

**CITY OF HAZELWOOD  
REGULAR COUNCIL MEETING  
OCTOBER 19, 2016**

**CALL TO ORDER**

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 7:30 p.m. on Wednesday, October 19, 2016, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Warren H. Taylor  
Rosalie Hendon  
Mary G. Singleton  
Carol A. Stroker  
Robert M. Aubuchon  
Don W. Ryan  
Robert Parkin II  
Matthew G. Robinson  
Russell Todd\*

Mrs. Wolf declared a quorum was present. Also present were City Manager Matt Zimmerman, City Attorney Kevin O'Keefe, and City Clerk Colleen Wolf.

\*Mr. Todd left the meeting at 8:05 p.m.

**AGENDA**

Mayor Robinson stated a request has been made to remove "Postponed" from item 18.d, the second reading of Bill 4625 to accept streets in Hazelwood Logistics Center.

Mrs. Hendon stated item 7.b should be removed from the agenda. The liquor license application for Smart Mart at 6811 Howdershell Road has been withdrawn.

Mr. Aubuchon moved, seconded by Mrs. Stroker, to amend the agenda by removing item 7.b and removing "Postponed" from item 18.d and to adopt the agenda as amended. The motion passed unanimously.

**CONSENT AGENDA**

Mr. Taylor moved, seconded by Mrs. Hendon, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Mr. Taylor  
Mrs. Hendon  
Mrs. Singleton  
Mrs. Stroker  
Mr. Aubuchon  
Mr. Ryan  
Mr. Parkin  
Mayor Robinson  
Mr. Todd

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss property acquisition in accordance with the provisions of RSMo 610.021(2), was adopted.

**APPROVAL OF MINUTES**

Mr. Taylor moved, seconded by Mrs. Hendon, to approve the minutes of the October 5 regular and closed Council meetings as submitted. The motion passed unanimously.

**SPECIAL ORDER OF BUSINESS**

**WHAT'S NEW**

Communications Coordinator Tim Davidson provided a What's New in Hazelwood report.

**OATH OF OFFICE**

Mrs. Wolf administered the oath of office to Greg Garnier who was appointed to the Board of Adjustment and Architectural Board of Review.

Mr. Garnier was presented with a commission certificate and City pin.

**FIRE DEPARTMENT PROMOTIONS**

Fire Chief Dave Radel introduced newly promoted Captains Veronica Dolan, Gerard Hagedorn, Dale Kelle, and Mark Niehaus.

**EMPLOYEE SERVICE AWARDS**

As their biographies were read, Public Works Crew Leader Dan Wegman was presented with a 15 year service award and Telecommunicator April Briscuso was presented with a 10 year service award.

**EMPLOYEE INTRODUCTION**

Public Works Director David Stewart introduced new Project Manager/GIS Technician Nikki Miller.



SLUP EXTENSION            A request to amend Ordinance 4332-14 by extending the  
PETITION                    Special Land Use Permit deadline to commence operation of  
9044 PERSHALL ROAD      a sanitary collection wet weather storage facility to  
December 31, 2017 had been received from St. Louis  
Metropolitan Sewer District (MSD).

City Planner Earl Bradfield reported, due to resubdivision of the property, St. Louis County changed the property address from 9040 Pershall Road to 9044 Pershall Road. Therefore, it's also necessary to amend Ordinance 4332-14 to reflect the correct property address of 9044 Pershall Road.

Stewart Haw with AMEC Foster Wheeler, representing MSD, stated the project began in June 2016 and is scheduled for substantial completion in November 2017, with demobilization by the end of December 2017 and final completion by January 2018. The project is under construction and progressing according to plan.

Mr. Zimmerman noted extensions are limited to a maximum of one year.

Mr. Aubuchon moved, seconded by Mrs. Hendon, to amend Ordinance 4332-14 by extending the Special Land Use Permit deadline to commence operation of a sanitary collection wet weather storage facility to December 31, 2017 and to reflect the correct address of 9044 Pershall Road and to place the draft bill on the agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

LIQUOR LICENSE            An application for a Full Liquor License, with Sunday, had  
6186 HOWDERSHELL        been received from Marie Smith for Break Time Bar and Grill  
at 6186 Howdershell Road.

The requisite record check was conducted and Acting Police Chief Ken Jewson has recommended approval of the application. If approved, a 90 day temporary license could be issued to allow the applicant to establish proof of the required food sales. Once food sales are verified, a permanent license for the balance of the license period could be issued.

Ms. Smith explained her proposal to open a restaurant with a bar at the former Ballard's location. She stated she has never owned a restaurant, but has been performed front and back office duties for 15 years. She stated her career is accounting and business management. At this time, she doesn't plan to serve lunch and will open at 2 p.m. or 3 p.m.

After additional discussion, it was agreed Ms. Smith would amend the application to reflect the restaurant will open at 11 a.m. to avoid the need to come before the Council at a future date in the event she decides to open for lunch.

