

ROOM RENTAL

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Let the Hazelwood Community Center or Civic Center East be the site

of your next social gathering or business meeting. Areas within each of the centers are available for wedding receptions, family gatherings, showers, business meetings, etc. Rental fees include the set-up of tables and chairs, trash receptacles and custodial services.

*Reservations may be made up to one year in advance.

*A deposit is required to reserve all facilities.

*Residents and Non-Residents must be at least 21 years of age to rent a facility and may serve alcohol to their guests at their functions. Alcohol may not be served on Sundays.

*Both recreation centers are fully accessible and are non-smoking facilities.

*Parties for individuals age 13-19 may NOT be hosted at either Recreation Center.

FACILITY RENTAL FEES

	Rental Space	Maximum Capacity	Resident Fee	Non-Resident Fee	Deposit
Community Center	Art Room	50	\$175.00	\$200.00	\$ 75.00
	Meeting Room	50	\$175.00	\$200.00	\$ 75.00
	Warming Area Lounge	80 with dance floor 100 without dance floor	\$225.00	\$260.00	\$ 75.00
	Studio	24	\$ 85.00	\$100.00	\$ 75.00
	Gymnasium	350	\$650.00	\$850.00	\$300.00
	Gymnasium***	50	\$100.00/2 hours	NA	\$ 75.00
Civic Center East	104, 105, or 106	60	\$ 175.00	\$200.00	\$ 75.00
	104 & 105 or 105 & 106	110	\$320.00	\$350.00	\$150.00
	104, 105 & 106	160	\$425.00	\$475.00	\$225.00
	Game Room***	50	\$ 60.00/1 hour \$100.00/2 hours	NA	\$ 75.00
	Gymnasium***	50	\$100.00/2 hours	NA	\$ 75.00
	Gym and Game Room***	50	\$160.00/2 hours	NA	\$100.00

Rental fees cover a six hour maximum use time. One additional hour of rental time may be reserved. The charge is \$40.

***Rental available ONLY prior to posted opening or after posted closing times of the facility and available to RESIDENTS ONLY.

For further information on reserving space within either Recreation Center, contact the Recreation Office at 839-5575.

