	6.55	4.57	(1.98)
INFORMATION SYSTEMS											
Coordinator	-	-	-	-	-	-	-	-	-	-	-
FINANCE											
Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Payables/License Clerk											-
Payroll Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Gen. Ledger Clerk	-	-	-	-	-	-	-	-	-	-	-
Accounting Clerk	1.00	1.00	-	-	-	-	-	-	-	-	-
Acctg. & Administrative Assis	1.00	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Accts. Payable Clerk *	-	-	-	-	-	-	-	-	-	-	-
Administrative Assistant											-
Gen. Ledger Clerk *	-	-	-	-	-	-	-	-	-	-	-
Full Time	5.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-
Part Time	-	-	-	-	-	-	-	-	-	-	-
Total F.T.E.	5.00	4.00	-								
LEGAL											
Court Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Deputy Court Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary I	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	-
Secretary I/Receptionist	-	-	-	-	-	-	0.50	-	-	-	-
Secretary I *	-	-	-	-	-	-	-	-	-	-	-
Full Time	3.00	3.00	3.00	3.00	3.00	3.00	4.50	4.00	4.00	4.00	-
Part Time	-	-	-	-	-	-	-	-	-	-	-
Total F.T.E.	3.00	3.00	3.00	3.00	3.00	3.00	4.50	4.00	4.00	4.00	-
CITY CLERK											
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Asst. City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary *	0.80	-	-	-	-	-	-	-	-	-	-
Asst. City Clerk *	-	-	-	-	-	-	-	-	-	-	-
Full Time	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Part Time	0.80	-	-	-	-	-	-	-	-	-	-
Total F.T.E.	3.80	3.00	-								

**PERSONNEL SCHEDULE
FULL TIME EQUIVALENCY**



DEPARTMENT	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Change
POLICE											
Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Director	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-
Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Asst. Manager (LT)	6.00	4.00	4.00	2.00	2.00	2.00	6.00	7.00	7.00	7.00	-
Supervisor (SGT)	8.00	8.00	8.00	11.00	12.00	12.00	8.00	8.00	8.00	8.00	-
Patrol-Detective	6.00	6.00	7.00	7.00	7.00	8.00	10.00	10.00	10.00	10.00	-
Probationary Police Officer	7.00	2.00	-	-	-	-	-	-	-	-	-
Police Officer	27.00	30.00	39.00	38.00	41.00	41.00	41.00	42.00	46.00	42.00	(4.00)
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Telecommunicator	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	-
Admin. Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Police Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.00	(1)
Anim Con/Code Enf	-	-	-	-	-	-	-	-	-	1.00	1.00
Info. Systems Coord.	-	-	-	-	-	-	-	-	-	-	-
Neighborhood Watch Facilita	-	-	-	-	-	-	-	-	-	-	-
Assistant Crime Analyst	-	-	-	-	-	-	-	-	-	-	-
Law Enf. Info. Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Evidence Custodian	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-
Domestic abuse coordin.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Custodian	1.00	1.00	1.00	1.00	-	-	-	-	-	-	-
Telecommunicator *	0.40	-	-	-	-	0.40	0.40	0.40	0.40	0.40	-
Jailer*	4.25	-	-	-	-	-	-	-	-	-	-
Crossing Guard **	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	-
Full Time	74.00	70.00	78.00	78.00	81.00	80.00	82.00	84.00	88.00	84.00	(4)
Part Time	4.90	0.25	0.25	0.25	0.25	0.65	0.65	0.65	0.65	0.65	-
Total F.T.E.	78.90	70.25	78.25	78.25	81.25	80.65	82.65	84.65	88.65	84.65	(4)
FIRE											
	1 tele-comm. previously in Fire										
Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Deputy Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Marshall	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
FF Supervisor	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	-
FF/Inspector	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
FF Paramedics	-	-	-	-	-	-	13.00	13.00	13.00	13.00	-
Fire Fighter	22.00	22.00	21.00	21.00	21.00	21.00	8.00	8.00	8.00	8.00	-
FF Medics	-	-	-	3.00	-	-	-	-	-	-	-
Telecommunicator	-	-	-	-	-	-	-	-	-	-	-
Secretary II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary I *	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	-
Full Time	35.00	35.00	34.00	37.00	34.00	34.00	34.00	34.00	34.00	34.00	-
Part Time	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	-
Total F.T.E.	35.40	35.40	34.40	37.40	34.40	34.40	34.40	34.40	34.40	34.40	-
FIRE - AMBULANCE											
FF Medics	-	-	-	-	3.00	3.00	3.00	3.00	3.00	3.00	-
	-	-	-	-	-	-	-	-	-	-	-
Full Time	-	-	-	-	3.00	3.00	3.00	3.00	3.00	3.00	-
Part Time	-	-	-	-	-	-	-	-	-	-	-
Total F.T.E.	-	-	-	-	3.00	3.00	3.00	3.00	3.00	3.00	-

**PERSONNEL SCHEDULE
FULL TIME EQUIVALENCY**



DEPARTMENT	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Change
PUBLIC WORKS											
ADMINISTRATION											
Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Code Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Planner	1.00	1.00	-	-	-	-	-	-	-	1.00	1.00
Building Insp./Code Enf. Off.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	(1.00)
Housing Insp.	-	-	-	-	-	-	-	-	-	-	-
Secretary II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary I	-	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-
Code Enforcement Officer	3.00	3.00	3.00	3.00	5.00	5.00	5.00	5.00	5.00	5.00	-
Building Insp.	-	-	-	-	-	-	-	-	0.36	-	(0.360)
Code Enforcement Officer	0.48	0.50	1.00	1.00	-	-	-	0.60	0.60	-	(0.600)
Secretary I *	1.70	1.75	1.50	1.50	1.50	-	-	-	-	-	-
Full Time	8.00	8.00	7.00	7.00	9.00	11.00	11.00	11.00	11.00	11.00	-
Part Time	2.18	2.25	2.50	2.50	1.50	-	-	0.60	0.96	-	(0.960)
Total F.T.E.	10.18	10.25	9.50	9.50	10.50	11.00	11.00	11.60	11.96	11.00	(0.960)
GENERAL MAINTENANCE											
Superintendent	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Mechanic	2.00	2.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	-
Maint. Worker I	4.00	1.00	2.00	2.00	1.00	1.00	-	-	-	-	-
Maint. Worker II	3.00	6.00	5.00	5.00	6.00	6.00	5.00	5.00	5.00	6.00	1.00
Mechanic Asst./Maint. Worker	-	-	-	-	-	-	1.00	1.00	1.00	-	(1)
Stock Clerk	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-	(0.50)
Secretary I	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Seasonal Chipping *	-	-	1.15	1.15	1.15	1.15	1.15	1.15	1.15	-	(1.15)
Full Time	11.50	11.50	11.50	11.50	11.50	11.50	9.50	9.50	9.50	9.00	(0.50)
Part Time	-	-	1.15	1.15	1.15	1.15	1.15	1.15	1.15	-	(1.15)
Total F.T.E.	11.50	11.50	12.65	12.65	12.65	12.65	10.65	10.65	10.65	9.00	(1.65)
PARK MAINTENANCE											
Superintendent	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Mechanic	-	-	-	-	-	-	1.00	1.00	1.00	1.00	-
Maint. Worker I	1.00	1.00	1.00	3.00	2.00	2.00	-	-	-	-	-
Maint. Worker II	7.00	7.00	7.00	5.00	5.00	5.00	9.00	9.00	9.00	9.00	-
Mechanic Asst./Maint. Worker	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-
Park Resource Mgr.	1.00	-	-	-	-	-	-	-	-	-	-
Stock Clerk	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-	(1)
Secretary I	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
Seasonal grass cutter:	1.68	-	-	-	-	-	-	-	-	-	-
Seasonal workers **	1.68	0.48	-	-	0.26	0.26	0.26	0.26	0.26	0.13	(0.13)
Full Time	12.50	11.50	11.50	11.50	10.50	10.50	12.50	12.50	12.50	12.00	(0.50)
Part Time	3.37	0.48	-	-	0.26	0.26	0.26	0.26	0.26	0.13	(0.13)
Total F.T.E.	15.87	11.98	11.50	11.50	10.76	10.76	12.76	12.76	12.76	12.13	(0.63)

**PERSONNEL SCHEDULE
FULL TIME EQUIVALENCY**



DEPARTMENT	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	Change
RECREATION											
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Mgr.	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Program Special.	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-
Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Secretary I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Rec Leader *	4.47	3.87	4.40	4.65	4.50	4.53	4.53	4.93	5.24	4.70	(0.54)
Secretary I *	0.44	0.42	0.41	0.37	0.37	0.37	0.37	0.47	0.47	0.41	(0.06)
Custodian *	3.80	3.80	3.37	3.38	5.38	4.60	4.60	4.83	4.83	4.60	(0.23)
Ranger *	1.88	2.07	1.58	1.50	1.51	1.72	1.72	2.10	2.10	1.80	(0.30)
Bus Driver *	0.82	0.91	0.98	0.83	0.83	1.29	1.29	0.95	0.95	0.95	-
Pool staff **	4.83	4.18	4.43	3.80	3.79	3.79	3.79	8.89	16.94	16.94	-
Cashier S.C.**	0.88	0.46	0.56	0.57	0.47	0.47	0.47	0.47	0.50	0.50	-
Instructor **	1.10	1.03	1.03	0.75	0.65	0.65	0.65	0.65	0.65	0.65	-
Skatepark Att.**	-	-	-	1.15	1.15	1.15	1.15	1.15	0.62	0.62	-
Child care **	0.14	0.13	-	-	-	-	-	-	-	-	-
Sport official **	0.23	0.05	0.05	-	-	-	-	-	-	-	-
Playground leaders **	1.07	1.07	1.07	0.98	0.98	0.98	0.98	-	-	-	-
Camp Stand **	-	-	-	-	-	-	-	0.89	0.89	0.89	-
Field Maint. S.C	-	-	-	-	0.69	0.69	0.69	1.20	1.20	1.20	-
Park Maint.	-	-	-	-	0.75	0.75	0.75	0.75	0.75	0.75	-
SYETP Superv. **	-	-	-	-	-	-	-	-	-	-	-
Full Time	9.00	9.00	9.00	9.00	9.00	9.00	8.00	8.00	8.00	8.00	-
Part Time	19.66	17.99	17.88	17.98	21.07	20.99	20.99	27.28	35.14	34.01	(1.13)
Total F.T.E.	28.66	26.99	26.88	26.98	30.07	29.99	28.99	35.28	43.14	42.01	(1.13)
ECONOMIC DEVELOPMENT											
Economic Developer	-	-	-	-	-	-	1.00	1.00	1.00	1.00	-
GIS Analyst	-	-	-	-	-	-	1.00	1.00	1.00	1.00	-
City Manager	-	-	-	-	-	-	-	-	-	0.20	0.20
Asst. City Manager	-	-	-	-	-	-	-	-	0.33	0.33	-
Communications Coord.	-	-	-	-	-	-	0.12	0.12	0.12	0.40	0.28
Adm. Asst. (Human Resources)	-	-	-	-	-	-	-	-	-	0.50	0.50
Receptionist *	-	-	-	-	-	-	-	0.50	0.50	-	(0.50)
Full Time	-	-	-	-	-	-	2.12	2.12	2.45	3.43	0.98
Part Time	-	-	-	-	-	-	-	0.50	0.50	-	(0.50)
Total F.T.E.	-	-	-	-	-	-	2.12	2.62	2.95	3.43	0.48
TOTAL FULL TIME F.T.E.	167	160	166	170	174	175.00	180.12	182.00	186.00	180.00	(6.000)
TOTAL PART TIME F.T.E	32.3532	22.421	23.73	23.73	25.68	24.50	24.00	30.84	39.06	35.19	(3.870)
TOTAL F.T.E.	199.353	182.421	189.73	193.73	199.68	199.50	204.12	212.84	225.06	215.19	(9.870)

* Part Time regular
 ** Part Time temporary
 *** Not in totals

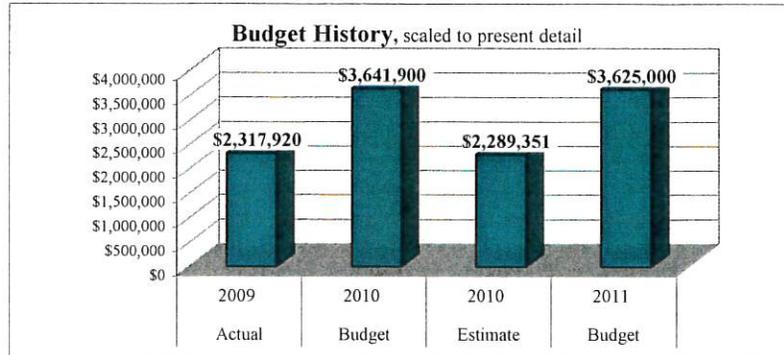


City of Hazelwood Economic Development Fund

Fund #180
Description



Goals and Objectives



GENERAL

The economic development division of the city manager's department supervises the daily and long-term economic development activities of the City of Hazelwood.

ANALYSIS

Economic Development is funded by 1/2% sales tax, effective July 1, 2007.

The budget provides a mechanism for planning economic development activities while allowing the flexibility to meet unplanned needs. This includes operations, management, project funding, infrastructure development, geographic information system operations (GIS) and coordination with other City of Hazelwood Departments and liaison with county, regional, state and federal agencies.

GOALS & OBJECTIVES

In Fiscal Year 2010-2011 the Economic Development Department will pursue the following goals:

- Advertise the city as a business, industry and tourism destination
- Participate in business and industry retention programs
- Provide GIS capabilities and data for all city departments
- Improve city corridors through enhancement programs
- Provide creative local incentives to attract business and industry
- Maintain information on commercial real estate in the city
- Develop tools to analyze and measure business trends
- Work with developers on projects in the city
- Provide an electronic interface for economic development
- Assist small businesses
- Provide information about the city's economy
- Cooperate in local and regional economic development programs
- Plan infrastructure improvements in conjunction with Public Works
- Provide information about various incentive programs available
- Support development of existing and new industrial and office parks
- Participate in business and industry retention programs
- Participate in regional development initiatives

City of Hazelwood Economic Development Fund



Fund #180
Description

Fund Summary

The cost of economic development plans, projects, and purchases are recorded in this fund.
Expenditures are funded by 1/2 cent Economic Development Sales Tax.

<u>Project expenses</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>
General Economic Development	\$0	\$543,700	\$45,450	\$185,000
Long Term Infrastructure	1,931,691	3,280,151	1,115,627	3,827,151
Administration	252,247	328,123	365,684	369,655
<hr/>				
Total expenses	\$2,183,938	\$4,151,974	\$1,526,761	\$4,381,806
<u>Revenue</u>				
<i>Economic Development sales tax</i>	2,174,382	2,295,000	1,998,000	2,028,000
<i>Interest Income</i>	11,338	10,500	2,000	1,000
<i>Grant income</i>	131,742	1,336,400	370,650	1,596,000
<i>Other Income</i>	458			
<i>Proceeds from capital lease</i>				
<Transfers to General Fund>			(65,299)	0
<Transfers to Capital Improvements Fund>			(16,000)	0
<hr/>				
Total funding	\$2,317,920	\$3,641,900	\$2,289,351	\$3,625,000
Fund balance:				
Contribution to reserve:	133,983	(510,074)	762,590	(756,806)
Beginning year balance	<u>\$1,510,449</u>	<u>\$1,644,432</u>	<u>\$1,644,432</u>	<u>\$2,407,021</u>
Ending fund balance	<u>\$1,644,432</u>	<u>\$1,134,358</u>	<u>\$2,407,021</u>	<u>\$1,650,216</u>
% of revenue: _				46%



City of Hazelwood Economic Development Fund

General Economic Development

Fund #180

Project # 181

Description



Expenses

Project detail

	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>
	<u>2009</u>	<u>2010</u>	<u>2010</u>	<u>2011</u>
711 Area update/enhancement				
Corridor enhancement - Lighted Street Signs	0	50,000	0	50,000
712 Area beautification				
714 Long range planning & surveys				
Kmart Area		0	0	0
Transportation Inventory		0	0	0
Comprehensive Plan Carry over		9,450	9,450	0
Surveys		5,000	0	5,000
715 Business support, retention				
Business Technology		60,000	0	0
WIFI	0	0	0	0
Business Meetings		5,000	0	5,000
1/2 cost-Fire ROCO training for commercial buildings			10,000	0
716 Regional E.D. participation				
Participate in funding regional ED activities		5,000	0	5,000
717 Advertising & marketing				
Advertising & Marketing		24,250	6,000	10,000
718 Other projects				
Related professional services		10,000	10,000	10,000
Special Project(s)		75,000	0	75,000
Reserve		300,000	0	0
728 Industrial Land Development			10,000	25,000
Total General Economic Development Expenses	<u>0</u>	<u>543,700</u>	<u>45,450</u>	<u>185,000</u>

Special Funding Sources

Grants

<Transfers to General Fund>			0	0
<Transfers to Capital Improvements Fund>			0	0
Total funding	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



City of Hazelwood Economic Development Fund

Long Term Infrastructure

Fund #180

Project # 183

Description

Required minimum 20% allocation of available funds



Expenses

Project detail

	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Budget</u>	<u>Project</u>
	<u>2009</u>	<u>2010</u>	<u>2010</u>	<u>2011</u>	<u>Estimate</u>
711 Area update/enhancement					
Interchange enhancement	0	0	0	0	
712 Area beautification					
Corridor Beautification/Landscaping		700,000	25,000	0	
714 Long range planning & surveys					
721 Street reconstruction					
Byasse - Frost Bridge Design		0		0	1,600,000
Lindbergh - 270 Interchange Improvements - SPUI		50,000	0	0	
Byasse Ave. street lighting			50,000	0	
Fee Fee Rd (McDonnell-Lambert Pt) Design		0	0	150,000	**
Fee Fee Rd (McDonnell-Lambert Pt) Const.		150,000	0	0	**
Fee Fee Rd (ROW Acquisition)		20,000	0	100,000	**
MO Bottom Rd (transferred from C.I.)		500,500	125,000	500,000	****
Teson Road Culvert (transferred from C.I.)			379,325	*****	453,700
722 Street maintenance					
40% Rock & street mat'ls-commercial areas (60% General Fund)			\$5,400	\$6,000	
40% Crack Sealing/filling (60% Cap.Imp.)			8,000	8,000	
40% Crack Sealing/filling-transfer General Fund labor			12,000	12,000	
40% Street striping			6,000	6,000	
Hazelwood Avenue White Topping (TIP)		1,000,000	130,000	1,370,000	***
723 Parks					
Pave WBB lot & amend Sports Complex lot	99,000	0	231,565	105,000	436,265
Pave WBB lot & amend Sports Complex lot - in house labor transfer			20,035		
725 Historical development					
Knobbe House Lease/Purchase		59,651	119,302	59,651	final
Clear area around historic Beldt's smokestack area-Maintenance labor transfer				6,500	
726 Local incentive programs					
Local Incentive Program(s)		750,000	0	1,500,000	
Two grant applications denied - will pursue in future					
Related professional services		50,000	4,000	4,000	
727 Utility construction					
			0	0	
Total Long Term Infrastructure expenses	1,931,691	3,280,151	1,115,627	3,827,151	

Special Funding Sources

Grants

80% Reimbursement Hazelwood White Top	104,127	800,000	105,000	996,000	***
Byasse - Frost Bridge - TIP Grant					
Fee Fee Road - 80% Grant	27,615	136,000	0	200,000	**
Teson Road Culvert - 80% Grant (from C.I.)			210,650	0	*****
MO Bottom Rd Reconst	0	400,400	55,000	400,000	****

Transfers out

<Transfers to General Fund>			(65,299)	0	
<Transfers to Capital Improvements Fund>			(16,000)	0	
Total funding	131,742	1,336,400	289,351	1,596,000	