Mr. Aubuchon moved, seconded by Mr. Ryan, to grant the 90 day temporary Full Liquor License, with Sunday, for Break Time Bar and Grill at 6186 Howdershell Road. The motion passed unanimously.

Mr. Aubuchon asked when Ms. Smith plans to open the restaurant.

Ms. Smith replied hopefully within three weeks.

**PUBLIC HEARINGS - None**

**COMMUNICATIONS**

CHARTER CHANNEL ELIMINATIONS Notice of the elimination of Fox Sports Midwest channels 226 through 229 was received from Charter Communications.

EWGCG LOCAL BRIEFINGS The October 6 issue of Local Government Briefings was received from the East-West Gateway Council of Governments.

CHARTER CHANNEL ELIMINATIONS Notice of the elimination of AGN Leased Access channel 995 was received from Charter Communications.

EWGCG LOCAL BRIEFINGS The October 13 issue of Local Government Briefings was received from the East-West Gateway Council of Governments.

Mr. Taylor moved, seconded by Mrs. Hendon, to receive and file all communications. The motion passed unanimously.

**UNFINISHED BUSINESS - None**

**MAYOR AND COUNCIL REPORTS**

WORK SESSION AGENDA ITEMS No items were added to the November 9 Council work session agenda.

**CITY MANAGER'S REPORT**

RIGHT-OF-WAY MOWER Public Works Director David Stewart reported staff recommends the purchase of a John Deere 5085E utility tractor with an Allied 3-point hitch mower and flail head, and a John Deere MX6 lift-type rotary cutter from Erb Turf Equipment, Inc., from the state bid, at a total cost of \$86,119.

The fiscal year 2017 Capital Improvement Fund budget includes an allocation of \$85,000 to replace the existing 30-year-old tractor used to mow City rights-of-way. The new tractor has additional capabilities which will provide for a \$3,000 annual reduction in General Fund expenditures by eliminating the need to rent additional equipment.

Mr. Aubuchon moved, seconded by Mr. Taylor, to authorize the purchase of a John Deere 5085E utility tractor with an Allied 3-point hitch mower and flail head, and a John Deere MX6 lift-type rotary cutter from Erb Turf Equipment, Inc., at a total cost of \$86,119. The motion passed unanimously.

**VILLAGE SQUARE STUDY** Mr. Zimmerman announced the open house for public comment on the Village Square study has been scheduled for Thursday, November 3, at 7 p.m., at Civic Center East.

The Council will be provided with a copy of the revised report from Peckham Guyton Albers & Viets. Staff is working on a plan to advertise the open house to ensure good attendance, particularly from the nearby neighborhood.

**CITY ATTORNEY'S REPORT** - None

**CITY CLERK'S REPORT** - None

**COMMISSION AND BOARD REPORTS** Mr. Taylor moved, seconded by Mrs. Hendon, to receive and file the minutes of the May 12 Economic Development Sales Tax Board meeting, the September 6 Parks and Recreation Board meeting, the September 12 Board of Architectural Review meeting, and the September 26 Historic Preservation Commission meeting. The motion passed unanimously.

**NEW BUSINESS** - None

**INTRODUCTION AND FIRST READING OF BILLS**

**SLUP EXTENSION 9044 PERSHALL RD.** Mayor Robinson called for the first reading of a bill to extend the Special Land Use Permit deadline to commence operation of a sanitary collection wet weather storage facility to December 31, 2017 and to reflect the correct address of 9044 Pershall Road.

There were no objections and Bill 4627 was read by title only:

**AN ORDINANCE AMENDING ORDINANCE 4332-14 BY THE CORRECT ADDRESS OF 9044 PERSHALL ROAD AND BY EXTENDING THE SPECIAL LAND USE**

**PERMIT DEADLINE TO COMMENCE OPERATION OF A SANITARY COLLECTION WET WEATHER STORAGE FACILITY TO DECEMBER 31, 2017.**

Bill 4627 will be on the agenda for second reading on November 2.

**SECOND READING OF BILLS AND ACTION ON BILLS**

BILL 4622 Mayor Robinson called for the second reading of Bill 4622 to  
SLUP grant a Special Land Use Permit for manufacturing of metal  
products at 7320 Hazelwood Avenue.

There were no objections and Bill 4622 was read by title only:

**AN ORDINANCE AUTHORIZING AND GRANTING A PERMANENT SPECIAL LAND USE PERMIT TO JOHN J. STEUBY COMPANY FOR MANUFACTURING OF METAL PRODUCTS AT 7320 HAZELWOOD AVENUE AND PROVIDING THE CONDITIONS OF SUCH USAGE.**

Mr. Taylor moved, seconded by Mrs. Hendon, the adoption of Bill 4622 as an ordinance. The following vote was recorded on the motion:

|                |                |
|----------------|----------------|
| <u>AYE - 8</u> | <u>NAY - 0</u> |
| Mr. Taylor     |                |
| Mrs. Hendon    |                |
| Mrs. Singleton |                |
| Mrs. Stroker   |                |
| Mr. Aubuchon   |                |
| Mr. Ryan       |                |
| Mr. Parkin     |                |
| Mayor Robinson |                |

Bill 4622 was unanimously adopted as Ordinance 4511-16.

