

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
JUNE 7, 2017**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 7:32 p.m. on Wednesday, June 7, 2017, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Russell Todd
Warren H. Taylor
Rosalie Hendon
Mary G. Singleton
Carol A. Stroker
Robert M. Aubuchon
Don W. Ryan
Matthew G. Robinson

Council member Robert Parkin II was not present. Mrs. Thomas declared a quorum was present. Also present were City Manager Matt Zimmerman, City Attorney Kevin O'Keefe, and City Clerk Christine Thomas.

AGENDA

There being no amendments proposed, Mr. Taylor moved, seconded by Mrs. Singleton, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mrs. Hendon moved, seconded by Mr. Taylor, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mr. Todd	
Mr. Taylor	
Mrs. Hendon	
Mrs. Singleton	
Mrs. Stroker	
Mr. Aubuchon	
Mr. Ryan	
Mayor Robinson	

The motion passed unanimously and the consent agenda was adopted.

**APPROVAL OF
MINUTES**

Mrs. Hendon moved, seconded by Mr. Taylor, to approve the minutes of the May 17 regular and closed Council meetings as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

WHAT'S NEW

Communications Coordinator Tim Davidson provided the What's New in Hazelwood report.

**BOARD/COMMISSION
OATHS**

Mrs. Thomas administered the oath of office to Bill Hammerly who was reappointed to the Neighborhood Watch Commission and Kent Manis who was appointed to the Board of Appeals.

Mr. Hammerly and Mr. Manis were presented with commission certificates.

PROCLAMATIONS AND RESOLUTIONS

**PAT MCSHEEHY
RETIREMENT
PROCLAMATION**

Mayor Robinson called for the reading of a proclamation expressing recognition and appreciation to retired Code Administrator Patrick McSheehy.

There were no objections and Proclamation 1711 was read.

Mr. Taylor moved, seconded by Mr. Ryan, the adoption of Proclamation 1711 expressing appreciation to Patrick McSheehy for 44 years of dedicated service and extending best wishes for a happy retirement. The motion passed unanimously.

**AMBULANCE SERVICE
FEES RESOLUTION**

Mayor Robinson called for the reading of a resolution to increase fees for ambulance services.

Fire Chief Dave Herman explained there has been no change in the ambulance user fee charges since 2007. Chief Herman compared rates of other municipalities and recommends increases to reflect the averages charged in the St. Louis area. The residents will continue to be "soft" billed and will not have any out-of-pocket expenses. Chief Herman stated Christian Hospital EMS is used for the ambulance service backup and has roughly 228 calls a year, at an annual cost of approximately \$30,000. Chief Herman explained their response time can be long and they have less experienced personnel. Chief Herman suggested discontinuing Christian's service and utilizing the mutual aid system that is already in place, at no cost. All the fire departments that have ambulances would be a mutual aid resource. Chief Herman stated the agreement with Christian is nearing the end and we have had mutual aid agreements with the other fire departments for years, including ambulance service. Chief Herman spoke with the Chief

of Christian Hospital EMS and the reduction of 228 calls per year for Hazelwood is of no consequence to them.

Mr. Aubuchon asked about having a backup for the mutual aid. Chief Herman responded there will always be a mutual aid department available as a backup.

Mr. Todd asked if our Fire Department will also act as a backup. Chief Herman replied affirmatively and stated they would be busier, but will also generate more revenue.

Mayor Robinson called for the reading of a resolution to increase the ambulance service fees.

There were no objections and Resolution 1706 was read by title only:

A RESOLUTION OF THE CITY OF HAZELWOOD, MISSOURI, ESTABLISHING FEES FOR MUNICIPAL AMBULANCE SERVICES.

Mr. Aubuchon moved, seconded by Mr. Ryan, the adoption of Resolution 1706. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mr. Todd	
Mr. Taylor	
Mrs. Hendon	
Mrs. Singleton	
Mrs. Stroker	
Mr. Aubuchon	
Mr. Ryan	
Mayor Robinson	

Resolution 1706 was unanimously adopted.

CITIZEN HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

No one came forward to address the Council.

PUBLIC HEARINGS - None

COMMUNICATIONS

ST. LOUIS COUNTY COMMUNITY	A letter from Jim Holtzman, Office of St. Louis County Community Development, was received regarding
-------------------------------	---

DEVELOPMENT PROGRAMS qualifications for the Development Block Grant and Home Investment Partnership programs.

EWGCG LOCAL BRIEFINGS The May 18 issue of Local Government Briefings was received from the East-West Gateway Council of Governments.

BOARD RESIGNATION A letter of resignation from the Board of Adjustment was received from Dennis Lammert.

A letter thanking Mr. Lammert for his service to the City was sent.

MML NEWSLETTER The Missouri Municipal League's May newsletter was received.

ST. LOUIS COUNTY MUNICIPAL PARK GRANT COMMISSION A letter from St. Louis County Municipal Park Grant Commission regarding their Round 18 Park Grant application and meetings was received.

EWGCG LOCAL BRIEFINGS The May 25 issue of Local Government Briefings was received from the East-West Gateway Council of Governments.