City of Hazelwood Economic Development Fund

Administration

Fund #180

Project # 185

Description

Maximum allocation of 25% of revenue



<u>Detail</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Acct#</u>
Full Time Salary	59,280	133,691	190,606	187,903	101
Part Time Salary	7,801	12,843	4,238	0	103
Overtime pay	547	0	0	0	105
Holiday pay		0	0	0	107
Accrued Leave		0	0	0	120
Unemployment Comp.		0	0	0	122
Social Security	5,141	11,210	14,906	14,375	124
Retirement Fund	11,244	15,587	19,061	20,802	126
Worker's Compensation	2,700	6,233	953	812	128
Health Insurance	11,744	12,987	23,324	24,040	130
Life/Disability Insurance	793	922	826	1,753	132
Other Personnel Costs	0	0		0	150
Total Personnel	99,250	193,473	253,914	249,685	
Professional Services	76,243	\$50,000	52,000	\$65,000	200
Rental Equipment		0	0	0	320
Utilities	14,655	20,400	10,200	3,600	330
Vehicle Maintenance		400	0	400	350
Equipment Maintenance	3,855	500	200	0	360
Building Maintenance	566	2,000	500	500	370
Other Property Services		0	0	0	380
Total Property Services	19,076	23,300	10,900	4,500	
Special Programs		5,000	5,000	5,000	400
Liability/Property/Auto Ins.	22,450	23,500	23,500	24,600	420
Communications	11,422	2,500	12,000	12,000	430
Travel/Training/Mileage	11,341	23,000	3,000	4,000	440
Total Other Services	45,212	54,000	43,500	45,600	
General Supplies	11,717	1,000	120	120	500
Vehicle Supplies		100	0	100	530
Motor Fuel/Lube		500	300	400	560
Total Supplies	11,717	1,600	420	620	
Furniture and Fixtures	749	500	200	0	600
Machinery/Equipment		250	250	250	620
Computers/IS	0	5,000	4,500	4,000	650
Vehicle Equipment		0	0	0	670
Total Property	749	5,750	4,950	4,250	
Total project expenses	\$252,247	\$328,123	\$365,684	\$369,655	

PERSONNEL SCHEDULE				
POSITION/GRADE	REQUIREMENTS		BUDGET	
	2010	2011	2010	2011
Economic Developer/Gr. 12	1.00	1.00	56,724	\$56,826
GIS Analyst/Grade 11	1.00	1.00	39,987	\$40,416
Asst. City Manager - 33%	0.33	0.33	26,603	\$26,708
Communications Coordinator 40	0.12	0.40	10,377	\$19,102
City Manager - 20%	0.00	0.20	\$0	\$24,230
Adm. Asst. (FT) - 50%	0.00	0.50	\$0	\$20,621
Part-Time Receptionist	0.50	0.00	12,843	\$0
Total	2.95	3.430	146,534	\$187,903

Special Funding Sources

<Transfers to General Fund>
<Transfers to Capital Improvements Fund>

City of Hazelwood Capital Improvement Fund Budget



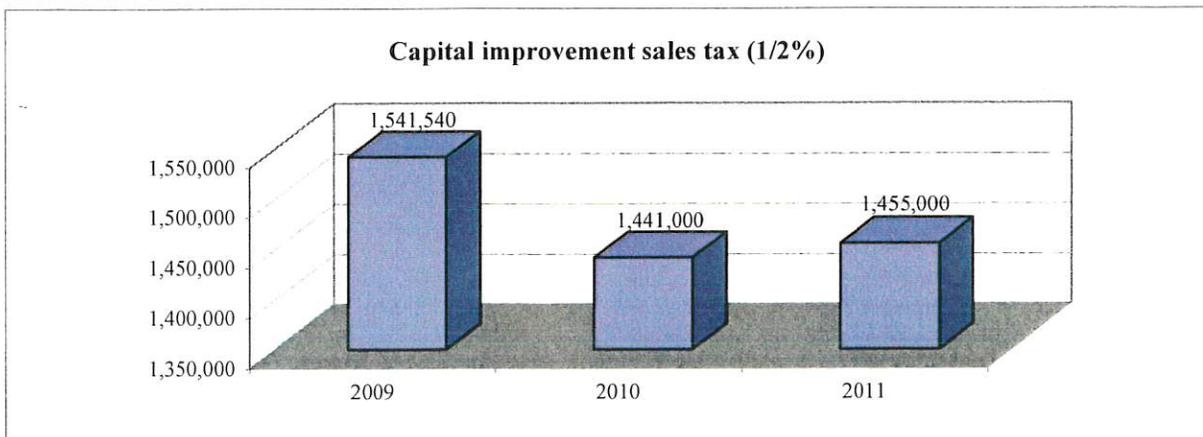
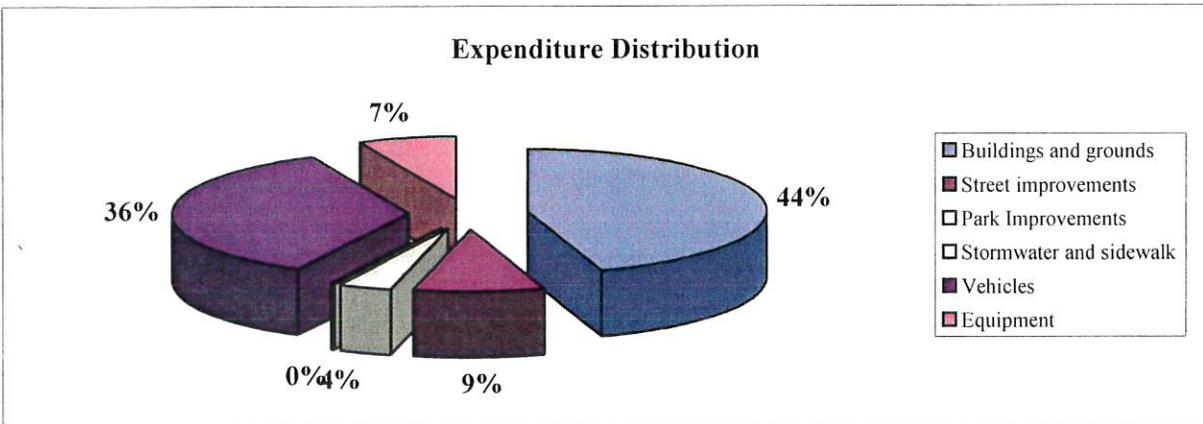
Fund #200
Description

Fund Summary

On April 2, 1996, the voters of the City of Hazelwood approved a one-half of one percent sales tax for the sole purpose of funding capital improvements, including the operation and maintenance of capital improvements, and may include the retirement of debt under previously authorized bonded indebtedness (67.700 RSMo).

The City of Hazelwood selected Option 2 distribution method whereby (94.890.4, RSMo, Supp. 1995) one hundred percent of the sum of all fund funds generated in Option #2 cities and fifteen percent of the funds generated by Option #1 cities is distributed to Option #2 cities based on the percentage ratio of the population of all Option #2 areas.

City policy requires that uses of Capital Improvement Sales Tax be to purchase or improve a significant with a life that extends beyond one year. The funds may not be used for employee salaries or other general operating costs except in the case where in-house labor is used to construct or improve such a capital asset. Allowable expenditures generally cost in excess of \$5,000 and have value extending beyond one fiscal period. Routine replacement and maintenance items of significant cost and life beyond 5 years are also included. (Policy 7/1/2005)



City of Hazelwood Capital Improvement Fund Budget

Fund #200
Description



Fund Summary

Major improvements, projects, and purchases are recorded in this fund. These items generally cost in excess of \$5,000 and have value extending beyond one fiscal period. Routine replacement and maintenance items of significant cost and life beyond 5 years are also included. (Policy 7/1/2005)

<u>Project expenses</u>	Actual 2009	Budget 2010	Estimate 2010	Budget 2011
Buildings and grounds	\$1,238,987	\$1,228,893	\$835,240	\$1,521,426
Street improvements	942,036	1,394,000	968,935	305,000
Park Improvements	33,814	644,500	461,500	119,500
Stormwater and sidewalk	0	35,000	35,000	10,000
Vehicles	416,374	545,893	449,007	1,206,657
Development areas of study	0	0	0	0
Equipment	254,570	292,880	135,288	222,589
Other	0	0	0	0
Total project expenses	\$2,885,781	\$4,141,166	\$2,884,970	\$3,385,172
<u>Revenue</u>				
Capital improvement sales tax (1/2%)	1,541,540	1,570,000	1,441,000	1,455,000
Investment income	15,190	4,000	800	0
Grants	27,942	528,593	164,923	145,000
Tax increment financing		0	0	0
Other, Misc.	18,131	50,000	0	180,000
Debt Proceeds	0	0	0	0
Lease/purchase funding	0	315,000	138,085	1,237,479
Transfer in-G.Fund sales tax-museum debt	\$362,259	\$256,446	\$317,849	381,664
Transfer in from Eco. Dev.			\$16,000	0
Transfers out to General Fund				
Total funding	\$1,965,062	\$2,724,039	\$2,078,657	\$3,399,143
<u>Capital improvement fund balance:</u>				
Contribution to reserve:	(920,720)	(1,417,127)	(806,313)	13,971
Beginning year balance	\$1,752,088	\$1,565,204	\$831,368	\$25,055
Ending fund balance	\$831,368	\$148,076	\$25,055	\$39,026
% of revenue:	42%	5%	1%	1%



City of Hazelwood Capital Improvement Fund Budget



Fund #200

Fund Summary

Description

Major improvements, projects, and purchases are recorded in this fund. These items generally cost in excess of \$5,000 and have value extending beyond one fiscal period. Routine replacement and maintenance items of significant cost and life beyond 5 years are also included. (Policy 7/1/2005)

<u>Project expenses</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>
Buildings and grounds	\$1,238,987	\$1,228,893	\$835,240	\$1,521,426
Street improvements	942,036	1,394,000	968,935	305,000
Park Improvements	33,814	644,500	461,500	119,500
Stormwater and sidewalk	0	35,000	35,000	10,000
Vehicles	416,374	545,893	449,007	1,206,657
Development areas of study	0	0	0	0
Equipment	254,570	292,880	135,288	222,589
Other	0	0	0	0
Total project expenses	\$2,885,781	\$4,141,166	\$2,884,970	\$3,385,172
 <u>Revenue</u>				
<i>Capital improvement sales tax (1/2%)</i>	1,541,540	1,570,000	1,441,000	1,455,000
<i>Investment income</i>	15,190	4,000	800	0
<i>Grants</i>	27,942	528,593	164,923	145,000
<i>Tax increment financing</i>		0	0	0
<i>Other, Misc.</i>	18,131	50,000	0	180,000
<i>Debt Proceeds</i>	0	0	0	0
<i>Lease/purchase funding</i>	0	315,000	138,085	1,237,479
<i>Transfer in-G.Fund sales tax-museum debt</i>	\$362,259	\$256,446	\$317,849	381,664
<i>Transfer in from Eco. Dev.</i>			\$16,000	0
<i>Transfers out to General Fund</i>				
Total funding	\$1,965,062	\$2,724,039	\$2,078,657	\$3,399,143
 <u>Capital improvement fund balance:</u>				
<u>Contribution to reserve:</u>	(920,720)	(1,417,127)	(806,313)	13,971
 Beginning year balance	<u>\$1,752,088</u>	<u>\$1,565,204</u>	<u>\$831,368</u>	<u>\$25,055</u>
Ending fund balance	<u>\$831,368</u>	<u>\$148,076</u>	<u>\$25,055</u>	<u>\$39,026</u>
% of revenue:	42%	5%	1%	1%



City of Hazelwood Capital Improvement Fund Budget

Buildings and grounds

Fund #200					Acct #	800
Description					 Hazelwood	
<u>Project detail</u>	Actual 2009	Budget 2010	Estimate 2010	Budget 2011	Spent through 2010	Expected Cost of Total Project
Non-Departmental						
Bond redemption-Museum		347,217	335,720	550,720		
Total Non-Departmental	394,014	347,217	335,720	550,720		
City Manager						
City Hall/Police Study		0	0	0		0
Utz-Tesson House Exterior Stabilization		350,000		350,000	* LP	350,000
Utz-Tesson House - LP, 5 years, 2011-16		17,456		17,237	* LP	350,000
Total City Manager	16,280	367,456	0	367,237		
Police						
Total Police	0	0	0	0		
Fire						
Training Tower (demolition & new construction)-L/P				100,000	* LP	
Training Tower (demo & rebuild)-L/P pmts, 5 years, 2011-16				9,850	* LP	
Crew storage lockers (7)		0	0	0		
Sewer repair, door 6, house 2		0	0	0		
Fire House #2 addition-Lease/P. in 2005		54,400	54,400	0		Final
Concrete front ramp, fire house #2		0	0	0		
Drain repair, door 6, house #2		9,500	0	0		
Replace concrete fire house #1 front ramp		0	0	0		
Replace countertops fire house #2		0	0	0		
Replace original lockers fire house #2		0	0	0		
Total Fire	62,152	63,900	54,400	109,850		
Public Works Administration						
<u>CITY HALL / POLICE COMPLEX</u>						
City Hall tuckpointing				20,000		
Extend City Hall fencing and landscaping		0		6,000		
Carbon monoxide mech rm			0			
McQuay rooftop units (2)			0			
Up Grade Fire Alarm			0			
Total Public Works Administration	3,322	0	0	26,000		
P.W. Garage						
Total P.W. Garage	0	0	0	0		
<u>RECREATION - COMMUNITY / CIVIC CENTERS</u>						
VGB main drain covers-White Birch Bay		15,000	15,800	0		
Aquatic Center COPs financing		429,320	429,320	428,469		5,829,850
HCC Foyer Clean & Seal		6,000	0	0		
CCE Mtg Room Storage Doors(3)		0	0	6,250		
CCE Interior/Exterior Painting Gymnasium		0	0	9,000		26,000
CCE Interior/Exterior Painting Gym-reimburse General Fund labor				17,000		
HCC Exterior Handrails		0	0	5,560		6,900
HCC Exterior Handrails-reimburse General Fund labor				1,340		
Total Recreation	763,220	450,320	445,120	467,619		
Project Information: Aquatic Center Budget 5,300,000 est on 5mil @ 5.05%						
Total Non-Departmental	0	0	0	0		
Total project expenses \$1,238,987 \$1,228,893 \$835,240 \$1,521,426						
Special Funding Sources						
Proceeds of Debt Issuance	\$0		0			
Transfers In-Hotel/P&S sales tax-Museu	\$362,259	\$256,446	317,849	381,664		
Lease/purchase		\$315,000	\$0	\$405,000		
Tax increment						
Transfer labor cost to General Fund				18,340		
Other		0		0		
Total funding	\$362,259	\$571,446	\$317,849	\$805,004		

City of Hazelwood Capital Improvement Fund Budget Street Improvements

Fund #200

Acct # 820



<u>Project detail</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Spent</u> <u>through</u> <u>2010</u>	<u>Expected</u> <u>Cost of Total</u> <u>Project</u>
P.W. Administration	558,195					
P.W. Garage						
General street maintenance						
Concrete Replacement		1,000,000	889,215	225,000		NA
60% Crack Sealing/filling materials (40% in Eco.Dev.)		50,000	12,000	12,000		NA
Crack sealing/filling, reimburse General Fund labor			18,000	18,000		
Street Sealing		50,000	49,720	50,000		NA
Teson Road culvert ***		294,000	0	0		324,500
MO Bottom Rd Reconst			transferred to Eco. Dev.			
Total P.W.Garage	383,842	1,394,000	968,935	305,000		

*** Teson Rd. - 80% grant, Design in FY09; Construction scheduled for summer 09

***Mo. Bottom Rd. Reconstruction - 80% grant; Design scheduled FY10; Construction scheduled FY11

Total Park Maintenance	0
Total Non-Departmental	(0)

Total project expenses	\$942,036	\$1,394,000	\$968,935	\$305,000
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Special Funding Sources

General Fund - Transfer in		\$0	\$0	\$0
Grant	0	235,200	0	0 ***
Other				
Other				
Total funding	\$0	\$235,200	\$0	\$0



Cap-4

City of Hazelwood Capital Improvement Fund Budget Park Improvements



Hazelwood

Fund #200

Acct # 840

Description

Park improvements are funded to provide for new developments in 138 acres of parks, including equipment, construction, and land acquisition. Ongoing maintenance is funded in the General Fund.

Project detail	Actual 2009	Budget 2010	Estimate 2010	Budget 2011	Spent through 2010	Project Total
P.W. Garage						
Total P.W.Garage	0	0	0	0		
Park Maintenance						
Canine Training Facility (fencing) - Police and Public use		12,000	0	5,000		\$17,000
Canine Training Facility (fencing) - reimburse General Fund labor cost				\$7,000		
Field Restorations		65,000	60,000	10,000		
Play Area Surface Materials		7,500	7,500	7,500		
Picnic Tables		10,000	0	5,000		
Park Fitness Equipment		\$20,000	0	10,000		
Stormwater & Erosion Control Disc Golf Course		45,000	40,000	0	40,000	\$1,000,000
Truman Park/St. Stanislaus Trail Ph.#2-Pks.Grant (100%)		200,000	140,000	0 *		\$600,000
Park Pavilions - Howdershell & Truman Parks		210,000	157,000	0		
Park Pavilions-reimburse General Fund labor cost			57,000			
Truman Park Pond Bridge						
Truman Park/St. Stanislaus Trail Phase 3		75,000	0	75,000 **		750,000
Total Park Maintenance	705	644,500	461,500	119,500		
Total Recreation	33,109					
Total Non-Departmental	0					
Total project expenses	\$33,814	\$644,500	\$461,500	\$119,500		

Special Funding Sources

Recreation special funding		\$0	\$0	\$75,000 **		
Municipal Park Grant		200,000	140,000	0 *		
Other-State						
Total funding		\$0	\$240,000	\$140,000	\$75,000	



Cap-5

City of Hazelwood Capital Improvement Fund Budget

Vehicles

Fund #200

Acct # 860



<u>Project detail</u>	<u>Actual</u> 2009	<u>Budget</u> 2010	<u>Estimate</u> 2010	<u>Budget</u> 2011	<u>Expected</u> <u>Cost of Total</u> <u>Project</u>
Department of the City Manager					
City Manager vehicle		0	0	0	
Total City Manager		0	0	0	
Police					
Replacement Police Vehicles (4-2011) (0-2010)		0	0	88,648	
Prisoner Transport Van		0	0	0	
Traffic Vehicle with equipment		0	0	0	
Supervisor Vehicle SUV 4WD		0	0	0	
Vehicle for VCRU (Grant)		22,393	24,923	0 *	
Total Police	270,412	22,393	24,923	88,648	
Fire					
Rescue boat-emergency management		20,000	0	0	
Replace 1994 fire truck - order in September 2009 for August 2010 delivery				754,977 ** L/P	795,389
2009 Fire truck - 7 yr L/P 2010-2017, 3 pmts 2011				82,400 ** L/P	795,389
Replace Reserve Ambulance		150,000	153,428	** L/P	160,984
2010 Ambulance - 3 yr L/P 2010-2013, 4 pmts 2011			12,178	48,688 ** L/P	160,984
<u>Lease/Purchase 2005</u>					
Fire truck, 2 ambulances, equip. (5 year)		93,500	93,478	0 Last pmt. 2010	550,000
			0		
Total Fire	127,442	263,500	259,084	886,065	
Public Works Administration					
Replace C.E. 1999 Crown Vic - New PW Admin sedan		0	0	19,200	04 Sedan to C.E., trade in '99
Code Enforcement replace 1999 Ford Ranger P/U				15,000	99 P/U to Parks & Rec
Total Public Works Administration	0	0	0	34,200	
P.W. Garage					
2 2 1/2 T Dump truck/Spreader/Plows - replace 1996		80,000	0	170,000 ** L/P	
2 2 1/2 T Dump truck/Spreader/Plows-LP pmts, 5 yr, 2011-16				16,744 ** L/P	
1 Street sweeper - replace 1988		180,000	165,000	0	
Total P.W. Garage	0	260,000	165,000	186,744	
Park Maintenance					
Total Park Maintenance		0	0	0	
Recreation					
Transportation Bus MoDOT 5310 Grant 80/20		0	0	11,000	
Total Recreation	0	0	0	11,000	
Total Non-Departmental	18,520				
Total project expenses	\$416,374	\$545,893	\$449,007	\$1,206,657	

