

**CITY OF HAZELWOOD  
REGULAR COUNCIL MEETING  
February 18, 2015**

**CALL TO ORDER**

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 7:30 p.m. on Wednesday, February 18, 2015, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Don W. Ryan  
Michael J. Conley  
Matthew G. Robinson  
Russell Todd  
Warren H. Taylor  
Rosalie Hendon  
Mary G. Singleton  
Carol A. Stroker  
Robert M. Aubuchon

Mrs. Wolf declared a quorum was present.

Also present were City Manager Matt Zimmerman, City Attorney Kevin O'Keefe, and City Clerk Colleen Wolf.

**AGENDA**

Mr. Zimmerman requested the addition of a closed session as a consent item on the agenda to discuss a personnel matter.

Mrs. Singleton moved, seconded by Mrs. Stroker, to amend the agenda by the addition of a closed session as a consent item to discuss a personnel matter and to adopt the agenda as amended. The motion passed unanimously.

**CONSENT AGENDA**

Mrs. Hendon moved, seconded by Mr. Taylor, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mr. Ryan	
Mr. Conley	
Mayor Robinson	

Mr. Todd  
Mr. Taylor  
Mrs. Hendon  
Mrs. Singleton  
Mrs. Stroker  
Mr. Aubuchon

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss negotiations with employee groups in accordance with the provisions of RSMo 610.021(9), a matter of proprietary interest in accordance with the provisions of RSMo 610.021(15), and a personnel matter in accordance with the provisions of RSMo 610.021(13), was adopted.

**APPROVAL OF MINUTES**

Mrs. Hendon moved, seconded by Mr. Taylor, to approve the minutes of the February 4 regular and closed Council meetings as submitted. The motion passed unanimously.

**SPECIAL ORDER OF BUSINESS**

**WHAT'S NEW**

Communications Coordinator Tim Davidson reported on City news, events, and programs.

Panattoni Development Company, Inc., plans to construct two buildings at Aviator Business Park before tenants are secured, a 535,500 square foot distribution building and a 71,000 square foot office/warehouse. The industrial vacancy rate in the St. Louis area is 6.3% which is the lowest since 2005.

Hazelwood Police Officers stood near the entrances of Knollwood Apartments and the Villa Maria subdivision on February 5 and February 6 and passed out flyers warning residents of a vehicle theft problem. There's been a slight increase in vehicle thefts in those areas due to people leaving their vehicles unlocked and unattended while warming them during the bitter cold weather. The flyers reminded residents of the City's ordinance prohibiting people from leaving their vehicles running, unlocked, and unattended.

In an effort to raise public awareness about the problems of heart disease and stroke among women, many of Hazelwood's employees wore red for National Wear Red Day on February 6. The American Heart Association started this movement 12 years ago to encourage women to take their cardiovascular health more seriously.

On February 8, the Parks and Recreation Division hosted a Youth Basketball Tournament. With a canned good donation, adults received a \$1 discount off admission. Sixty-five pounds of canned goods were collected and have been delivered to the T.E.A.M. food pantry.

Six members of Hazelwood Police Explorer Post 9217 attended the Florissant Elk's Refuse to Use program on February 8 to support local D.A.R.E. programs. Police Officer Brian Hale and K-9 Chavier did a demonstration and mentioned working with St. Louis Drug Enforcement Administration agents on a recent narcotics investigation.

The Police Department has added a new K-9 to the force. Rolf is replacing Onyxx, a highly decorated K-9 that is retiring after nearly 10 years of service. Born in Germany, Rolf is a 20-month-old male German Shepherd. Rolf and Police Officer Robert McIntosh will begin their training together on March 9 at the St. Louis City K-9 Training Academy.

Information on the City as well as its programs and upcoming events is available on the City's website at [www.hazelwoodmo.org](http://www.hazelwoodmo.org).

**RECYCLING AWARD PROGRAM** A representative from Allied Services was not in attendance for the Recycling Award Program presentation.