BILL 4623 Mayor Robinson called for the second reading of Bill 4623 to  
AGREEMENT authorize an agreement with Tyler Technologies, Inc., for the  
lease of Incode court software.

There were no objections and Bill 4623 was read by title only:

**AN ORDINANCE AUTHORIZING A SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC., FOR THE LEASE OF INCODE COURT SOFTWARE AND SUPPORT SERVICES FOR A FIVE YEAR TERM, WITH AN OPTION TO RENEW AUTOMATICALLY FOR ADDITIONAL ONE YEAR TERMS.**

Mrs. Singleton moved, seconded by Mr. Ryan, the adoption of Bill 4623 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Mr. Taylor  
Mrs. Hendon  
Mrs. Singleton  
Mrs. Stroker  
Mr. Aubuchon  
Mr. Ryan  
Mr. Parkin  
Mayor Robinson

Bill 4623 was unanimously adopted as Ordinance 4512-16.

BILL 4624  
AGREEMENT

Mayor Robinson called for the second reading of Bill 4624 to authorize an agreement with Tyler Technologies, Inc., for hosting and support services for Incode.

There were no objections and Bill 4624 was read by title only:

**AN ORDINANCE AUTHORIZING A LICENSE AND SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC., FOR HOSTING AND SUPPORT SERVICES FOR INCODE FOR A ONE YEAR TERM, WITH AN OPTION TO RENEW AUTOMATICALLY FOR ADDITIONAL ONE YEAR TERMS.**

Mrs. Hendon moved, seconded by Mrs. Singleton, the adoption of Bill 4624 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Mr. Taylor  
Mrs. Hendon  
Mrs. Singleton  
Mrs. Stroker  
Mr. Aubuchon  
Mr. Ryan  
Mr. Parkin  
Mayor Robinson

Bill 4624 was unanimously adopted as Ordinance 4513-16.

BILL 4625  
STREET ACCEPTANCE

Mayor Robinson called for the second reading of Bill 4625 to accept streets in Hazelwood Logistics Center for maintenance.

There were no objections and Bill 4625 was read by title only:

**AN ORDINANCE ACCEPTING STREETS IN THE HAZELWOOD LOGISTICS CENTER FOR MAINTENANCE, SAME HAVING BEEN DEDICATED AS PUBLIC RIGHTS-OF-WAY WITHIN THE CITY OF HAZELWOOD, MISSOURI, TOGETHER WITH THE SIDEWALKS AND STREET LIGHTS LOCATED THEREON.**

Mr. Aubuchon moved, seconded by Mr. Taylor, the adoption of Bill 4625 as an ordinance. The following vote was recorded on the motion:

|                |                |
|----------------|----------------|
| <u>AYE - 8</u> | <u>NAY - 0</u> |
| Mr. Taylor     |                |
| Mrs. Hendon    |                |
| Mrs. Singleton |                |
| Mrs. Stroker   |                |
| Mr. Aubuchon   |                |
| Mr. Ryan       |                |
| Mr. Parkin     |                |
| Mayor Robinson |                |

Bill 4625 was unanimously adopted as Ordinance 4514-16.

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|-----------------------------|--|
| BILL 4626<br>AMEND CONTRACT | Mayor Robinson called for the second reading of Bill 4626 to authorize an amendment to the contract with Habitat for Humanity St. Louis. |
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There were no objections and Bill 4626 was read by title only:

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO A CONTRACT WITH HABITAT FOR HUMANITY ST. LOUIS, AS AUTHORIZED BY ORDINANCE 4472-16, TO INCLUDE 178 ANISTASIA DRIVE AS A PROPERTY TO BE CONVEYED.**

Mrs. Hendon moved, seconded by Mr. Taylor, the adoption of Bill 4626 as an ordinance. The following vote was recorded on the motion:

|                |                |
|----------------|----------------|
| <u>AYE - 8</u> | <u>NAY - 0</u> |
| Mr. Taylor     |                |
| Mrs. Hendon    |                |
| Mrs. Singleton |                |
| Mrs. Stroker   |                |
| Mr. Aubuchon   |                |
| Mr. Ryan       |                |
| Mr. Parkin     |                |
| Mayor Robinson |                |

Bill 4626 was unanimously adopted as Ordinance 4515-16.

**MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS**

**COUNCIL MEETING** Mayor Robinson announced the next regular Council meeting will be held Wednesday, November 2, at 7:30 p.m. in the Council Chambers.

**ADJOURNMENT** There being no further business to come before the Council, the meeting was adjourned at 8:31 p.m.

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Matthew G. Robinson - Mayor  
City of Hazelwood, Missouri

ATTEST:

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Christine Thomas - City Clerk  
City of Hazelwood, Missouri