Special Funding Sources

Tax increment					** Ambulance 2010
Lease/purchase		0	138,085	832,479	** Firetruck, 2 Dumps 2011
Other - sale of vehicle		0		180,000	Firetruck
Grants	0	23,393	24,923	0 *	
Total funding	\$0	\$23,393	\$163,008	\$1,012,479	\$0



City of Hazelwood Capital Improvement Fund Budget Equipment

Fund #200

Acct #

880

Description



<u>Project detail</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Spent</u> <u>through</u> <u>2010</u>	<u>Expected</u> <u>Cost of Total</u> <u>Project</u>
City Council						
Chambers & conference room updates				8,500		
Total City Council	16,425	0	0	8,500		
Department of the City Manager						
		0	0	0		
Total City Manager	7,502	0	0	0		
Information Systems						
GIS ESRI Software Extensions		0	0	0		
DVR Ststem(3 Intel NAS - 4 card access doors)		0	0	0		
Server Replacement (2)		18,400	19,500	0		
Replace Cisco Switches (4)		0	0	0		
Tape Library (1)		0	0	0		
Cisco 5505(10)		6,840	4,256	0		
Liebert UPS		20,667	14,600	0		
Digital phone handsets		28,249		0		
Windows 7 upgrade - all workstations				68,500		
			0			
Total Information Systems	27,396	74,156	38,356	68,500		
Finance						
Finance-Server & software (5 year) LP 2005		36,360	36,357	9,089	Final payment	181,200
Total Finance	54,357	36,360	36,357	9,089		
City Clerk						
Total City Clerk	0	0	0	0		
Police						
.223 Cal. Patrol Rifles (14) (6 new in 2010)		8,604	0	0		
Elliptical Trainer		6,200	0	0		
Replacement Weapons (70)		17,250	20,040	0		
Traffic Counter Replacement		9,000	9,000	0		
Portable Radar Display System		12,000	12,000	0		
Portable Target System		8,440	0	0		
In-care printers (10)		12,020	9,699	0		
Communications Recorder				35,000		
Total Police	70,817	94,415	50,739	35,000		
Fire						
		0	0	0		
14 Mattresses Station No. 1		5,600	3,836	0		
Replace furniture		5,500	0	0		
Total Fire	0	11,100	3,836	0		

City of Hazelwood Capital Improvement Fund Budget Equipment

Fund #200

Acct #

880

Description



<u>Project detail</u>	<u>Actual</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Estimate</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Spent</u> <u>through</u> <u>2010</u>	<u>Expected</u> <u>Cost of Total</u> <u>Project</u>
Ambulance		0	0	0		
		0	0	0		
		0	0	0		
		0	0	0		
Total Ambulance	0	0	0	0		
P.W. Administration						
Total P.W. Administration	900	0	0	0		
P.W. Garage						
1 Chipper - 100% Solid Waste District Grant		40,000	0	40,000 *		
1 Leaf Vac for streets - 100% Solid Waste District Grant		30,000	0	30,000 *		
Sidewalk vacuum lifter		0	0	6,500		
		0	0	0		
Total P.W. Garage	71,936	70,000	0	76,500		
Recreation						
CCE Weight Room Equipment Replacement		7,500	6,000	0		
HCC Life Fitness Summit Trainer		0	0	5,000		
		0	0	0		
HCC/CCE Fitness/Video Equipment		20,000	0	20,000		
Total Recreation	5,237	27,500	6,000	25,000		
Total Non-Departmental	0					
Total project expenses	\$254,570	\$292,880	\$135,288	\$222,589		

Special Funding Sources

Grants - Solid Waste District Grant		70,000	0	70,000 *
Tax increment				
Other - special assessments				
Total funding	\$0	\$70,000	\$0	\$70,000



Cap-7

City of Hazelwood Sewer Lateral



Fund # 400

Description

Hazelwood's sewer lateral program was approved at the election of 4/3/2001, effective with the 2001 tax billing. A special assessment of \$28 per residential unit (buildings with 6 or fewer dwellings) was billed with property taxes. Effective July 1, 2006, the assessment was decreased from \$28 to \$18. 1% is paid to St. Louis Co. for collection. Effective July 1, 2006, the sewer lateral repair reimbursement rate was increased from 75% to 90% up to \$7500. Condominium buildings with greater than 6 dwellings per building and properties with a septic tank are not included in the program. A decrease in assessment from \$18 to \$10 was adopted in 2009. Further reduction from \$10 to \$5 was adopted in 2010.

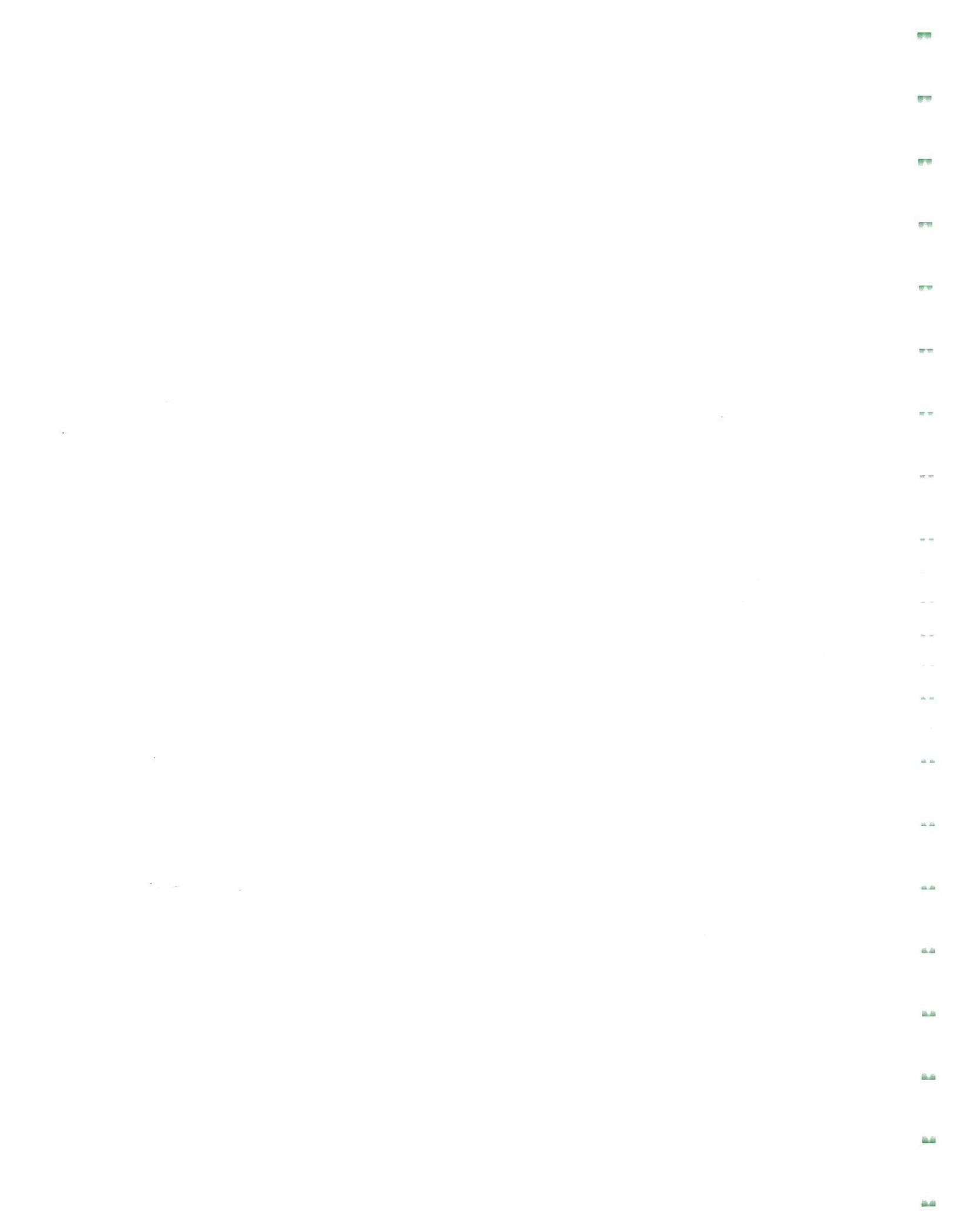
	<u>Actual 2009</u>	<u>Budget 2010</u>	<u>Estimate 2010</u>	<u>Budget 2011</u>
<u>Project expenses</u>				
Sewer lateral repair reimbursements & administration	\$59,201	\$53,000	\$90,600	\$90,600
Septic refunds, other	1,348	1,300	150	200
Total project expenses	\$60,549	\$54,300	\$90,750	\$90,800
<u>Revenue</u>				
<i>Sewer lateral assessments</i>	72,519	\$35,750	37,840	\$37,840
<i>Interest earned</i>	12,176	1,500	930	630
Total revenue	\$84,695	\$37,250	\$38,770	\$38,470
<u>Fund balance</u>				
Revenue over expenditures	<u>\$24,146</u>	<u>(\$17,050)</u>	<u>(\$51,980)</u>	<u>(\$52,330)</u>
Ending unreserved balance	<u>\$705,114</u>	<u>\$684,718</u>	<u>\$653,134</u>	<u>\$600,804</u>



City of Hazelwood Debt Service Fund

Description / Budget

Description / Budget	Certificates of Participation	Date, year ending 6/30:	Capital Projects Bonds-Museum			Aquatic Center - Cert. of Participation			Total Outstanding
			Principal payment due	Interest payment due	Outstanding Balance	Principal payment due	Interest payment due	Outstanding Balance	
Capital Projects Bonds - Wildlife Museum, Aquarium, & Related Attractions	- Aquatic Center	12/17/1999							
On March 15, 2007, the City issued Series 2007 Bonds in the amount of \$5,845,000 for the purpose of financing a wildlife museum, indoor aquarium and related attractions within the Cabela's in the Mills mall in the City. Revenue generated by visitors to the Store, primarily sales tax and hotel tax, will be sufficient to offset the debt service required. Bonds were issued at a T.I.C. of 5.972%.	On March 20, 2008, the City issued COPs in the amount of \$5,485,000 for the purpose of constructing and furnishing an Aquatic Center and renovating the Fire Station # 1. The bonds were issued at a true interest cost of 4.875%.	7/1/2000							
		1/1/2001							
		6/28/2001							
		6/28/2001							
		Year ending 6/30:							
		2002							
		2003							
		2004							
		2005							
		2006	3/15/07 Issue \$5,845,000 bonds		5,845,000		3/20/08 Issue \$5,485,000		
		2007		294,688	5,845,000			5,485,000	
		2008		335,720	5,845,000	180,000	227,067	5,305,000	
		2009		335,720	5,845,000	195,000	234,319	5,110,000	
		2010		335,720	5,630,000	200,000	228,469	4,910,000	
		2011	215,000	335,720	5,630,000	205,000	222,219	4,705,000	
		2012	225,000	167,860	5,405,000	210,000	215,300	4,495,000	
		2013	240,000	312,244	5,165,000	220,000	207,845	4,275,000	
		2014	250,000	299,284	4,915,000	230,000	199,595	4,045,000	
		2015	265,000	285,559	4,650,000	235,000	190,683	3,810,000	
		2016	280,000	270,851	4,370,000	245,000	181,283	3,565,000	
		2017	295,000	255,227	4,075,000	255,000	171,115	3,310,000	
		2018	310,000	238,678	3,765,000	265,000	160,150	3,045,000	
		2019	330,000	221,194	3,435,000	280,000	148,490	2,765,000	
		2020	350,000	201,806	3,085,000	290,000	135,890	2,475,000	
		2021	370,000	181,244	2,715,000	305,000	122,550	2,170,000	
		2022	390,000	159,506	2,325,000	320,000	107,681	1,850,000	
		2023	415,000	136,594	1,910,000	335,000	92,081	1,515,000	
		2024	435,000	112,213	1,475,000	350,000	75,750	1,165,000	
		2025	465,000	86,656	1,010,000	370,000	58,250	795,000	
		2026	490,000	59,338	520,000	390,000	39,750	405,000	
		2027	520,000	30,550	-	405,000	20,250	-	
		2028							



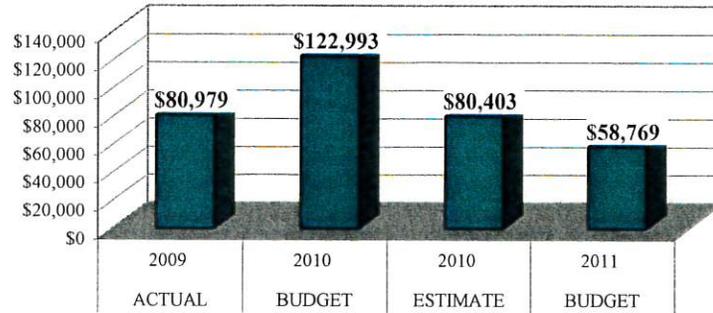
FUND
General

DEPT #
110

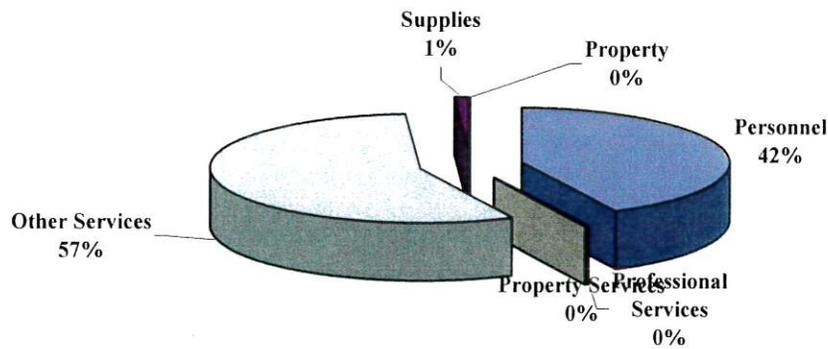


DEPARTMENT
Mayor & Council

Budget Summary, scaled to present detail



Expenditure Distribution



The Mayor and City Council account provides for the direct activities of these elected officials. The ward Council members and the Mayor, who is elected as a Councilman-At-Large, constitute the governing body of the City of Hazelwood.

ANALYSIS

The major function of the Hazelwood City Council is to establish and adopt the policies, legislation and fiscal authorization necessary for the continued progressive operation and development of the City.

GOALS 2010-2011

- 1 - Adoption of Ordinances, Resolutions and Proclamations in keeping with the philosophy of the City.
- 2 - Active participation in various regional, state and national organizations such as the Chambers of Commerce, North County, Inc., St. Louis County Municipal League, Missouri Municipal League and National League of Cities, accepting positions on committees.
- 3 - Working closely with all area legislators in vigorous pursuit of legislation on the county, state and federal levels which would benefit citizens and businesses of Hazelwood.

FUND

General

DEPT #

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Hazelwood

DEPARTMENT

Mayor & Council

- 4 - Continuation of effective and appropriate working conditions, fringe benefits and compensation for all City employees.
- 5 - Authorization and development of innovative programs for the safety, protection, welfare, convenience and pleasure of the citizens of Hazelwood.
- 6 - Appointment of citizens to various advisory boards, commissions, and committees for the betterment of the community.
- 7 - Fully informing Hazelwood citizens and businesses of Council proposals and actions, City schedules, programs, activities and projects.
- 8 - Authorization and development of economic development programs and projects that provide for the betterment of the City of Hazelwood.

FUND
General

DEPT #
110



DEPARTMENT
Mayor & Council

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$24,696	\$25,053	\$24,983	\$24,964	-0.4%
Professional Services	\$440	\$1,210	\$1,120	\$240	-80.2%
Property Services	\$0	\$0	\$0	\$0	
Other Services	\$54,928	\$94,935	\$53,805	\$32,940	-65.3%
Supplies	\$632	\$875	\$445	\$575	-34.3%
Property	\$284	\$920	\$50	\$50	-94.6%
GRAND TOTAL	\$80,979	\$122,993	\$80,403	\$58,769	-52.2%

PERSONNEL SCHEDULE						
POSITION TITLE	REQUIREMENTS				BUDGET	BUDGET
	2010	2011			2010	2011
MAYOR	1.00	1.00	\$250	PER MONTH	\$3,000	\$3,000
COUNCIL MEMBERS	8.00	8.00	\$200	PER MONTH	\$19,200	\$19,200
TOTAL	9.00	9.00			\$22,200	\$22,200



FUND
General

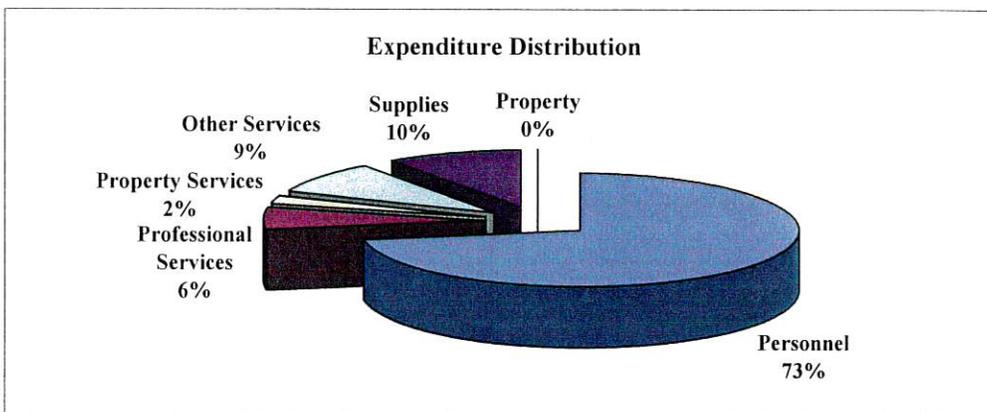
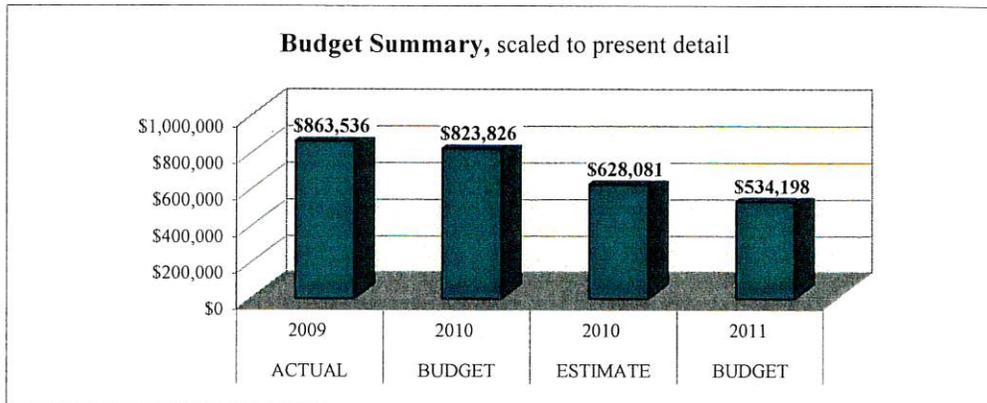
DEPT #
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DEPARTMENT
Mayor & Council

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$0	\$0	\$0	\$0
Part Time Salary	103	22,000	22,200	22,200	22,200
Overtime pay	105	0	0	0	0
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	1,683	1,698	1,698	1,698
Retirement Fund	126	0	0	0	0
Worker's Compensation	128	80	90	90	91
Health Insurance	130	0	0	0	0
Life/Disability Insurance	132	0	0	0	0
Other Personnel Costs	150	932	1,065	995	975
Total Personnel		\$24,696	\$25,053	\$24,983	\$24,964
Professional Service	200	\$440	\$1,210	\$1,120	\$240
Total Professional Service		\$440	\$1,210	\$1,120	\$240
Rental Equipment	320	0	0	0	0
Utilities	330	0	0	0	0
Vehicle Maintenance	350	0	0	0	0
Equipment Maintenance	360	0	0	0	0
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$0	\$0	\$0	\$0
Special Programs	400	8,023	16,620	11,345	4,995
Liability/Property/Auto Ins.	420	11,465	11,900	12,000	12,500
Communications	430	5,320	15,300	4,080	5,700
Travel/Training/Mileage	440	30,119	51,115	26,380	9,745
Contingencies	495	\$0	\$0	\$0	\$0
Total Other Services		\$54,928	\$94,935	\$53,805	\$32,940
General Supplies	500	632	875	445	575
Vehicle Supplies	530	0	0	0	0
Motor Fuel/Lube	560	0	0	0	0
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$632	\$875	\$445	\$575
Furniture and Fixtures	600	284	920	50	50
Machinery/Equipment	620	0	0	0	0
Computers/IS	650	0	0	0	0
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$284	\$920	\$50	\$50
GRAND TOTAL		\$80,979	\$122,993	\$80,403	\$58,769





GENERAL

The City Manager serves as the Chief Executive and Administrative Officer of the City. The City Manager is responsible to the Council for the administration of the affairs of the City in accordance with the policies determined by the Council.