**EMPLOYEE SERVICE AWARDS** Recreation Leader II Connie Mreen was presented with a 15 year service award as her biography was read.

**PROCLAMATIONS AND RESOLUTIONS - None**

**CITIZEN HEARINGS AND PRESENTATION OF PETITIONS**

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

No one came forward to address the Council.

**PUBLIC HEARINGS - None**

**COMMUNICATIONS**

**CHARTER CHANNEL LINEUP CHANGES** Notice of channel lineup changes to become effective March 3 was received from Charter.

**LOCAL GOVERNMENT BRIEFINGS** The January 29 issue of Local Government Briefings was received from East-West Gateway Council of Governments.

**LOCAL GOVERNMENT BRIEFINGS** The February 5 issue of Local Government Briefings was received from East-West Gateway Council of Governments.

**AMEREN INTEGRATED RESOURCE PLAN** Information on Ameren Missouri's Integrated Resource Plan, filed with the Public Service Commission on October 1, was received.

NATIONAL FLOOD  
INSURANCE  
PROGRAM

A list of revalidated Letters of Map Change for properties in the City which will revise the National Flood Insurance Program map, dated February 4, 2015, was received from the Federal Emergency Management Agency.

Mrs. Hendon moved, seconded by Mr. Taylor, to receive and file all communications. The motion passed unanimously.

**UNFINISHED BUSINESS**

FARMERS MARKET  
REGULATIONS

Pursuant to Council's discussion during the February 4 Council meeting, staff has drafted a policy to permit and regulate the operation of farmers markets including licensing requirements.

Mr. Zimmerman stated key requirements include designation of a market master. When staff did research, every City with a farmers market had this requirement except Lake St. Louis which holds its market at T. R. Hughes Ballpark in O'Fallon. The market master would be responsible for ensuring all licenses and permits are obtained and all policy requirements are met. All vendors would be required to have a license, unless they are a farmer. State law prohibits municipalities from requiring farmers to get business licenses. One aspect not discussed was limiting the number of vendor spaces. Two key components are at least 50 percent of the vendors must be farmers and the farmers must be local. Local would be defined as within a 100 mile radius. There are also technical issues relating to insurance and signage. The sign regulations allow a temporary sign for up to 30 consecutive days. Since farmers markets are one day events, staff proposes allowing temporary farmers market signs for up to 30 non-consecutive days with a variance approved by the Council.

Mr. Aubuchon asked if there are any regulations with respect to booth area setup such as a requirement for a canopy or tent. He stated we don't want farmers selling out of the back of their pickup trucks.

Mr. Zimmerman replied such regulations were not included, but can be included. He stated his experience, and part of the charm of a farmers market, is some vendors set up tents or a table and some sell out of the back of their trucks.

Mrs. Hendon expressed support of the regulation limiting the number of vendors who sell non-farm products to 50 percent. She stated she doesn't want the market to turn into a craft show or junk sale.

Mrs. Stroker asked if the Knights of Columbus will be competing with the City of Ferguson which has a farmers market on Saturdays.

Mr. Zimmerman replied affirmatively.

Mrs. Stroker asked if the Knights of Columbus would be allowed to place a directional sign on Howdershell Road when the market is open.

Mr. Zimmerman responded directional signs are specifically prohibited without a variance from the Council.

Mr. Aubuchon asked if the policy includes a cash register requirement. He stated the Code requires temporary sales businesses to use a cash register. He stated, in the past, roadside vegetable stands were required to have a cash register.

Mr. O'Keefe stated he doesn't believe the cash register requirement is applicable to farmers. He stated the state exemption from city regulations would make it difficult to enforce. He added he doesn't believe the state requires a cash register in order to get a retail sales license. He stated there will be a lot of competition during this trial year and many farmers markets are unsuccessful in getting farmers to participate. He suggested a low level of regulation would encourage farmers to participate and therefore draw customers. He noted a venue is being provided as opposed to farmers setting up at curbside.