ANALYSIS

This budget reflects the effort of the City Manager's Office to anticipate and respond to the internal needs of the other Departments, such as personnel administration, communication and coordination, oversight, operations management, etc., as well as external needs of other governmental agencies, business and industry, and of course the citizens of Hazelwood and visitors. In January, 2010 the City Planner was moved to Public Works to more closely coordinate work tasks with the Public Works Director and Code Enforcement. This new budget for FY2010-2011 will be the first full year of incorporating this change.

GOALS & OBJECTIVES

In Fiscal Year 2010-2011 the City Manager's Office will pursue the following goals:

- A. Help employees learn to be more independent and creative in use and application of technology
- B. Improve Computer Network Security
- C. Enhance Intranet for internal communication
- D. Promote tourism opportunities through the City
- E. Measure and monitor the business climate and increase two-way communications

FUND
General

DEPT #
171



DEPARTMENT
City Manager

- F. Maintain Available Site Database
- G. Improve communication with local businesses to focus on retention and expansion
- H. Improve business location and expansion process, making Hazelwood an easy place to do business
- I. Improve accident and injury procedures and educate employees and supervisors on application
- J. Improve Customer Service by making sure staff is more informed on current events
- K. Improve cross-departmental information and knowledge
- L. Improve New Employee Orientation
- M. Keep community informed on current issues and increase participation
- N. Increase the visibility of Hazelwood throughout the region and improve the community image
- O. Coordinate internal data and communication formats and utilization
- P. Through REJIS, work to smooth out our computer information systems
- Q. Expand our computer systems' security
- R. Obtain and track business information for Hazelwood and international economies
- S. Continue to improve our Web Site
- T. Work with developers to develop current and future development areas
- U. Help improve Airport noise through the Airport Noise Program
- V. Meet the needs of the community through the efficient coordination of City departments
- W. Develop plans for future City projects
- X. Enhance City's mapping and data analysis capabilities
- Y. Invest in infrastructure to promote economic development
- Z. Conduct planning activities to prepare for future growth throughout the City

FUND
General

DEPT #
171



DEPARTMENT
City Manager

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$571,788	\$543,028	\$466,497	\$386,208	-28.9%
Professional Services	\$100,460	\$85,656	\$54,860	\$33,000	-61.5%
Property Services	\$16,173	\$13,000	\$13,000	\$12,840	-1.2%
Other Services	\$66,690	\$64,090	\$42,324	\$48,155	-24.9%
Supplies	\$48,773	\$58,400	\$51,400	\$53,995	-7.5%
Property	\$59,651	\$59,652	\$0	\$0	-100.0%
GRAND TOTAL	\$863,536	\$823,826	\$628,081	\$534,198	-35.2%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
CITY MANAGER	1.00	1.00	\$120,819	121,151
Transfer to Eco. Dc	0.00	-0.20		(\$24,230)
ASSISTANT CITY MGR.	1.00	1.00	\$80,615	80,934
Transfer to Eco. Dc	-0.33	-0.33	(\$26,603)	(27,234)
CITY PLANNER	1.00	0.00	\$54,174	\$0
COMMUNICATIONS COORDINATOR	1.00	1.00	\$41,509	\$47,756
Transfer to Eco.D.	-0.12	-0.40		(\$19,424)
HUMAN RESOURCE ASSISTANT	1.00	1.00	\$41,241	\$41,242
Transfer to Eco.D.	0.00	-0.50		(\$20,621)
ADMIN. SECRETARY S-VI	1.00	1.00	\$43,779	\$43,779
RECEPTIONIST	1.00	1.00	\$30,791	\$30,793
HISTORIC TOURIST FACILITIES COORDINATOR	0.00	0.00		
Non-base building stipend			\$0	
TOTAL	6.55	4.57	\$386,325	\$274,146



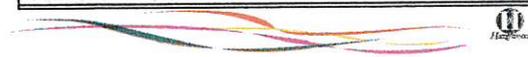
FUND
General

DEPT #
171



DEPARTMENT
City Manager

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$412,877	\$386,325	\$314,453	\$274,146
Part Time Salary	103	165	0	0	0
Overtime pay	105	73	0	0	0
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	15,473	0	10,325	10,350
Social Security	124	31,173	29,804	24,306	21,222
Retirement Fund	126	47,963	58,209	58,209	30,444
Worker's Compensation	128	1,480	1,620	1,610	1,582
Health Insurance	130	35,261	45,510	45,284	39,040
Life/Disability Insurance	132	3,084	3,260	3,260	2,274
Other Personnel Costs	150	24,238	18,300	9,050	7,150
Total Personnel		\$571,788	\$543,028	\$466,497	\$386,208
Professional Service	200	\$100,460	\$85,656	\$54,860	\$33,000
Total Professional Service		\$100,460	\$85,656	\$54,860	\$33,000
Rental Equipment	320	0	0	0	0
Utilities	330	2,948	1,600	1,600	1,440
Vehicle Maintenance	350	90	200	200	200
Equipment Maintenance	360	13,136	11,200	11,200	11,200
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$16,173	\$13,000	\$13,000	\$12,840
Special Programs	400	0	0	350	0
Liability/Property/Auto Ins.	420	11,465	0	12,000	12,500
Communications	430	38,460	44,210	21,629	34,225
Travel/Training/Mileage	440	16,765	19,880	8,345	1,430
Contingencies	495		\$0	\$0	\$0
Total Other Services		\$66,690	\$64,090	\$42,324	\$48,155
General Supplies	500	43,095	53,400	48,200	49,700
Vehicle Supplies	530	416	200	200	200
Motor Fuel/Lube	560	5,262	4,800	3,000	4,095
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$48,773	\$58,400	\$51,400	\$53,995
Furniture and Fixtures	600	59,651	0	0	0
Capital Improvements	605	0	59,652	0	0
Machinery/Equipment	620	0	0	0	0
Computers/IS	650	0	0	0	0
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$59,651	\$59,652	\$0	\$0
GRAND TOTAL		\$863,536	\$823,826	\$628,081	\$534,198

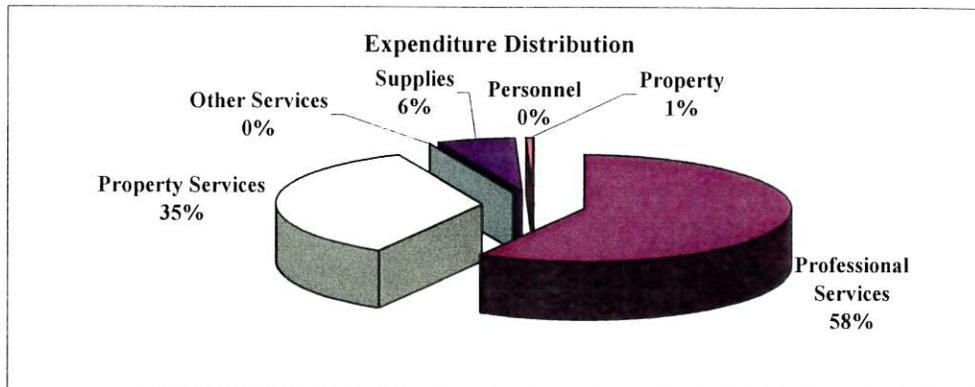
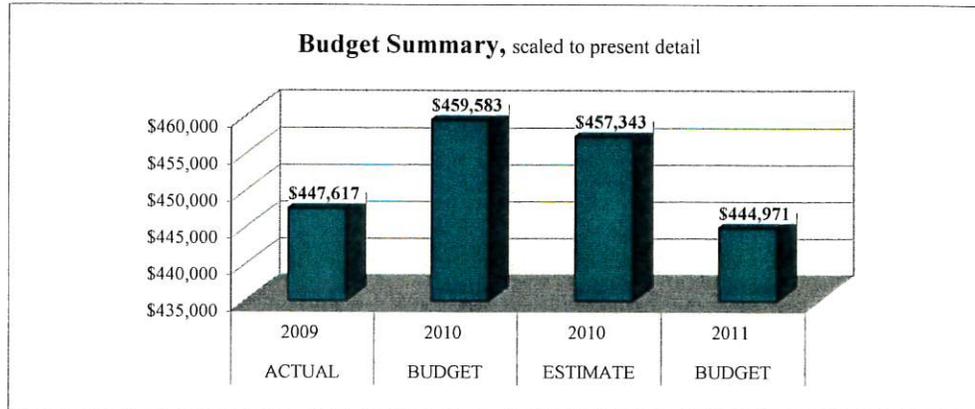


FUND
General

DEPT #
175



DEPARTMENT
Information Systems



GENERAL

The major functions performed by the Information Systems Division includes the maintenance of the computer network, the Wide Area Network connections between buildings, network security, the e-mail system, Internet access, the Internet web server, hardware and software support, policy development, planning of the computer network, wide area connections and hardware and software, purchasing hardware and software, coordinating computer training, and operation of the City Hall/Police telephone system.

ANALYSIS

Each of the City's buildings has a computer network that improves the accuracy and efficiency of collecting and utilizing data. Five locations have a file server for storage and there are five other file servers that perform a specialized function. Each location is connected through a Wide Area Network that allows the sharing of data and facilitates better communication through the electronic mail system. Security measures are used to allow access to the information. The electronic mail system provides internal and external communication. There are approximately 130 workstations and laptops connected to the City's computer infrastructure.

The City is connected to the Internet through a dedicated connection. This provides web access and internet e-mail to the City. The web page is hosted internally on a dedicated web server.

The Information Service Steering Committee (ISSC) has oversight of the Information Services Division. The ISSC has the function of strategic information services planning, setting information technology policies, executive monitoring of services, tracking of expenditures, tracking of projects and requests, critical strategies resolution and prioritization of resources. The committee meets monthly or as needed. The members of the committee are: Police Chief (Chair), Ass't City Manager, City Clerk, Fire Chief, Director of Public Works, Finance Director, Parks and Recreation Superintendent, Public Works Superintendent and the REJIS Representative.

GOALS

FUND
General

DEPT #
175



Hazelwood

DEPARTMENT
Information Systems

1. Increased efficiency and a more secure network are still the main objectives for the 2011 budget.
2. Increase our server uptime.
3. Maintain a modern up to date computer system to increase the efficiency of the city's work force.
4. Ensure computer system has enough storage space for city's requirements.
5. Maintain network productivity.

FUND
General

DEPT #
175



DEPARTMENT
Information Systems

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$0	\$0	\$0	\$0
Part Time Salary	103	0	0	0	0
Overtime pay	105	0	0	0	0
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	0	0	0	0
Retirement Fund	126	0	0	0	0
Worker's Compensation	128	0	0	0	0
Health Insurance	130	0	0	0	0
Life/Disability Insurance	132	0	0	0	0
Other Personnel Costs	150	0	0	0	0
Total Personnel		\$0	\$0	\$0	\$0
Professional Service	200	\$219,470	\$276,110	\$274,360	\$259,460
Total Professional Service		\$219,470	\$276,110	\$274,360	\$259,460
Rental Equipment	320	0	0	0	0
Utilities	330	70,466	53,200	60,701	62,860
Vehicle Maintenance	350	0	0	0	0
Equipment Maintenance	360	114,441	80,113	86,689	93,120
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$184,908	\$133,313	\$147,390	\$155,980
Special Programs	400	0	0	0	0
Liability/Property/Auto Ins.	420	0	0	0	0
Communications	430	0	0	0	0
Travel/Training/Mileage	440	0	0	0	0
Contingencies	495	\$0	\$0	\$0	\$0
Total Other Services		\$0	\$0	\$0	\$0
General Supplies	500	0	29,100	25,522	26,500
Vehicle Supplies	530	0	0	0	0
Motor Fuel/Lube	560	0	0	0	0
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$0	\$29,100	\$25,522	\$26,500
Furniture and Fixtures	600	0			
Machinery/Equipment	620	0	0	1,451	0
Computers/IS	650	43,239	21,060	8,620	3,031
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$43,239	\$21,060	\$10,071	\$3,031
GRAND TOTAL		\$447,617	\$459,583	\$457,343	\$444,971

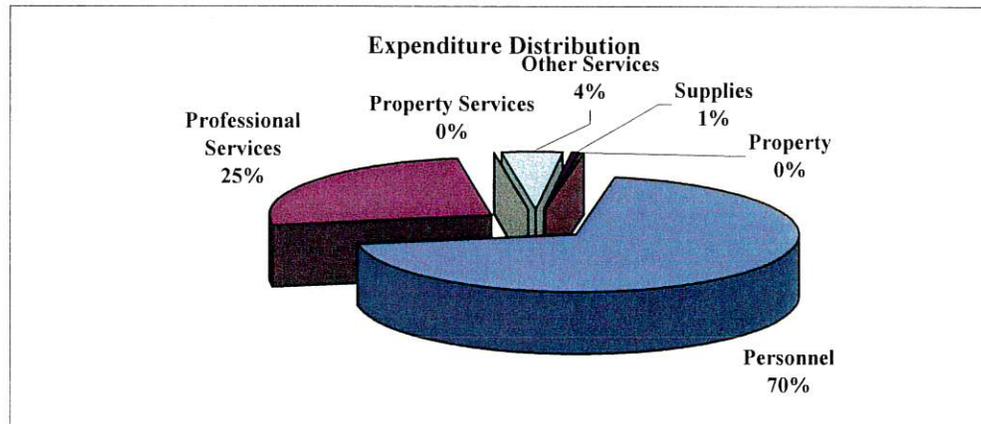
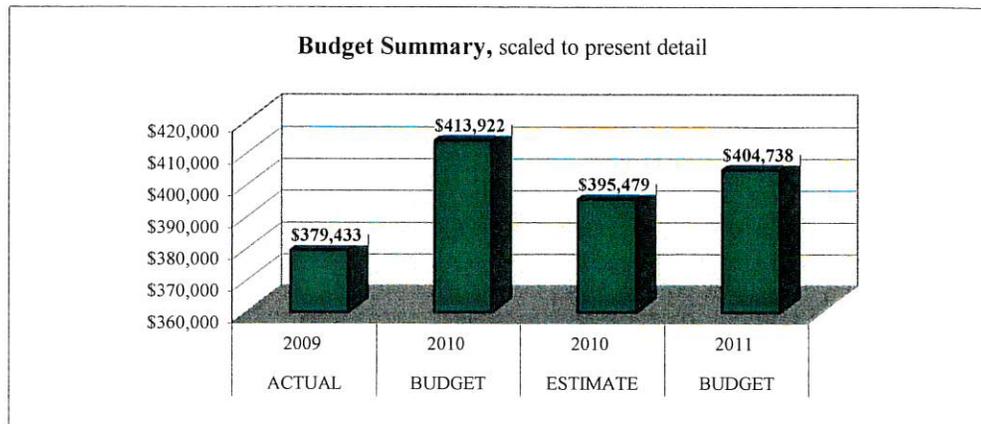


FUND
General

DEPT #
201



DEPARTMENT
Finance



DEPARTMENT MISSION

The Finance Department strives to optimally manage City finances through its budgeting, accounting, treasury, purchasing, and collection functions. The Department intends to provide these services in a positive, friendly and helpful work environment.

ANALYSIS

The Finance Department provides accounting functions in compliance with Generally Accepted Accounting Principles, a Comprehensive Annual Financial Report, establishment and implementation of control procedures, investment of idle funds, bi-weekly payrolls, monitoring of payroll procedures, issuance of 1100+ annual business licenses, and coordination of the annual budget preparation.

The Finance Department has earned the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting every year since 1988. The Award is a prestigious national award recognizing conformance with the highest standards for an easily readable and efficiently organized comprehensive annual report, which conforms to program standards.

The City has aggressively facilitated economic development, establishing the Lambert Pointe Neighborhood Improvement District, the 370/Mo. Bottom Road Tax Increment Financing District, the Elm Grove Tax Increment Financing District, and the 370/Mo. Bottom/Taussig Road Transportation Development District. Also, Hazelwood implemented a sewer lateral special assessment fund, and received voter approval for \$15.045

FUND
General

DEPT #
201



DEPARTMENT
Finance

million in street improvement bonds. In 2007 a 1/2 cent Economic Development sales tax was passed. The Hazelwood Commerce Center TIF and the Lindbergh Corridor projects are now underway. These endeavors and other evidence of growth are reflected in the following measures of activity.

2010

ACCOMPLISHMENTS

- 1) Implemented ADP Time and Labor Management system
- 2) Update accounting procedures in compliance with GASB Statement 45, regarding retiree healthcare benefits.

2011

GOALS

- 1) Closely monitor the City's financial condition and provide timely information to appropriate stakeholders
- 2) Evaluate cash collection and recommend enhancements as indicated.
- 3) Establish new system for sale/disposition of unused fixed assets.

FUND
General

DEPT #
201



DEPARTMENT
Finance

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$271,835	\$288,372	\$278,716	\$280,778	-2.6%
Professional Services	\$87,314	\$100,250	\$97,136	\$102,430	2.2%
Property Services	\$479	\$930	\$320	\$240	-74.2%
Other Services	\$16,764	\$20,730	\$17,188	\$17,665	-14.8%
Supplies	\$2,140	\$2,900	\$2,000	\$2,250	-22.4%
Property	\$902	\$740	\$120	\$1,375	85.8%
GRAND TOTAL	\$379,433	\$413,922	\$395,479	\$404,738	-2.2%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
FINANCE DIRECTOR				
Grade 18	1.00	1.00	\$89,833	\$89,833
ACCOUNTING OFFICE COORDINATOR				
Grade 8	1.00	1.00	\$42,525	\$42,556
PAYROLL SPECIALIST				
Grade 6	1.00	1.00	\$37,901	\$38,048
ACCTG. SPECIALIST				
Grade 7	1.00	1.00	\$39,823	\$39,852
TOTAL	4.00	4.00	\$210,082	\$210,289



FUND
General

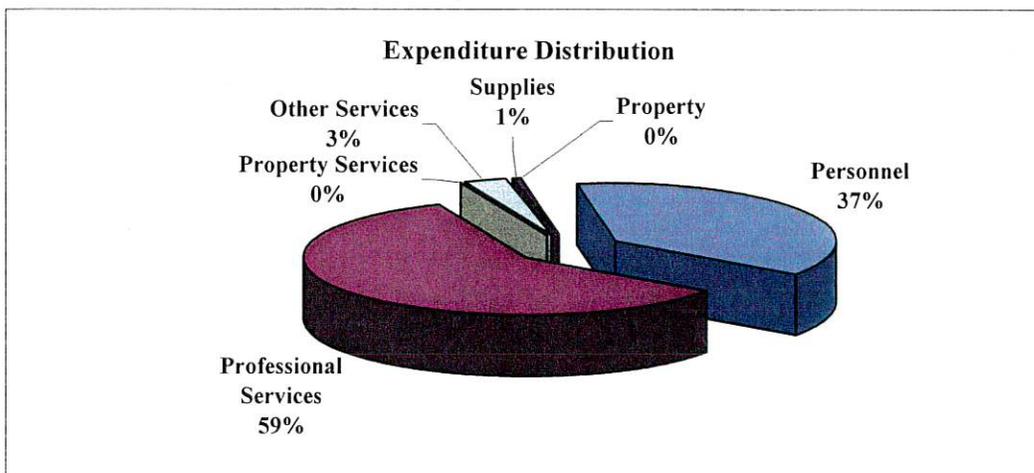
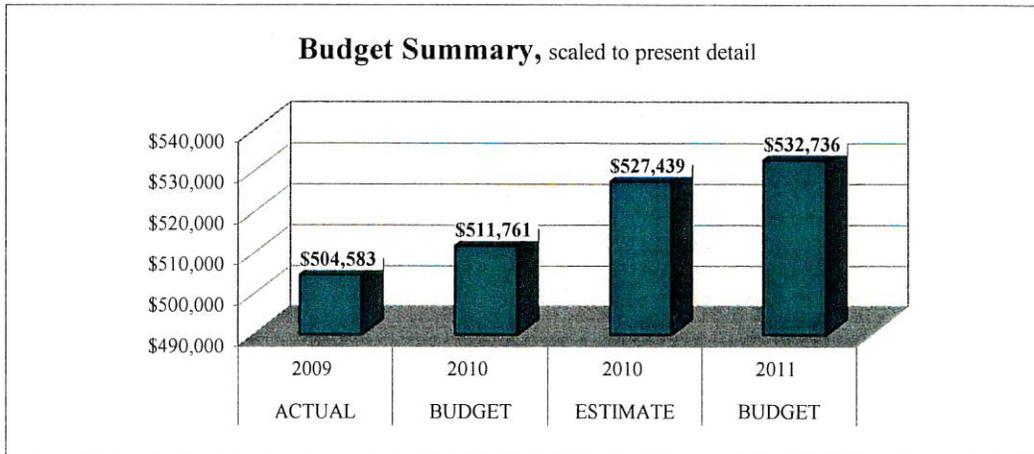
DEPT #
201



DEPARTMENT
Finance

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$206,635	\$210,082	\$210,082	\$210,289
Part Time Salary	103	0	0	0	0
Overtime pay	105	597	1,923	750	500
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	15,885	16,218	16,129	16,125
Retirement Fund	126	22,695	30,080	22,990	23,280
Worker's Compensation	128	690	750	740	812
Health Insurance	130	23,511	26,460	26,330	28,040
Life/Disability Insurance	132	1,620	1,714	1,646	1,682
Other Personnel Costs	150	204	1,145	49	50
Total Personnel		\$271,835	\$288,372	\$278,716	\$280,778
Professional Service	200	\$87,314	\$100,250	\$97,136	\$102,430
Total Professional Service		\$87,314	\$100,250	\$97,136	\$102,430
Rental Equipment	320	0	0	0	0
Utilities	330	479	530	320	240
Vehicle Maintenance	350	0	0	0	0
Equipment Maintenance	360	0	400	0	0
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$479	\$930	\$320	\$240
Special Programs	400	0	0	0	0
Liability/Property/Auto Ins.	420	11,465	11,900	12,000	12,500
Communications	430	3,736	4,505	3,920	5,165
Travel/Training/Mileage	440	1,562	4,325	1,268	0
Contingencies	495	\$0	\$0	\$0	\$0
Total Other Services		\$16,764	\$20,730	\$17,188	\$17,665
General Supplies	500	2,140	2,900	2,000	2,250
Vehicle Supplies	530	0	0	0	0
Motor Fuel/Lube	560	0	0	0	0
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$2,140	\$2,900	\$2,000	\$2,250
Furniture and Fixtures	600	0	0	0	0
Machinery/Equipment	620	902	740	120	200
Computers/IS	650	0	0	0	1,175
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$902	\$740	\$120	\$1,375
GRAND TOTAL		\$379,433	\$413,922	\$395,479	\$404,738





GENERAL

The Legal Department provides legal services to the City of Hazelwood. This department is organized into three units; Legal Services, Municipal Court and the Traffic Violations Bureau.

ANALYSIS

Legal Services is headed by the City Attorney whose duties are outlined in the City of Hazelwood Charter Article VI Section 2.

The Municipal Court is presided over by the Municipal Judge in accordance with the City of Hazelwood Charter Article IV and Chapter 19 of the City of Hazelwood Municipal Code. The court is a Municipal Division of the 21st Judicial Circuit Court and operates under the guidelines of the Circuit Court, Rule 37 of the Missouri Rules of Court and State Statutes.

The Traffic Violations Bureau under the direction of the Court Clerk, operates in accordance with the City of Hazelwood Municipal Code, Chapter 18, Article IX, Sections 18.110-117, Rule 37 of the Missouri Rules of Court and State Statutes.

The municipal court operates forty six courts per year processing in excess of 10,000 cases, plus one per month for camera docket.

FUND
General

DEPT #
210



DEPARTMENT
Legal

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$182,414	\$196,371	\$198,187	\$199,601	1.6%
Professional Services	\$298,309	\$295,144	\$309,282	\$314,019	6.4%
Property Services	\$0	\$0	\$0	\$0	
Other Services	\$15,780	\$16,780	\$16,840	\$15,986	-4.7%
Supplies	\$4,680	\$3,466	\$3,130	\$3,130	-9.7%
Property	\$3,400	\$0	\$0	\$0	
GRAND TOTAL	\$504,583	\$511,761	\$527,439	\$532,736	4.1%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
Court Clerk	1.00	1.00	\$47,398	\$47,398
Deputy Court Clerk	1.00	1.00	\$32,245	\$32,318
Court Clerk Typist	2.00	2.00	\$51,979	\$52,424
Court Clerk Typist/Receptionist	0.00	0.00		
Pay Plan increases				
TOTAL	4.00	4.00	\$131,622	\$132,140



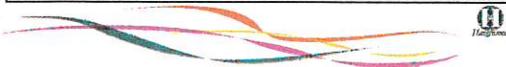
FUND
General

DEPT #
210

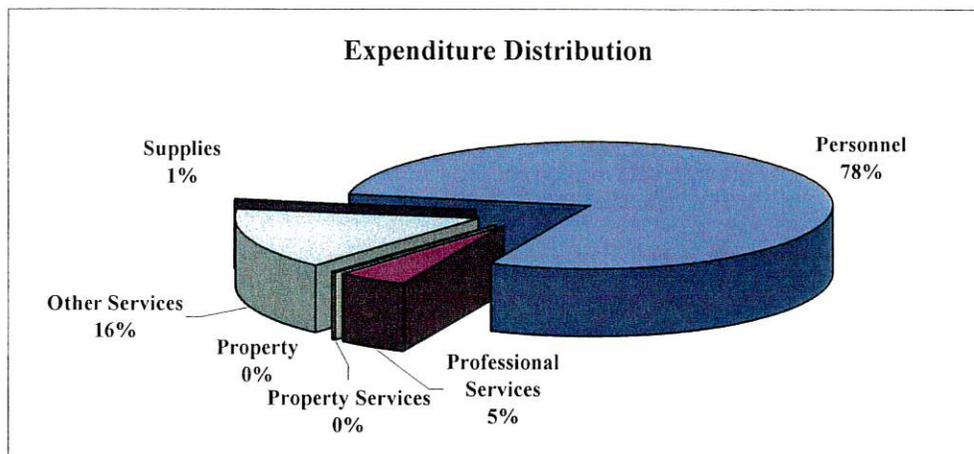
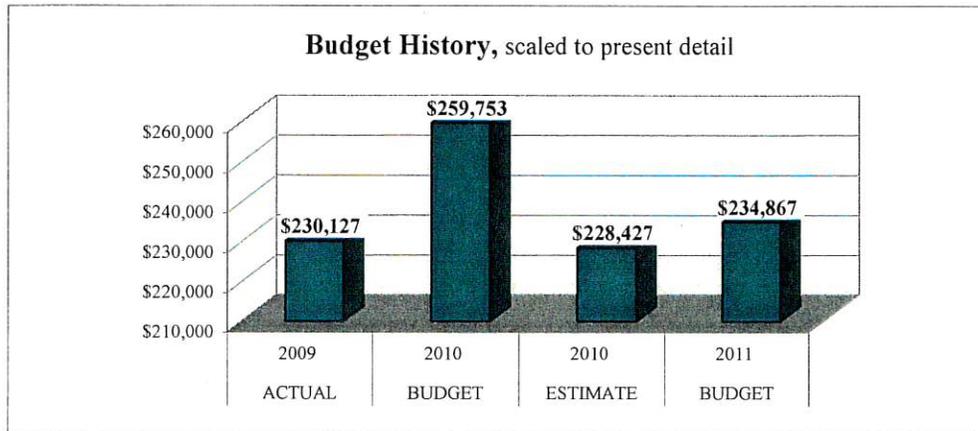


DEPARTMENT
Legal

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$119,162	\$131,622	\$131,595	\$132,140
Part Time Salary	103	825	0	0	0
Overtime pay	105	5,975	5,500	6,271	6,500
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	9,731	10,730	10,787	10,606
Retirement Fund	126	14,791	18,839	14,395	14,629
Worker's Compensation	128	430	480	480	570
Health Insurance	130	29,374	26,460	26,330	28,040
Life/Disability Insurance	132	1,226	1,780	1,474	1,244
Other Personnel Costs	150	900	960	6,855	5,872
Total Personnel		\$182,414	\$196,371	\$198,187	\$199,601
Professional Service	200	\$298,309	\$295,144	\$309,282	\$314,019
Total Professional Service		\$298,309	\$295,144	\$309,282	\$314,019
Rental Equipment	320	0	0	0	0
Utilities	330	0	0	0	0
Vehicle Maintenance	350	0	0	0	0
Equipment Maintenance	360	0	0	0	0
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$0	\$0	\$0	\$0
Special Programs	400	0	0	0	0
Liability/Property/Auto Ins.	420	10,608	11,000	11,000	11,500
Communications	430	4,500	2,860	3,372	3,850
Travel/Training/Mileage	440	1,493	2,920	2,468	636
Contingencies	495	(\$821)	\$0	\$0	\$0
Total Other Services		\$15,780	\$16,780	\$16,840	\$15,986
General Supplies	500	4,680	3,466	3,130	3,130
Vehicle Supplies	530	0	0	0	0
Motor Fuel/Lube	560	0	0	0	0
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$4,680	\$3,466	\$3,130	\$3,130
Furniture and Fixtures	600	0	0	0	0
Machinery/Equipment	620	3,400	0	0	0
Computers/IS	650	0	0	0	0
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$3,400	\$0	\$0	\$0
GRAND TOTAL		\$504,583	\$511,761	\$527,439	\$532,736







The City Clerk's Department bears the responsibility for maintaining all official records of the City of Hazelwood; preparing and coordinating the codifying of Ordinances adopted by the City Council; conducting municipal elections; processing all Special Land Use Permits, Rezoning and Resubdivision Petitions and Liquor License applications; processing correspondence for the City Council; acting as research assistant and secretary for the City Council; serving as liaison and secretary for the City's judicial lay groups, the Board of Adjustment (also the Architectural Board of Review), the Board of Appeals, and the Board of Review; coordinating all public hearings, legal notices and litigation for the City; and responding to inquiries from citizens, businesses, organizations and other jurisdictions and officials.

ANALYSIS

The major function of the City Clerk's department is to effectively and efficiently assist the City Council in all aspects of their work while carrying out the duties for which the department has responsibility and serving the citizens and businesses of the community.

GOALS 2010-2011

- 1 - Accurate and expeditious preparation of the agendas and minutes of all Council meetings, and Boards as assigned, as well as the creation and maintenance of numerous municipal records and files.
- 2 - Preparation, processing and finalization of all Ordinances, Resolutions and Proclamations and coordinating Code supplements updating the Municipal Code.

FUND
General

DEPT #
215



DEPARTMENT
City Clerk

- 3 - Creation and preparation of communications from the Mayor, City Council and City Clerk's Department and the efficient maintenance of correspondence files.
- 4 - Orientation and guidance for newly elected officials.
- 5 - Efficient conduct of all municipal elections.
- 6 - Development and implementation of record keeping procedures, categorization and indexing which will expedite research and retrieval efforts. Indexing of Council minutes and preparation of the budgets for the City Council and this department.
- 7 - Continued active participation in professional, civic and governmental organizations, serving on committees and boards.
- 8 - Responsible communication, liaison and cooperation with Hazelwood citizens, businesses, civic and governmental organizations.
- 9 - Preparation and maintenance of the monthly City calendar.

FUND
General

DEPT #
215



DEPARTMENT
City Clerk

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$178,717	\$187,923	\$182,869	\$185,518	-1.3%
Professional Services	\$11,896	\$21,010	\$3,650	\$10,690	-49.1%
Property Services	\$581	\$640	\$655	\$690	7.8%
Other Services	\$35,628	\$46,305	\$38,828	\$36,474	-21.2%
Supplies	\$3,305	\$3,875	\$2,425	\$1,495	-61.4%
Property	\$0	\$0	\$0	\$0	#DIV/0!
GRAND TOTAL	\$230,127	\$259,753	\$228,427	\$234,867	-9.6%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
CITY CLERK	1.00	1.00	\$64,274	\$64,274
DEPUTY CITY CLERK	1.00	1.00	\$43,615	\$43,822
RECEPTIONIST/ SECRETARY	1.00	1.00	\$28,185	\$28,503
Pay Plan increases				
TOTAL	3.00	3.00	\$136,074	\$136,599



FUND
General

DEPT #
215



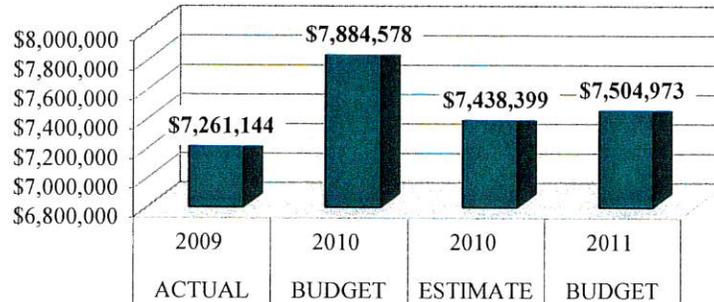
DEPARTMENT
City Clerk

CLASSIFICATION	ACCOUNT NO.	ACCOUNT	ACTUAL	BUDGET	ESTIMATE	BUDGET
			2009	2010	2010	2011
Full Time Salary	101		\$134,275	\$136,074	\$136,074	\$136,599
Part Time Salary	103		0	0	0	0
Overtime pay	105		2	115	10	65
Holiday pay	107		0	0	0	0
Accrued Leave	120		0	0	0	0
Unemployment Comp.	122		0	0	0	0
Social Security	124		9,979	10,418	10,410	10,455
Retirement Fund	126		15,128	19,573	14,956	15,122
Worker's Compensation	128		430	470	470	514
Health Insurance	130		17,631	19,840	19,747	21,540
Life/Disability Insurance	132		1,095	1,163	1,122	1,143
Other Personnel Costs	150		177	270	80	80
Total Personnel			\$178,717	\$187,923	\$182,869	\$185,518
Professional Service	200		\$11,896	\$21,010	\$3,650	\$10,690
Total Professional Service			\$11,896	\$21,010	\$3,650	\$10,690
Rental Equipment	320		0	0	0	0
Utilities	330		482	430	480	480
Vehicle Maintenance	350		0	0	0	0
Equipment Maintenance	360		99	210	175	210
Building Maintenance	370		0	0	0	0
Other Property Services	380		0	0	0	0
Total Property Services			\$581	\$640	\$655	\$690
Special Programs	400		0	0	0	0
Liability/Property/Auto Ins.	420		11,465	11,900	12,000	12,500
Communications	430		21,375	21,665	21,250	21,579
Travel/Training/Mileage	440		2,789	12,740	5,578	2,395
Contingencies	495		\$0	\$0	\$0	\$0
Total Other Services			\$35,628	\$46,305	\$38,828	\$36,474
General Supplies	500		3,305	3,875	2,425	1,495
Vehicle Supplies	530		0	0	0	0
Motor Fuel/Lube	560		0	0	0	0
Street Maintenance Supplies	580		0	0	0	0
Total Supplies			\$3,305	\$3,875	\$2,425	\$1,495
Furniture and Fixtures	600		0	0	0	0
Machinery/Equipment	620		0	0	0	0
Computers/IS	650		0	0	0	0
Vehicle Equipment	670		0	0	0	0
Items for Resale	695		0	0	0	0
Total Property			\$0	\$0	\$0	\$0
GRAND TOTAL			\$230,127	\$259,753	\$228,427	\$234,867

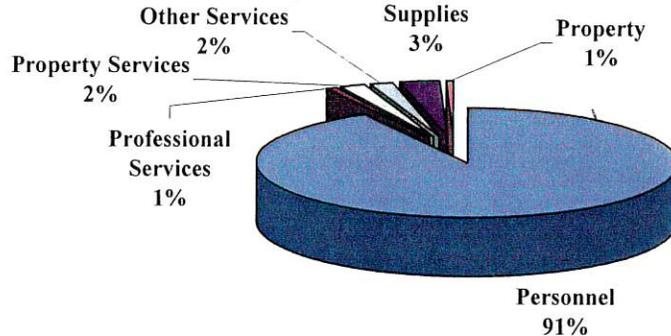




Budget Summary, scaled to present detail



Expenditure Distribution



GENERAL

The mission of the Hazelwood Police Department is outlined in its mission statement: " We, the members of the Hazelwood Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership which promotes safe, secure neighborhoods."

ANALYSIS

To successfully carry out our mission, the police department promotes Proactive Neighborhood Problem Solving. Neighborhood Problem Solving acknowledges that police cannot succeed in achieving its basic goals without both the operational assistance and political support of the community. Conversely, the community cannot succeed in maintaining a decent, open and orderly community without a professional and responsive police department. The police must be more than a reactive force that responds to crimes already committed. We must react as a proactive entity, able to deal with a broad variety of conditions which tend to disrupt the community peace or adversely affect the quality of life.

A proactive strategy of policing alters in important ways the content of the police officer's job. Police responsibilities expand beyond attempting to control criminal activity, to preventing crime, promoting order, resolving disputes, and providing emergency assistance in social crises. The officer's methods and resources extend beyond arrests and citations. They now include mediation and negotiation. As police activity focuses on the neighborhood, the demands on the police officer increase as do the scope of responsibility and the skills required. The officer's responsibility for community service and peacekeeping is of equal importance to law enforcement and crime suppression.



Neighborhood Policing and Problem Solving requires a proactive police officer attitude. Instead of primarily reacting to incidents, the officer analyzes, plans, and takes the initiative. The proactive police officer looks out toward the problems to be solved, and toward the community's interests in helping to solve them. Management serves to support and guide officers by functioning as mentors, motivators and facilitators, and to ensure officers have the necessary resources to solve problems.

The department serves the people of Hazelwood by deploying innovative, self-disciplined and self-motivated officers directly into the community to take independent action to solve problems, work with local citizens, and improve the social environment of the neighborhoods they serve. The department also researches, evaluates, and provides the most advanced technology resources available to ensure officer safety.

The department focuses its mission on crime, quality of life issues and traffic. These are the areas which tend to disrupt a neighborhood and the entire community.

GOALS 2010-2011

- 1 - Continue to increase creating partnerships with the community by holding patrol sector neighborhood meetings; expanding the neighborhood watch program by an additional 10%; continue the citizens police academy, and systematically survey neighborhoods to ascertain specific needs.
- 2 - Continue to enhance officers' expertise and creativity in identifying and solving neighborhood problems, by increased training and provide technical and managerial support necessary to guarantee our mission.
- 3 - Continue the investigation of the root causes of incidents which consume department resources.
- 4 - Continue the departments efforts to be a leader in victim assistance programs, i.e. domestic abuse, workplace violence, crime victims support, etc., programs for youth by working with the schools and provide programs for our older residents to ensure their quality of life is enhanced.
- 5 - Continue implementation of the Community Problem Solving Techniques and Training Program (COMPSTAT) which provides information on solving neighborhood problems by the community policing teams.
- 6 - Provide relief for the Neighborhood Patrol Group by adding a Prisoner Pickup Officer. The Neighborhood Patrol Group expended over 3200 employee hours picking up prisoners during the FY 08 Budget year. This Officer can also assume the duties of the Evidence Custodian to free up a Detective currently assigned to that position.
- 7 - Provide an additional School Resource Officer at Hazelwood West High School to ensure the safety and welfare of the students.

BUDGET COMMENTS

The attached Budget reflects the cost of providing quality service to the citizens of Hazelwood. The requests contained herein will ensure the high quality of police service is maintained and neighborhood problems solved.