Mrs. Hendon moved, seconded by Mr. Ryan, to approve the pilot program for operation of farmers markets and authorize the City Manager to make revisions thereto from time to time as circumstances may warrant and report such revisions to the Council in a timely manner. The motion passed unanimously.

## **MAYOR AND COUNCIL REPORTS**

WORK SESSION AGENDA ITEMS	Mr. Todd requested a continuation of the discussion on economic development policies be added to the work session agenda.
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Mr. Zimmerman stated there are a couple of policies worthy of discussion by the Council.

There were no objections and Discussion of Economic Development Policies will be added to the March 11 Council work session agenda.

## **CITY MANAGER'S REPORT**

DESIGNEE TO REPORT NON-BINDING PROPERTY TAX RATES	Finance Director Lori Helle recommended the Council designate her to report the City's potential non-binding 2015 property tax rates to St. Louis County and as the City's contact person for taxpayer inquiries.
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Mr. Todd moved, seconded by Mrs. Hendon, to designate Finance Director Lori Helle to report the City's non-binding 2015 property tax rates and as the City's contact person. The motion passed unanimously.

AMEND TRAFFIC CODE Police Chief Gregg Hall reported staff recommends  
RE: WEIGHT LIMITS ON amendment of *Title III: Traffic Code* by the addition of  
RIVERWOOD ESTATES Riverwood Estates Boulevard to *Schedule IX: Weight Limits,*  
*Table IX-A: Vehicles Licensed in Excess of 12,000 Pounds*  
*Prohibited from Using Certain Streets.*

Chief Hall stated a resident had complained that commercial truck traffic cutting through on Riverwood Estates Boulevard was disturbing her at night. He stated there are signs posted prohibiting trucks in excess of 12,000 pounds. However, an ordinance to add Riverwood Estates Boulevard to Table IX-A and provide for enforcement has not been adopted.

Mrs. Singleton moved, seconded by Mrs. Hendon, to concur with the staff recommendation to amend the Traffic Code by the addition of Riverwood Estates to *Table IX-A: Vehicles Licensed in Excess of 12,000 Pounds Prohibited from Using Certain Streets* and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

**CITY ATTORNEY'S REPORT** - None

**CITY CLERK'S REPORT** - None

**COMMISSION AND BOARD REPORTS** Mrs. Hendon moved, seconded by Mr. Taylor, to receive and file the minutes of the January 26 Historic Preservation Commission meeting. The motion passed unanimously.

**NEW BUSINESS** - None

#### **INTRODUCTION AND FIRST READING OF BILLS**

AMEND TRAFFIC CODE Mayor Robinson called for the first reading of a bill to amend the Traffic Code to prohibit vehicles in excess of 12,000 pounds from using Riverwood Estates Boulevard.

There were no objections and Bill 4502 was read by title only:

**AN ORDINANCE AMENDING *TITLE III: TRAFFIC CODE OF THE HAZELWOOD CITY CODE BY ADDING RIVERWOOD ESTATES BOULEVARD TO SCHEDULE IX: WEIGHT LIMITS, TABLE IX-A: VEHICLES LICENSED IN EXCESS OF 12,000 POUNDS PROHIBITED FROM USING CERTAIN STREETS AND PROVIDING A PENALTY FOR VIOLATION THEREOF.***

Bill 4502 will be on the agenda for second reading on March 4.

**SECOND READING OF BILLS AND ACTION ON BILLS - None**

**MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS**

**COUNCIL MEETING** Mayor Robinson announced the next regular Council meeting will be held Wednesday, March 4, 2015, at 7:30 p.m. in the Council Chambers.

**ADJOURNMENT** There being no further business to come before the Council, the meeting was adjourned at 8:06 p.m.

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Matthew G. Robinson - Mayor  
City of Hazelwood, Missouri

ATTEST:

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Colleen Wolf, MMC - City Clerk  
City of Hazelwood, Missouri