This budget reflects the cost of providing proactive police service to the City.

- | | |
|-----|---|
| 160 | Other Personnel Costs: This account is for coffee, tea, sugar, etc. Tuition reimbursement clothing allowance for detectives and to furnish dispatchers and uniformed personnel uniforms. Also the replacement of some of the protective vests and includes uniforms for COP's and Volunteers. |
| 200 | Professional Services: This account includes the REJIS User Charges, license plate renewal; notary renewals, and new hire and promotional testing. This account also reflects veterinary services for a canine. |
| 320 | Rental: This account reflects the cost for IBM REJIS terminals, pagers and comphotofit program |

FUND
General

DEPT #
301



DEPARTMENT
Police

utilized by department personnel.

- 330 Utilities: This account reflects the cost for telephone service for the normal operation of police business, including the service charges for 28 department mobile phones.
- 350 Vehicle Maintenance: This account includes replacement parts for the entire police fleet of vehicles and other general repairs. It also includes the cost of strip outs of equipment and installs for replacement vehicles
- 360 Equipment Maintenance: This account reflects the expenditure for maintaining various pieces of equipment utilized by the department.
- 370 Building Maintenance: This account reflects the cost for maintaing the police facility and substation.
- 400 Special Programs: This amount is requested to ensure participation in the MEG Unit. It reflects the cost of National Accreditation.
- 420 Building Insurance: This account is the police portion of the building insurance and City owned vehicles
- 430 Communications: The review of various printed material is necessary for the police to keep abreast of the everchanging rules under which we must operate. Dues to police organizations are also included as are the yearly printing costs incurred by the department for forms, etc.
- 440 Travel?Training: This account reflects the monies for reimbursement for use of personal vehicle on City business when a police vehicle is not available.and the cost of other various police related training. Monies received from the U.T.T. surcharge fund account number 2520, are accounted for through this account.
- 445 Contingency: This account reflects the cost of the criminal investigation team investigative funds and the cost of deductible insurance costs.
- 500 General Supplies: The police department must use various reference directories to obtain information. This information is needed in investigations, to serve arrest warrants, emergency notifications and numerous other activity and up-dated State Statutes must be obtained each year.
- 505 Office Supplies: This account reflects the cost of the various office supplies needed for our operations.
- 515 Law Enforcement Supplies: This account reflects the cost of replacement of routine supplies needed for the day to day operations of the department. It is broken down into law enforcement supplies, weapon supplies, evidence supplies, supplies used in the police vehicles, K-9 supplies and items utilized by the traffic management team.
- 530 Motor Vehicle Supplies: This account reflects specific parts bought for, and used on police vehicles. This account is basically controlled by the Public Works Department, as they service and maintain the vehicles.
- 560 Fuel & Lube: 56,000 gallons of gasoline at \$2.00 a gallon and 100 gallons of diesel fuel, at \$2.25 for the emergency generator are reflected in this account.
- 600 Office Equipment: This account reflects the cost of upgrading office furniture in various offices,
- 620 Machine & Equipment: This account reflects the cost of purchasing various tools to maintain the police facility, the cost of replacing our older mobile radios and walkie talkies and other equipment..
- 650 Computer: This account reflects the various items to maintain current technology with the Department and City computer systems. It also reflects the cost of software to provide timely information to the police vehicles.
- 670 Motor Vehicle Equipment: This account reflects the cost of the replacement of worn out equipment and purchase of equipment needed to outfit the new police vehicles.

FUND
General

DEPT #
301



Hazelwood

DEPARTMENT
Police

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$6,543,868	\$7,183,887	\$6,818,971	\$6,890,539	-4.1%
Professional Services	\$81,312	\$78,028	\$73,667	\$76,740	-1.7%
Property Services	\$189,702	\$157,696	\$155,072	\$150,005	-4.9%
Other Services	\$129,874	\$164,772	\$151,097	\$123,867	-24.8%
Supplies	\$259,097	\$250,515	\$191,546	\$223,680	-10.7%
Property	\$57,291	\$49,680	\$48,046	\$40,142	-19.2%
GRAND TOTAL	\$7,261,144	\$7,884,578	\$7,438,399	\$7,504,973	-4.8%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET	BUDGET
	2010	2011	2010	2011
Chief	1.00	1.00	\$102,179	\$102,179
Manager	2.00	2.00	\$162,736	\$162,736
Inspector (Lt)	7.00	7.00	\$508,160	\$504,611
Supervisor (Sgt)	8.00	8.00	\$516,692	\$518,362
Detective	10.00	10.00	\$501,303	\$552,958
Officer	46.00	42.00	\$2,464,802	\$2,252,008
Admin Sup	1.00	1.00	\$53,728	\$53,728
Telecomm.	8.00	8.00	\$337,132	\$338,901
Admin.Secretary	1.00	1.00	\$41,371	\$41,371
Police Clerk	2.00	1.00	\$57,354	\$28,334
Law Enf.Info.Sp	1.00	1.00	\$58,681	\$58,681
Dom. Abuse	1.00	1.00	\$52,877	\$53,028
Anim Con/Code Enf		1.00		\$43,822
Pt Cross Guard	0.25	0.25	\$4,326	\$0
Pt Dispatchers	0.40	0.40	\$17,843	\$14,196
TOTAL	88.65	84.65	\$4,879,184	\$4,724,915



FUND
General

DEPT #
301



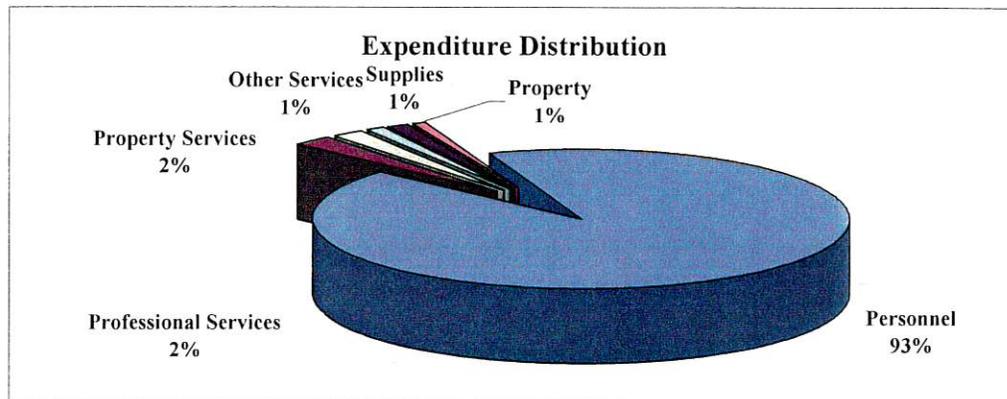
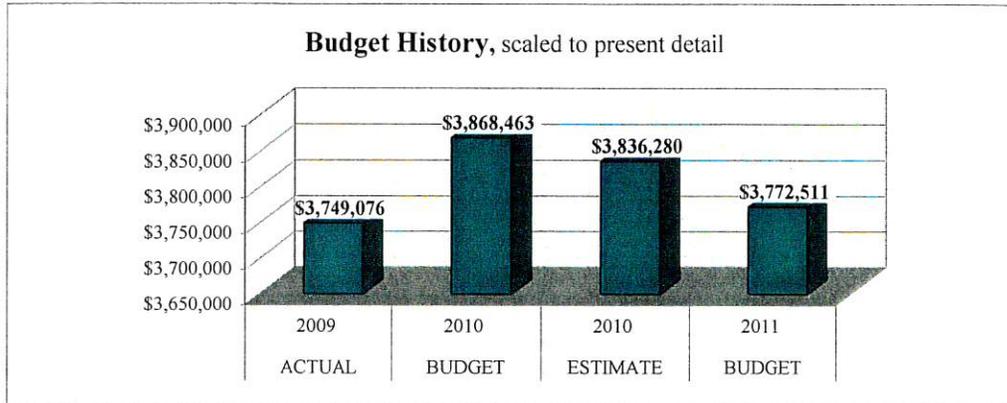
Hazelwood

DEPARTMENT
Police

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$4,674,384	\$5,006,997	\$4,804,827	\$4,855,079
Part Time Salary	103	19,385	22,169	16,290	14,196
Overtime pay	105	196,045	151,018	250,438	200,000
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	368,280	396,284	387,974	387,800
Retirement Fund	126	506,765	673,351	514,499	521,901
Worker's Compensation	128	197,379	228,700	213,940	243,306
Health Insurance	130	493,656	588,660	552,840	581,560
Life/Disability Insurance	132	34,857	39,466	36,639	36,984
Other Personnel Costs	150	53,118	77,242	41,524	49,714
Total Personnel		\$6,543,868	\$7,183,887	\$6,818,971	\$6,890,539
Professional Service	200	\$81,312	\$78,028	\$73,667	\$76,740
Total Professional Service		\$81,312	\$78,028	\$73,667	\$76,740
Rental Equipment	320	(3,791)	2,496	1,548	75
Utilities	330	25,444	20,882	20,452	20,826
Vehicle Maintenance	350	29,173	39,300	31,647	35,000
Equipment Maintenance	360	132,567	90,898	97,186	89,844
Building Maintenance	370	6,309	4,120	4,239	4,260
Other Property Services	380	0	0	0	0
Total Property Services		\$189,702	\$157,696	\$155,072	\$150,005
Special Programs	400	22,197	53,225	46,133	36,500
Liability/Property/Auto Ins.	420	31,291	32,600	32,800	34,100
Communications	430	20,831	19,582	13,168	13,167
Travel/Training/Mileage	440	42,109	58,965	47,389	39,700
Contingencies	495	\$13,447	\$400	\$11,607	\$400
Total Other Services		\$129,874	\$164,772	\$151,097	\$123,867
General Supplies	500	108,351	110,040	51,556	75,180
Vehicle Supplies	530	31,412	26,000	24,828	26,000
Motor Fuel/Lube	560	119,334	114,475	115,162	122,500
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$259,097	\$250,515	\$191,546	\$223,680
Furniture and Fixtures	600	1,343	1,650	1,682	1,930
Machinery/Equipment	620	13,855	11,615	10,084	4,868
Computers/IS	650	31,038	28,224	29,010	29,250
Vehicle Equipment	670	11,055	8,191	7,270	4,094
Items for Resale	695	0	0	0	0
Total Property		\$57,291	\$49,680	\$48,046	\$40,142
GRAND TOTAL		\$7,261,144	\$7,884,578	\$7,438,399	\$7,504,973







GENERAL ANALYSIS

Time this year was spent attempting to identify causes of injury and methods to mitigate occurrences. This was accomplished through staff participation, meetings with our consultants and accident review. There was no single or group of mechanisms that could be identified as a specific cause. What is known is that when an injury occurs time off is accentuated beyond that of many employees due to the physical nature of the job. Consequently our efforts centered around general safety issues and education.

The Wellness Fitness Program continues to elude us due to differences with labor over costs and expected results. There was success in correcting some deficiencies found by the Insurance Service Office thus insuring our excellent rating of 3.

GOALS: 2010 - 2011

This year we will be guided by the economy. Effort will be expended to find ways to reduce cost through efficiency without sacrificing safety or effectiveness.

Significant time will be used to introduce our new fire truck to the front line which includes many hours of training. Finally, the entire team will be involved in the development of specifications for a new ambulance budgeted this year.

BUDGET COMMENTS

101 - Full Time Salaries - This account reflects salary cost of 37 full time members of the Department.

103 - Part Time Salaries - Included here is the salary for one part time secretary.

105 - Overtime Pay - This account covers the cost of overtime to insure adequate staffing of fire equipment when personnel are absent due to illness or injuries required by off-site training and required meetings.

FUND
General

DEPT #
330



DEPARTMENT
Fire

120-132 - These accounts are self explanatory and include funds to cover all leaves, Social Security, retirement, Workers Compensation, health benefits and life insurance for Department personnel.

150 - Other Personnel Costs - Included in this account is the cost of supplying uniforms for 36 Department members.

200 - Professional Services - This account covers contractual services and outside professional support.

320 - Utilities - This is the cost of utilities for two fire stations plus the cost of phone and fax communications equipment to efficiently operate the Department.

350 - Vehicle Maintenance - This account contains a portion of the cost of maintaining the Departments fleet of vehicles including preventive maintenance. The overage is due to major repairs required on the aerial and ambulance which are in their last year.

360 - Equipment Maintenance - This covers an estimate of annual repairs.

370 - Building Maintenance - This cost covers repairing, replacing, or improving items throughout the Department's fixed assets including fire gear.

400 - Special Programs - This account covers the cost of the Emergency Management functions and support of volunteer programs.

430 - Communications - This account covers the cost of dues, subscriptions and fees to keep Department members abreast of continuing changes in the fire service.

440 - Travel/Training - This account reflects the cost of registration fees and travel expenses to seminars and conferences. The reduction is due to reducing some trips due to the economy.

495 - Contingencies - This account is used for insurance deductibles and non budgeted unusual circumstances.

500 - General Supplies - This account covers costs for general supplies used annually.

530 - Motor Vehicle Supplies - This account is for general supplies to maintain vehicular equipment.

560 - Fuel, Lub. - This account is for fuel and lubricants for Department vehicles.

600 - Office Equipment - This account reflects the replacement of and purchase of office equipment and furniture. Reduction due to conservation.

620 - Machinery & Equipment - This account reflects the cost of repairing, replacing or improving the Department's non fixed assets. Reduction due to conservation.

670 - Motor Vehicle Equipment - This account is for tire replacement and replacement equipment for vehicles.

FUND
General

DEPT #
330



DEPARTMENT
Fire

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$3,424,020	\$3,517,610	\$3,526,179	\$3,478,405	-1.1%
Professional Services	\$88,450	\$130,650	\$101,150	\$90,690	-30.6%
Property Services	\$119,094	\$80,600	\$90,556	\$80,204	-0.5%
Other Services	\$44,564	\$52,980	\$44,614	\$40,900	-22.8%
Supplies	\$49,060	\$48,498	\$44,896	\$55,084	13.6%
Property	\$23,888	\$38,125	\$28,885	\$27,228	-28.6%
GRAND TOTAL	\$3,749,076	\$3,868,463	\$3,836,280	\$3,772,511	-2.5%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
FIRE CHIEF	1.00	1.00	\$99,844	\$99,844
ASST CHIEF	1.00	1.00	\$85,597	\$85,597
FF SUPRVSR	6.00	6.00	\$453,186	\$449,838
FF INSPECTR	3.00	3.00	\$199,374	\$199,374
FF/PARAMEDIC	13.00	13.00	\$799,184	\$852,200
FIRE FIGHTER	8.00	8.00	\$495,712	\$495,712
SECRETARY	1.00	1.00	\$35,510	\$35,643
SECRETARY I	0.40	0.40	\$17,448	\$17,280
FIRE MARSHAL	1.00	1.00	\$78,529	\$78,529
TOTAL	34.40	34.40	\$2,264,384	\$2,314,017



FUND
General

DEPT #
330



DEPARTMENT
Fire

CLASSIFICATION	ACCOUNT NO.	ACCOUNT	ACTUAL	BUDGET	ESTIMATE	BUDGET
			2009	2010	2010	2011
Full Time Salary	101		\$2,308,539	\$2,317,545	\$2,395,825	\$2,361,415
Part Time Salary	103		15,652	17,448	17,280	17,280
Overtime pay	105		283,732	230,000	240,000	230,000
Holiday pay	107		0	0	0	0
Accrued Leave	120		0	0	0	0
Unemployment Comp.	122		0	0	0	0
Social Security	124		196,141	196,347	194,608	177,318
Retirement Fund	126		234,365	325,296	247,417	247,417
Worker's Compensation	128		150,940	165,090	163,630	165,866
Health Insurance	130		199,817	224,880	223,765	238,310
Life/Disability Insurance	132		16,324	17,204	17,204	16,799
Other Personnel Costs	150		18,511	23,800	26,450	24,000
Total Personnel			\$3,424,020	\$3,517,610	\$3,526,179	\$3,478,405
Professional Service	200		\$88,450	\$130,650	\$101,150	\$90,690
Total Professional Service			\$88,450	\$130,650	\$101,150	\$90,690
Rental Equipment	320		0	200	0	0
Utilities	330		55,189	46,800	47,880	49,104
Vehicle Maintenance	350		35,460	17,000	27,426	16,500
Equipment Maintenance	360		10,144	9,000	9,500	7,500
Building Maintenance	370		18,164	6,500	5,500	6,000
Other Property Services	380		138	1,100	250	1,100
Total Property Services			\$119,094	\$80,600	\$90,556	\$80,204
Special Programs	400		2,826	6,000	5,250	4,000
Liability/Property/Auto Ins.	420		17,686	18,400	18,500	19,300
Communications	430		5,877	3,580	4,300	4,500
Travel/Training/Mileage	440		14,635	22,000	12,200	10,100
Contingencies	495		\$3,539	\$3,000	\$4,364	\$3,000
Total Other Services			\$44,564	\$52,980	\$44,614	\$40,900
General Supplies	500		22,536	29,600	25,850	27,250
Vehicle Supplies	530		5,629	6,500	1,000	5,000
Motor Fuel/Lube	560		20,895	12,398	18,046	22,834
Street Maintenance Supplies	580		0	0	0	0
Total Supplies			\$49,060	\$48,498	\$44,896	\$55,084
Furniture and Fixtures	600		1,806	3,000	2,500	2,500
Machinery/Equipment	620		17,746	20,500	20,800	20,000
Computers/IS	650		172	10,625	1,435	528
Vehicle Equipment	670		4,164	4,000	4,150	4,200
Items for Resale	695		0	0	0	0
Total Property			\$23,888	\$38,125	\$28,885	\$27,228
GRAND TOTAL			\$3,749,076	\$3,868,463	\$3,836,280	\$3,772,511



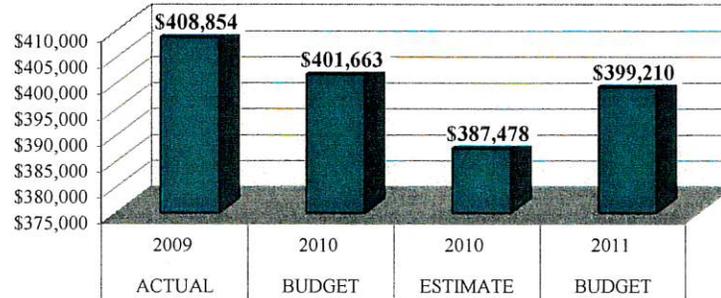
FUND
General

DEPT #
333

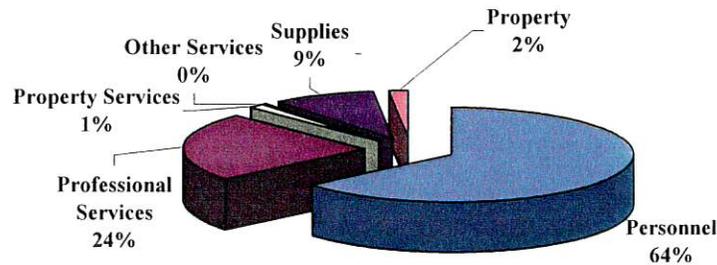


DEPARTMENT
Ambulance Service

Budget Summary, scaled to present detail



Expenditure Distribution



GENERAL

The ambulance service budget is a stand alone budget and reflects only the cost for operating the primary EMS system.

ANALYSIS

The Hazelwood Fire Department Ambulance Service is the only such service we know of attached to a fire department or fire district not operating at a deficit. The City should be proud of this accomplishment. In addition the service was awarded an excellence citation for its ability to treat children.

GOALS

Given the economic crisis in the country, all efforts will be concentrated on conservation of funds while continuing to provide quality service.

BUDGET COMMENTS

101 - Full Time Salaries - This is salaries for three medics to operate the ambulance.

105 - Overtime Pay - Funds to cover anticipated overtime for three medics.

200 - Professional Services - This account includes the cost of paying billing service and backup ambulance

FUND
General

DEPT #
333



DEPARTMENT
Ambulance Service

in addition to contracted training.

330 - Utilities - This account had a major increase for the Sprint Line charge. Moved from account 330 to 333.

350 - Vehicle Maintenance - These funds cover minimal repairs and preventive maintenance.

440 - Travel/Training - This covers the cost of training three paramedics at necessary outside classes.

495 - Contingencies - This figure is the estimated cost of possible contingencies and unusual expenses.

500 - General Supplies - This is the cost of replacement of medical supplies and disposable equipment.

530 - Motor Vehicle Supplies - These funds are for the cost of vehicle battery replacement, etc.

560 - Fuel, Lube. - This is the estimated fuel for the ambulance.

620 - Machinery & Equip - This figure is the cost of miscellaneous equipment such as small tools, etc.

650 - Computers - This is the cost of renewing software license for medical reporting and also repairs.

670 - Motor Vehicle Equip - This is the cost of replacing ambulance tires.

FUND
General

DEPT #
333



DEPARTMENT/DIVISION
Fire / Ambulance Service

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$249,162	\$266,035	\$249,074	\$254,841	-4.2%
Professional Services	\$126,550	\$91,250	\$92,750	\$94,750	3.8%
Property Services	\$2,688	\$4,200	\$5,104	\$4,750	13.1%
Other Services	\$1,604	\$1,700	\$1,700	\$1,800	5.9%
Supplies	\$28,553	\$32,978	\$31,925	\$35,869	8.8%
Property	\$297	\$5,500	\$6,925	\$7,200	30.9%
GRAND TOTAL	\$408,854	\$401,663	\$387,478	\$399,210	-0.6%
		(1,500)			

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
FF/PARAMEDIC	3.00	3.00	\$164,924	\$154,899
Pay Plan increases				
TOTAL	3.00	3.00	\$164,924	\$154,899



FUND
General

DEPT #
333



DEPARTMENT/DIVISION
Fire / Ambulance Service

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$164,620	\$164,924	\$161,235	\$160,714
Part Time Salary	103	0	0	0	0
Overtime pay	105	21,650	25,000	14,000	25,000
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	14,028	14,529	13,405	14,207
Retirement Fund	126	16,477	23,604	23,604	18,377
Worker's Compensation	128	13,490	14,760	14,630	12,357
Health Insurance	130	17,631	19,840	19,747	21,030
Life/Disability Insurance	132	1,267	1,328	1,328	1,306
Other Personnel Costs	150	0	2,050	1,125	1,850
Total Personnel		\$249,162	\$266,035	\$249,074	\$254,841
Professional Service	200	\$126,550	\$91,250	\$92,750	\$94,750
Total Professional Service		\$126,550	\$91,250	\$92,750	\$94,750
Rental Equipment	320	0	0	0	0
Utilities	330	0	2,700	4,254	3,250
Vehicle Maintenance	350	2,299	1,000	600	1,000
Equipment Maintenance	360	389	500	250	500
Building Maintenance	370	0	0	0	0
Other Property Services	380	0	0	0	0
Total Property Services		\$2,688	\$4,200	\$5,104	\$4,750
Special Programs	400	0	0	0	0
Liability/Property/Auto Ins.	420	1,604	1,700	1,700	1,800
Communications	430	0	0	0	0
Travel/Training/Mileage	440	0	0	0	0
Contingencies	495	\$0	\$0	\$0	\$0
Total Other Services		\$1,604	\$1,700	\$1,700	\$1,800
General Supplies	500	21,390	25,000	25,000	27,000
Vehicle Supplies	530	420	1,500	1,000	1,500
Motor Fuel/Lube	560	6,743	6,478	5,925	7,369
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$28,553	\$32,978	\$31,925	\$35,869
Furniture and Fixtures	600	0	0	0	0
Machinery/Equipment	620	297	500	500	500
Computers/IS	650	0	4,000	5,700	5,700
Vehicle Equipment	670	0	1,000	725	1,000
Items for Resale	695	0	0	0	0
Total Property		\$297	\$5,500	\$6,925	\$7,200
GRAND TOTAL		\$408,854	\$401,663	\$387,478	\$399,210



FUND
General

DEPT #
335



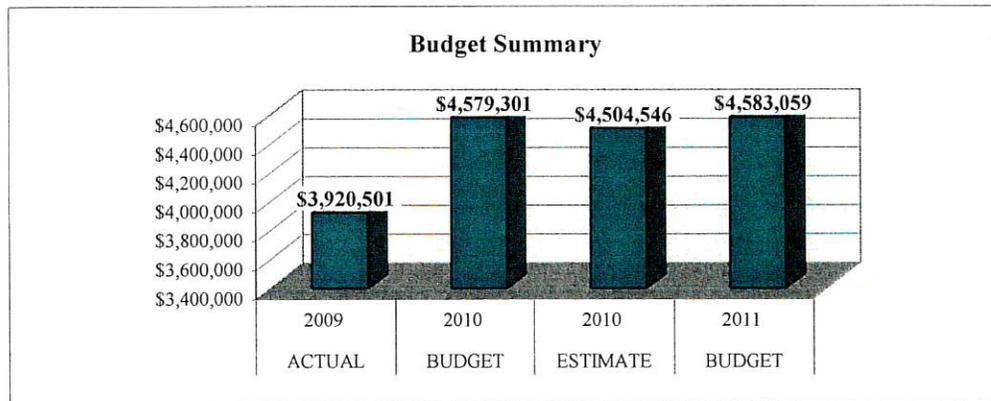
DEPARTMENT
Fire Districts

GENERAL

The City of Hazelwood is one of the very rare cities that operates its own fire department and also contracts with fire districts for service in annexed areas. The City contracts with both Robertson and Florissant Valley fire districts for service.

This portion of the budget entitled Fire Districts reflects the amount of money paid to the Florissant Valley Fire Protection District and the Robertson Fire Protection District for providing services to portions of the City of Hazelwood that are within their districts.

The City is required by law to pay to the district an amount equal to the property taxes the district was receiving from property annexed into the City which is within their district boundaries. In addition, the City is responsible for any fire district tax increases approved by a vote of the residents in the fire districts.



FUND
General

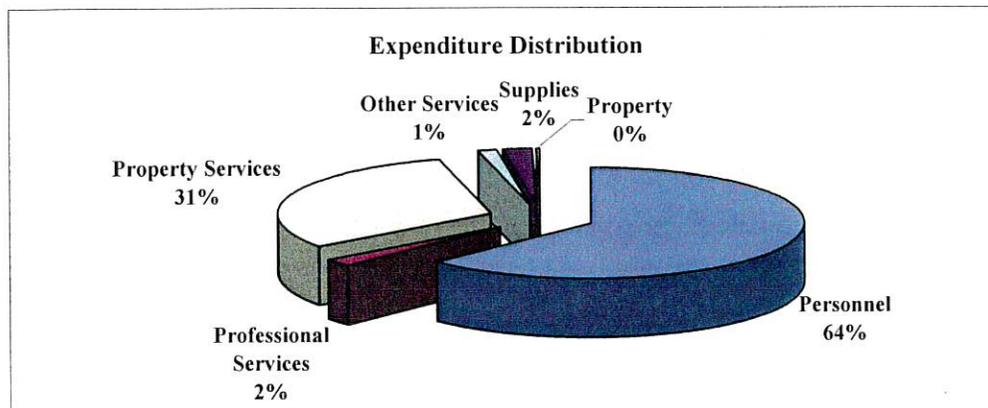
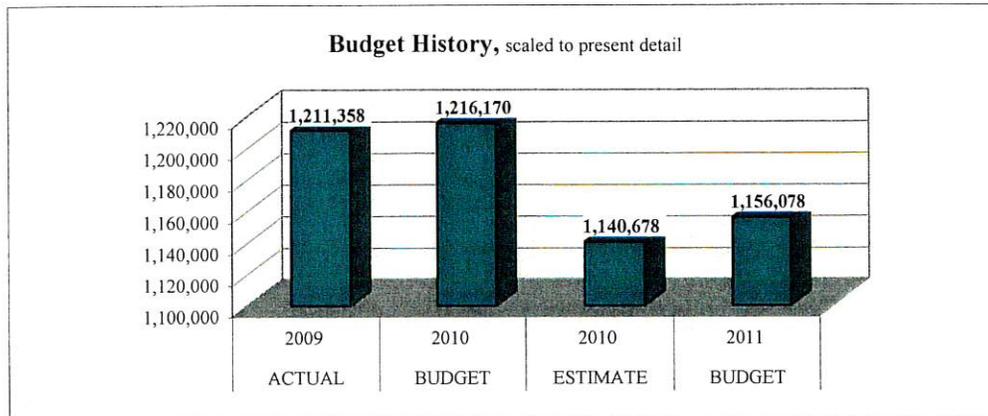
DEPT #
335



DEPARTMENT
Fire Districts

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$0	\$0	\$0	\$0	
Professional Services	\$3,920,501	\$4,579,301	\$4,504,546	\$4,583,059	1.7%
Property Services	\$0	\$0	\$0	\$0	
Other Services	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	
Property	\$0	\$0	\$0	\$0	
GRAND TOTAL	\$3,920,501	\$4,579,301	\$4,504,546	\$4,583,059	1.7%

CLASSIFICATION	ACCOUNT NO.	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011
Robertson FPD fees			\$3,642,010	\$3,594,991	\$3,677,126
Florissant Valley FPD fees			\$937,290	\$909,555	\$905,933
Fire District Fees	200	\$3,920,501	\$4,579,301	\$4,504,546	\$4,583,059



GENERAL:

Public Works Administration oversees all activities within the Public Works Department (75.14 FTE). Within the Public Works Administration office are Code Enforcement, City Planning and Engineering. It is the Department's goal to provide effective and efficient Public Works services to our citizens in a friendly and service oriented manner.

ANALYSIS:

The major responsibilities of Public Works Administration include the following:

- 1 Review plans and issues permits for all residential and commercial construction, buildings, sheds, fences, signs, pools, and land disturbance.
- 2 Oversee Federal Transportation Improvement Plan Projects
- 3 Perform continuous inspections of all residential and all commercial exterior properties to ensure maintenance of structural and aesthetic integrity thus deterring deterioration and blight.
- 4 Perform liaison services with the City Plan Commission, Board of Adjustment, Board of Appeals, Board of Architectural Review and other departments, including City Fire Department, Robertson Fire Protection District and Florissant Valley Fire Department.
- 5 Perform liaison services with MSD, Ameren UE, Missouri American Water, and other utility companies

FUND
General

DEPT #
441



DEPARTMENT
Public Works Administration

and governmental agencies serving the Hazelwood area.

- 6 Administer the City's refuse and recycling collection contract, Community Development Block Grant Fund through St. Louis County expenditures and various other contracts and grants.
- 7 Administer the Sewer Lateral Insurance Program.
- 8 Develop specifications for departmental projects.
- 9 Perform interior and external inspections of residential and commercial units for code compliance upon reoccupancy, including scheduling and collection of fees.
- 10 Review and analysis of change of zoning petitions, request for Special Land Use Permits and site plans
- 11 Oversee the administration and enforcement of the City of Hazelwood Zoning Ordinance, Subdivision Ordinance and Sign Ordinance

GOALS 2010/2011:

- 1 Refine the Occupancy Permit inspection program for existing homes and businesses.
- 2 Actively seek funds for various projects through grant applications.
- 3 Maintain a property data base to be used to monitor occupancy permits, building permits, warnings and summons
- 4 Cross train office personnel on software program for issuing building permits, occupancy permits and computerized inspections.
- 5 Execute the reconstruction of Missouri Bottom Road between Tulip Tree and St. Louis Mills Blvd.
- 6 Execute the whitetopping of Hazelwood Ave. between Pershall and Frost
- 7 Proceed with engineering and right-of-way acquisition for Fee Fee Road Improvements between Chapel Ridge and McDonnell
- 8 Adopt 2009 ICC Codes.
- 9 Prepare building inspection module for field inspections
- 10 Adopt and implement a new Infill Ordinance for stormwater control
- 11 Administer the Energy Efficiency Grant and Project
- 12 Develop recently acquired Beldt's property into a city parks maintenance facility

FUND
General

DEPT #
441



DEPARTMENT
Public Works Administration

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	698,460	766,560	720,775	726,234	
Professional Services	28,619	33,080	23,480	23,980	-27.5%
Property Services	402,279	359,895	345,000	361,004	0.3%
Other Services	38,908	30,460	25,423	17,185	-43.6%
Supplies	23,416	21,825	20,000	24,175	10.8%
Property	19,677	4,350	6,000	3,500	-19.5%
GRAND TOTAL	1,211,358	1,216,170	1,140,678	1,156,078	-4.9%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
P. W. DIRECTOR-1	1.00	1.00	109,564	92,254
SECRETARY-SV	1.00	1.00	42,324	41,371
CODE ADMINIST	1.00	1.00	74,431	74,431
CITY PLANNER	0.00	1.00	0	55,004
CODE ENFORCEMENT OFFICER	5.00	5.00	201,338	202,174
BLDG. INSP/CEO	1.00	0.00	43,025	0
SECRETARY	1.00	1.00	35,616	35,761
SECRETARY	1.00	1.00	30,803	30,810
BLDG INSP	0.36	0.00	15,000	0
Code Enf.-Grass	0.60	0.00		
TOTAL	11.96	11.00	\$552,101	\$531,805



FUND
General

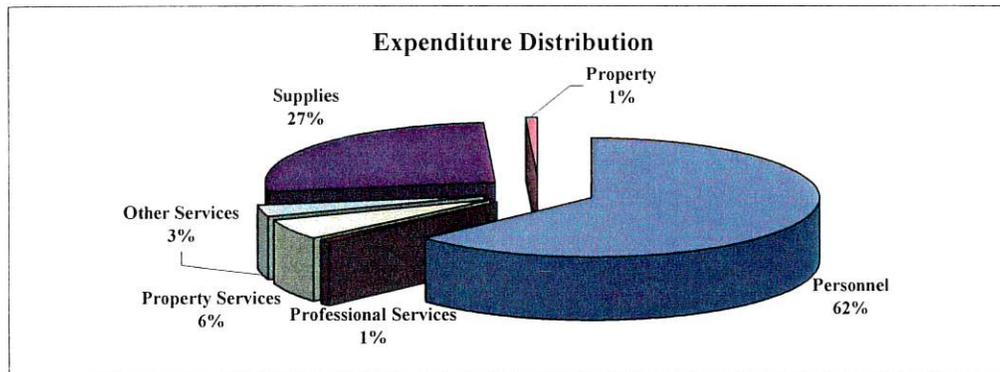
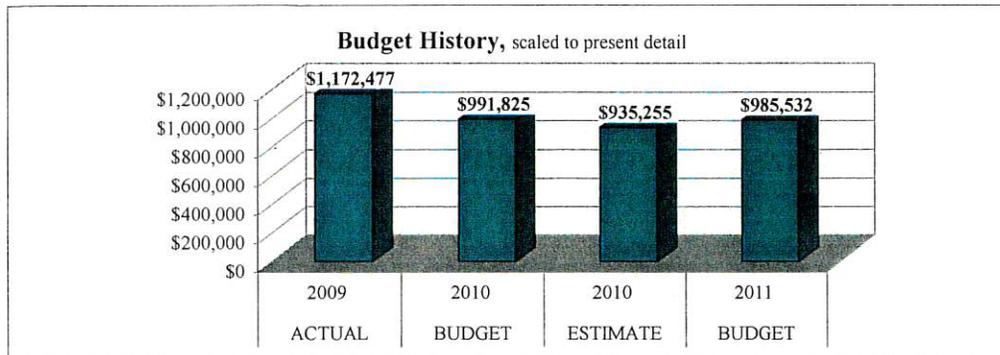
DEPT #
441



DEPARTMENT
Public Works Administration

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	502,862	537,101	525,809	531,805
Part Time Salary	103	13,647	15,000	8,000	0
Overtime pay	105	7,244	5,000	3,000	3,000
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	38,874	42,718	41,166	41,013
Retirement Fund	126	59,282	76,343	58,333	58,874
Worker's Compensation	128	1,810	1,990	1,970	2,178
Health Insurance	130	64,645	72,760	72,397	77,100
Life/Disability Insurance	132	4,255	4,448	4,500	4,364
Other Personnel Costs	150	5,840	11,200	5,600	7,900
Total Personnel		698,460	766,560	720,775	726,234
Professional Service	200	28,619	33,080	23,480	23,980
Total Professional Service		28,619	33,080	23,480	23,980
Rental Equipment	320	0	100	0	100
Utilities	330	325,280	307,500	292,500	306,500
Vehicle Maintenance	350	1,353	2,000	1,500	1,500
Equipment Maintenance	360	44,981	45,945	45,000	45,954
Building Maintenance	370	30,664	4,300	6,000	6,900
Other Property Services	380	0	50	0	50
Total Property Services		402,279	359,895	345,000	361,004
Special Programs	400	11,724	0	0	0
Liability/Property/Auto Ins.	420	9,749	10,200	10,323	10,700
Communications	430	5,439	3,910	3,000	4,545
Travel/Training/Mileage	440	6,775	16,250	12,000	1,840
Contingencies	495	5,221	100	100	100
Total Other Services		38,908	30,460	25,423	17,185
General Supplies	500	12,087	8,825	6,000	7,175
Vehicle Supplies	530	1,321	2,000	3,000	3,000
Motor Fuel/Lube	560	10,008	11,000	11,000	14,000
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		23,416	21,825	20,000	24,175
Furniture and Fixtures	600	0	500	500	500
Machinery/Equipment	620	0	850	500	500
Computers/IS	650	19,677	3,000	5,000	2,500
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		19,677	4,350	6,000	3,500
GRAND TOTAL		1,211,358	1,216,170	1,140,678	1,156,078





GENERAL:

The Street Maintenance Division is responsible for the maintenance and repair of all City owned buildings, streets, vehicles and streets signs, snow removal, brush chipping, leak collection, rat abatement, mosquito fogging, and miscellaneous duties or emergencies.

ANALYSIS:

The Public Works Street Division strives to provide quality service to the community by offering several programs.

Mosquito fogging is performed throughout the Spring, Summer, and Fall. Rat abatement and street sweeping are performed on an as-needed basis throughout the year as is general street maintenance. A majority of residents utilize the chipping and leaf collection programs. Chipping is offered for 10 weeks during the Spring and leaf collection is offered for 8 weeks during the Fall only. Due to high community participation in both of these services, the Street Division has a surplus of wood chips and compost, both of which are offered to residents free of charge.

REVIEW OF LAST YEAR'S GOALS:

1. There was \$800,000 spent on concrete replacement throughout the city.
2. We continued street and rights of way maintenance (pot hole repair, sweeping, grass cutting of right of way)
3. New equipment- One street sweeper was purchased.
4. Cracksealing - Cracksealing was done in specific areas throughout the city.
5. Continuing to provide excellent services to residents such as snow plowing, mosquito fogging, chipping of brush in the Spring and leaf collection in the Fall
6. One (1) Dump truck did not get purchased this year and will be budgeted in next year's Budget.

FUND
General

DEPT #
443



DEPARTMENT
Street Maintenance

GOALS AND OBJECTIVES FOR 2010/2011

1. Continue Rights of Way and Street Maintenance.
2. Crack-seal joints and cracks throughout the City.
3. Continue the Mosquito Fogging Program.
4. Continuing to provide excellent services to residents such as; snow removal, mosquito fogging, brush chipping in the Spring and leaf collection in the Fall, and street maintenance as needed is a priority for this Department.
5. New Equipment to be purchased this year, 2010/2011:
 - 2 New dump trucks with salt spreaders and plows
 - 1 Leaf Vac
 - 1 Wood Chipper

FUND
General

DEPT #
443



DEPARTMENT
Street Maintenance

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$650,220	\$662,107	\$632,094	\$622,197	-6.0%
Professional Services	\$35,890	\$37,550	\$16,850	\$6,350	-83.1%
Property Services	\$58,874	\$57,425	\$52,857	\$55,300	-3.7%
Other Services	\$34,901	\$32,768	\$29,632	\$29,380	-10.3%
Supplies	\$368,167	\$189,475	\$196,310	\$263,405	39.0%
Property	\$24,425	\$12,500	\$7,512	\$8,900	-28.8%
GRAND TOTAL	\$1,172,477	\$991,825	\$935,255	\$985,532	-0.6%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
P. W. Superintndt.	0.50	0.50	\$36,072	\$36,072
Crew Leader	1.00	1.00	\$53,331	\$53,331
Mechanic	1.00	1.00	\$50,279	\$50,279
Maint. Worker	1.00	0.00	\$37,710	\$0
Maint. Worker II	4.00	6.00	\$181,872	\$264,620
Secretary I	0.50	0.50	\$17,629	\$17,794
Stock Clerk	0.50	0.00	\$16,258	\$0
Maint. Wkr/A.Mech	1.00	0.00	\$44,545	\$0
Seasonal -Chipping & Leaf Vacuuming 2400 Hours	1.15	0.00	\$33,600	\$0
TOTAL	10.65	9.00	\$471,296	\$422,096



FUND
General

DEPT #
443



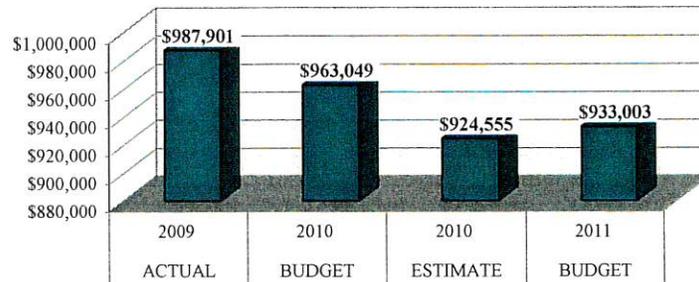
DEPARTMENT
Street Maintenance

CLASSIFICATION	ACCOUNT NO.	ACCOUNT	ACTUAL	BUDGET	ESTIMATE	BUDGET
			2009	2010	2010	2011
Full Time Salary	101		\$441,846	\$437,696	\$432,277	\$422,096
Part Time Salary	103		0	0	0	0
Overtime pay	105		24,045	14,500	11,000	13,000
Holiday pay	107		0	0	0	0
Accrued Leave	120		0	0	0	0
Unemployment Comp.	122		0	0	0	0
Social Security	124		34,471	34,593	33,911	33,335
Retirement Fund	126		57,690	73,397	56,082	48,527
Worker's Compensation	128		24,240	26,500	26,270	27,689
Health Insurance	130		55,834	62,840	62,524	66,590
Life/Disability Insurance	132		3,700	3,831	3,720	3,760
Other Personnel Costs	150		8,395	8,750	6,310	7,200
Total Personnel			\$650,220	\$662,107	\$632,094	\$622,197
Professional Service	200		\$35,890	\$37,550	\$16,850	\$6,350
Total Professional Service			\$35,890	\$37,550	\$16,850	\$6,350
Rental Equipment	320		10,649	5,050	4,550	4,950
Utilities	330		30,807	32,175	27,542	28,300
Vehicle Maintenance	350		760	7,000	11,111	10,000
Equipment Maintenance	360		2,833	3,350	2,404	3,250
Building Maintenance	370		13,825	9,650	7,150	8,600
Other Property Services	380		0	200	100	200
Total Property Services			\$58,874	\$57,425	\$52,857	\$55,300
Special Programs	400		0	0	0	0
Liability/Property/Auto Ins.	420		23,253	24,300	24,400	25,400
Communications	430		6,284	4,200	4,000	2,400
Travel/Training/Mileage	440		1,560	3,268	572	580
Contingencies	495		\$3,804	\$1,000	\$660	\$1,000
Total Other Services			\$34,901	\$32,768	\$29,632	\$29,380
General Supplies	500		94,801	69,100	60,737	52,850
Vehicle Supplies	530		58,394	50,000	63,000	55,000
Motor Fuel/Lube	560		29,858	22,875	25,800	31,705
Street Maintenance Supplies	580		185,115	47,500	46,773	123,850
Total Supplies			\$368,167	\$189,475	\$196,310	\$263,405
Furniture and Fixtures	600		4,545	0	0	0
Machinery/Equipment	620		19,880	9,600	7,512	7,400
Computers/IS	650		0	0	0	0
Vehicle Equipment	670		0	2,900	0	1,500
Items for Resale	695		0	0	0	0
Total Property			\$24,425	\$12,500	\$7,512	\$8,900
GRAND TOTAL			\$1,172,477	\$991,825	\$935,255	\$985,532

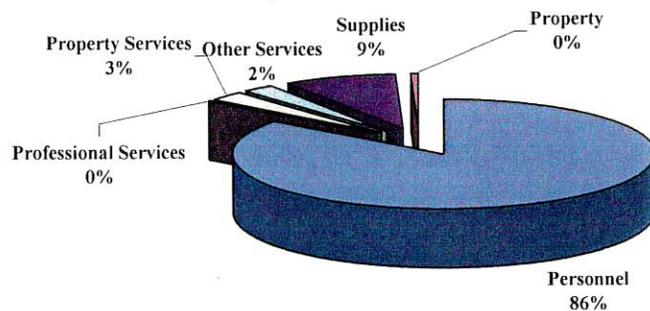




Budget History, scaled to present detail



Expenditure Distribution



GENERAL:

The Park Maintenance Division maintains the comfort stations, swimming pools, lift station at the Community Center, park equipment, tennis courts, ball diamonds and racquetball courts. The Park Division also maintains most of the landscaping and constructions needs and all of the parking lots, walkways, and volleyball pits maintenance.

ANALYSIS:

The Public Works Parks Division acknowledges the essential need to provide a fun, safe, and clean environment for the community to enjoy outdoor recreational activities. By continuing routine maintenance of the parks and its facilities and striving to incorporate new improvements each year, this division hopes to promote the community's utilization of the many services offered.

REVIEW OF LAST YEAR'S GOALS:

1. Continue to improve routine maintenance of all City Parks.
2. Continue a monthly playground inspection in all City Parks.
3. Continue to improve the Sports Complex.
4. All Parks were overseeded and fertilized .
5. Worked on installing parking lots at White Birch Park and the Sports Complex.
6. Install a pavillion at Truman and Howdershell Parks

FUND **DEPT #**
General *445*



DEPARTMENT
Park Maintenance

GOALS FOR FISCAL YEAR 2010/2011

1. Continue excellent maintenance of the Parks' equipment and grounds. .
2. Continue conducting a monthly playground inspection.
3. Overseed and fertilize all Park grounds.
4. Work on laying out and building the maintenance garage area at the old Beldt's property.
5. Continue to improve the Sports Complex building and grounds and to finish installing a parking lot at the Sports Complex and at White Birch Park.

FUND
General

DEPT #
445



DEPARTMENT
Park Maintenance

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$824,077	\$843,874	\$805,220	\$796,848	-5.6%
Professional Services	\$5,273	\$2,500	\$1,200	\$2,000	-20.0%
Property Services	\$21,513	\$17,300	\$12,800	\$26,050	50.6%
Other Services	\$18,537	\$20,600	\$19,400	\$21,500	4.4%
Supplies	\$112,870	\$74,275	\$82,030	\$82,105	10.5%
Property	\$5,630	\$4,500	\$3,905	\$4,500	0.0%
GRAND TOTAL	\$987,901	\$963,049	\$924,555	\$933,003	-3.1%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
Pw Superintendent	0.50	0.50	\$36,072	\$36,072
Crew Leader	1.00	1.00	\$51,828	\$51,828
Mechanic	1.00	1.00	\$48,390	\$48,390
Maint. Worker II	9.00	9.00	\$390,250	\$390,299
Pay Plan increases				
Secretary I	0.50	0.50	\$17,629	\$17,794
Stock Clerk	0.50	0.00	\$16,258	\$0
Mgt. Pool				
Seasonal Workers-Fogging	0.26	0.13	\$7,560	\$3,780
TOTAL	12.76	12.13	\$567,987	\$548,163



FUND
General

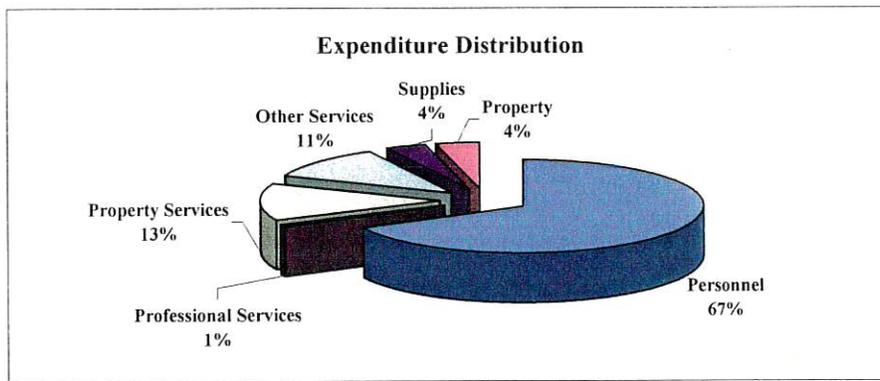
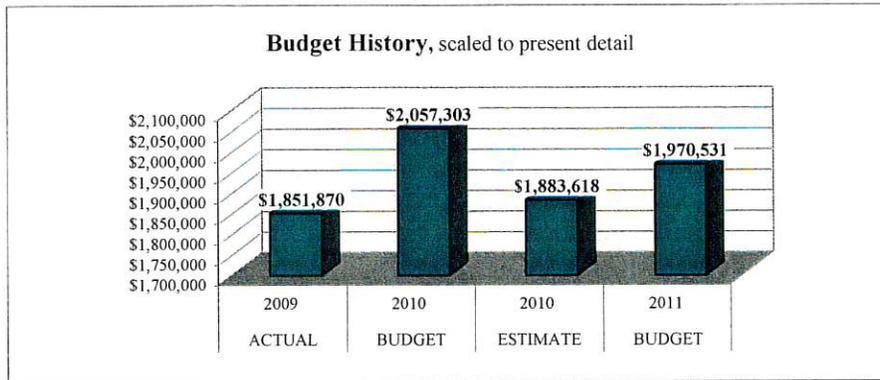
DEPT #
445



DEPARTMENT
Park Maintenance

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$553,431	\$560,427	\$551,511	\$544,383
Part Time Salary	103	4,166	7,560	4,194	3,780
Overtime pay	105	42,591	18,500	16,000	16,000
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	44,998	44,866	43,735	43,208
Retirement Fund	126	71,190	91,153	69,649	62,064
Worker's Compensation	128	27,670	30,270	30,010	31,370
Health Insurance	130	73,460	82,680	82,271	87,610
Life/Disability Insurance	132	4,721	4,918	4,761	4,823
Other Personnel Costs	150	1,851	3,500	3,089	3,610
Total Personnel		\$824,077	\$843,874	\$805,220	\$796,848
Professional Service	200	\$5,273	\$2,500	\$1,200	\$2,000
Total Professional Service		\$5,273	\$2,500	\$1,200	\$2,000
Rental Equipment	320	2,325	5,000	1,000	2,000
Utilities	330	0	0	0	9,750
Vehicle Maintenance	350	1,436	600	650	700
Equipment Maintenance	360	4,547	2,000	500	2,000
Building Maintenance	370	13,206	9,600	10,550	11,500
Other Property Services	380	0	100	100	100
Total Property Services		\$21,513	\$17,300	\$12,800	\$26,050
Special Programs	400	0	0	0	0
Liability/Property/Auto Ins.	420	18,537	19,300	19,400	20,200
Communications	430	0	0	0	0
Travel/Training/Mileage	440	0	300	0	300
Contingencies	495	\$0	\$1,000	\$0	\$1,000
Total Other Services		\$18,537	\$20,600	\$19,400	\$21,500
General Supplies	500	66,501	43,200	37,930	40,700
Vehicle Supplies	530	17,465	7,500	17,000	8,500
Motor Fuel/Lube	560	26,635	23,075	26,600	31,705
Street Maintenance Supplies	580	2,270	500	500	1,200
Total Supplies		\$112,870	\$74,275	\$82,030	\$82,105
Furniture and Fixtures	600	0	0	0	0
Machinery/Equipment	620	5,630	4,500	3,905	4,500
Computers/IS	650	0	0	0	0
Vehicle Equipment	670	0	0	0	0
Items for Resale	695	0	0	0	0
Total Property		\$5,630	\$4,500	\$3,905	\$4,500
GRAND TOTAL		\$987,901	\$963,049	\$924,555	\$933,003





GENERAL:

The Hazelwood Recreation Division's mission is to provide leisure services to the residents and guests who use and visit the City's parks and recreation facilities. Our vision is to have our patrons view us as a vital resource for the use of their leisure time with endless benefits to "Enjoy Today - Live for Tomorrow." The staff endeavors to communicate our commitment of care and concern for our customers on a personal level, so their image of the Division's services manifests competent and resourceful professionalism. The development and maintenance of standards for excellence in all recreation services is an ongoing challenge to each team member.

ANALYSIS:

The Hazelwood Recreation Division's primary functions are the planning, scheduling and implementing the utilization of two recreation centers, sixteen parks, an aquatic complex, a disc golf course, a sports complex, and a skatepark. Challenges in fulfilling the primary functions of the Division in FY 2011 is continued evaluation of park and recreation facility renovations and needs as outlined in the Park Master Plan and observed by staff and residents.

GOALS 2010-2011

- * Continue marketing improvements with emphasis on news releases, the City Newsletter and the promotion of recreation programs through attractive brochures, flyers and posters.
- * Continue efforts in addressing operations and problem-solving to meet challenges and opportunities which will enhance the quality of service for our residents and enhance work environment for employees.
- * Continue increasing utilization of computer technology in Division operations and staff proficiency to increase efficiency for customers and staff.

FUND
General

DEPT #
446



DEPARTMENT
Parks & Recreation

- * Continue to increase use of recreation programs and facilities for persons with disabilities through the Inclusive Recreation Coordinator marketing efforts, individualized staff support and increased staff sensitivity.
- * Continue to dazzle our residents and patrons with our unique and new aquatic complex.
- * Identify and pursue grant opportunities to secure funds to offer new recreational opportunities for the residents of Hazelwood, including the continued development of the Truman Park Trail.
- * Increase usage of the Hazelwood Sports Complex through our newly established City-run youth baseball programs and cooperatively working with other local baseball associations.
- * Continue funding much needed improvements to Missouri's first disc golf course, located in White Birch Park, through the aggressive collection of user fees and community service projects.

FUND
General

DEPT #
446



DEPARTMENT
Parks & Recreation

DEPARTMENT SUMMARY					
CLASSIFICATION	ACTUAL 2009	BUDGET 2010	ESTIMATE 2010	BUDGET 2011	INCREASE/ (DECREASE)
Personnel	\$1,243,884	\$1,404,479	\$1,271,519	\$1,327,990	-5.4%
Professional Services	\$16,723	\$18,553	\$22,918	\$19,803	6.7%
Property Services	\$234,835	\$255,692	\$228,354	\$251,400	-1.7%
Other Services	\$216,817	\$237,087	\$222,141	\$225,858	-4.7%
Supplies	\$68,911	\$70,685	\$66,600	\$70,905	0.3%
Property	\$70,699	\$70,807	\$72,086	\$74,575	5.3%
GRAND TOTAL	\$1,851,870	\$2,057,303	\$1,883,618	\$1,970,531	-4.2%

PERSONNEL SCHEDULE				
POSITION TITLE	REQUIREMENTS		BUDGET 2010	BUDGET 2011
	2010	2011		
F/T				
SUPERINTENDEN	1.00	1.00	\$87,971	\$90,035
FACILITY MGR.	2.00	2.00	\$124,322	\$124,322
SUPERVISORS	3.00	3.00	\$147,493	\$147,012
PRO SPECIAL.	0.00	0.00	\$0	\$0
CUSTODIAN	1.00	1.00	\$43,035	\$43,037
ADMIN. SEC.	1.00	1.00	\$39,207	\$39,207
Pay Plan increases				
TOTAL F.T.	8.00	8.00		
P/T REGULAR				
REC LEADER	5.24	4.70	\$136,500	\$136,500
SECRETARY	0.47	0.41	\$14,000	\$11,300
CUSTODIAN	4.83	4.60	\$159,000	\$137,000
RANGER	2.10	1.80	\$52,600	\$49,500
BUS DRIVER	0.95	0.95	\$25,850	\$25,850
TOTAL PT REG.	13.59	12.46		
P/T SEASONAL				
POOL MANAGER	0.23	0.23 Pool	\$5,300	\$5,200
POOL ASST MGR.	0.22	0.22 Pool	\$4,600	\$4,600
SWIM TM COACH	0.08	0.08 Pool	\$1,600	\$1,600
POOL ASST COAC	0.30	0.30 Pool	\$2,300	\$2,300
LIFEGUARDS	11.61	11.61 Pool	\$166,000	\$166,000
POOL CASHIERS	4.50	4.50 Pool	\$31,000	\$31,000
CASHIER S.C.	0.50	0.50	\$7,000	\$7,500
INSTRUCTORS	0.65	0.65	\$16,500	\$15,750
SKATEPARK ATI	0.62	0.62	\$9,000	\$9,000
CAMP STAND	0.89	0.89	\$16,500	\$13,500
FIELD MAINT. S.C	1.20	1.20	\$26,500	\$26,500
PARK MAINT.	0.75	0.75	\$21,000	\$15,000
TOTAL SEASONAL	21.55	21.55		
TOTAL	43.14	42.01	\$1,137,278	\$1,101,713



FUND
General

DEPT #
446



DEPARTMENT
Parks & Recreation

CLASSIFICATION	ACCOUNT NO.	ACTUAL	BUDGET	ESTIMATE	BUDGET
		2009	2010	2010	2011
Full Time Salary	101	\$438,697	\$442,028	\$442,028	\$443,613
Part Time Salary	103	572,996	695,250	587,350	658,100
Overtime pay	105	1,763	1,545	1,600	1,650
Holiday pay	107	0	0	0	0
Accrued Leave	120	0	0	0	0
Unemployment Comp.	122	0	0	0	0
Social Security	124	76,625	87,120	78,870	84,407
Retirement Fund	126	52,095	63,792	48,743	49,111
Worker's Compensation	128	46,430	50,780	50,330	24,062
Health Insurance	130	47,015	52,910	52,650	56,070
Life/Disability Insurance	132	3,384	3,553	3,553	3,492
Other Personnel Costs	150	4,879	7,501	6,395	7,485
Total Personnel		\$1,243,884	\$1,404,479	\$1,271,519	\$1,327,990
Professional Service	200	\$16,723	\$18,553	\$22,918	\$19,803
Total Professional Service		\$16,723	\$18,553	\$22,918	\$19,803
Rental Equipment	320	0	0	0	0
Utilities	330	184,945	222,866	201,788	218,670
Vehicle Maintenance	350	751	2,000	1,650	2,000
Equipment Maintenance	360	26,372	21,935	18,190	21,955
Building Maintenance	370	22,767	8,891	6,726	8,775
Other Property Services	380	0	0	0	0
Total Property Services		\$234,835	\$255,692	\$228,354	\$251,400
Special Programs	400	169,018	185,864	177,183	182,910
Liability/Property/Auto Ins.	420	12,537	13,100	13,100	13,700
Communications	430	27,594	32,573	24,678	27,298
Travel/Training/Mileage	440	2,621	4,550	180	950
Contingencies	495	\$5,048	\$1,000	\$7,000	\$1,000
Total Other Services		\$216,817	\$237,087	\$222,141	\$225,858
General Supplies	500	52,287	52,185	51,900	55,205
Vehicle Supplies	530	1,320	1,000	1,200	1,200
Motor Fuel/Lube	560	15,304	17,500	13,500	14,500
Street Maintenance Supplies	580	0	0	0	0
Total Supplies		\$68,911	\$70,685	\$66,600	\$70,905
Furniture and Fixtures	600	0	0	0	0
Machinery/Equipment	620	16,001	17,857	21,097	20,625
Computers/IS	650	0	0	0	0
Vehicle Equipment	670	632	1,500	2,000	1,500
Items for Resale	695	54,066	51,450	48,989	52,450
Total Property		\$70,699	\$70,807	\$72,086	\$74,575
GRAND TOTAL		\$1,851,870	\$2,057,303	\$1,883,618	\$1,970,531