Mrs. Hendon moved, seconded by Mr. Taylor, to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION AGENDA ITEMS The Council discussed potential agenda items for the July 12 work session.

Mrs. Stroker suggested discussing uses for the St. Louis Outlet Mall. Uses mentioned were banquet centers, job fairs, carnivals, radio stations, community center, a library and a college.

Mr. Zimmerman replied Peckham, Guyton Albers & Viets, Inc., will provide a report next month.

Mrs. Singleton stated she has received complaints about aggressive, loose dogs and requested information from staff on what can be done. She also stated a resident who is developing a prairie was recently cited by Code Enforcement. She asked staff to find ways to encourage residents to be green, but find a balance between making homes and property look nice.

Mr. Zimmerman responded staff will investigate and provide reports.

**CRESTWOOD
ANNEXATION
LITIGATION**

Mayor Robinson asked Mr. O’Keefe to provide a report on the Crestwood annexation litigation, including an explanation of the differences between Crestwood and Hazelwood and the reasons we are not participating.

**BOARD/COMMISSION
APPOINTMENTS**

Mayor Robinson nominated the following for reappointment to their respective board or commission: Jim Crossland, Neighborhood Watch Commission; John Judy, Neighborhood Watch Commission; Bob Waechter, Board of Appeals; Scott Womble, Civil Service Board; and Bob Schramm, Parks and Recreation Board.

In addition, Mayor Robinson nominated Curtis Manning, of 3925 Dunn Road, for appointment to the Board of Appeals.

Mr. Aubuchon moved, seconded by Mrs. Hendon, to approve the preceding appointments. The motion passed unanimously.

Mrs. Thomas will invite the newly appointed and reappointed board and commission members to the June 21 Council meeting to receive their oaths of office and commission certificates.

CITY MANAGER’S REPORT

**VEHICLE TOWING
SERVICES**

Police Chief Gregg Hall reported staff recommends authorization of a contract with Bolin Services, Inc., for towing, storage and impounding of motor vehicles for a two year period beginning July 1, 2017, with a one year renewal option.

Chief Hall stated a request for proposals was published in the Independent Newspaper; posted on the City’s website, the City’s Facebook page and on the City Hall bulletin board; and mailed to three local towing service companies. Two bids were received. One bid was from Bolin Services, Inc., who has been the City’s provider for 40 plus years. A second bid was from A2B Towing, LLC. Captain Jewson visited both properties and inspected all equipment at both sites. Captain Jewson deemed the equipment and storage capabilities available on the Bolin Services property to be superior to that of A2B Towing. The storage is particularly valuable considering the necessity for the police department to store and process property that is towed and determined to have evidentiary value. In addition, Bolin provides free emergency services rescue and accident scene cleanup.

Mrs. Hendon moved, seconded by Mr. Taylor, to concur with the staff recommendation to authorize the contract with Bolin Services, Inc., for towing, storage, and impounding

of vehicles and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

**NATHANIEL COURT
RETAINING WALL** Public Works Director David Stewart reported staff recommends authorization of a contract with JTL Landscaping, LLC for replacement of the Nathaniel Court retaining wall at a cost not to exceed \$65,892.

Mr. Stewart explained the budget for the upcoming fiscal year includes \$100,000 for the replacement of the Nathaniel Court retaining wall, which supports the Truman Park entrance road. Staff submitted a request to the Federal Emergency Management Agency (FEMA) for funding to replace the wall based on a \$200,000 cost estimate. The grant was awarded, and after developing extensive bid documents meeting FEMA's requirements, four bids were received for the project. The lowest bidder was JTL Landscaping, LLC at a cost of \$65,892.

Mrs. Singleton asked why the City will receive only \$22,000 for the project which will cost over \$65,000. Mr. Stewart stated FEMA estimated the project cost at \$30,000 and approved funding in the amount of \$22,469. The State Emergency Management Agency has indicated that, after costs are documented, additional funds can be requested subject to availability. Staff will pursue additional funding to the fullest extent possible.

Mrs. Hendon asked about the difference between the City's and FEMA's cost estimates. Mr. Stewart stated, after the 2015 flood event, staff submitted grant applications for the Nathaniel Court Wall project and the Missouri Bottom Road project. The Missouri Bottom Road project was a \$3 million plus project. He thinks it brought a higher level of scrutiny to the review process. Mr. Stewart stated the wall is leaning towards the road and must be rebuilt.

Mrs. Hendon moved, seconded by Mrs. Singleton, to concur with the staff recommendation to authorize the contract with JTL Landscaping, LLC for replacement of the Nathaniel Court retaining wall and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.b.

**GASOLINE &
DIESEL FUEL** Mr. Stewart reported staff recommends the purchase of gasoline and diesel fuel for City vehicles during fiscal year 2018 from The Kiesel Company at a rate of \$.019 per gallon for profit and delivery.

Mr. Stewart stated bids were sent to 13 prospective fuel suppliers and three were received. The lowest, responsive, responsible bid is from The Kiesel Company. Mr. Stewart explained The Kiesel Company's bid was at a rate of \$.019 per gallon for profit and delivery compared to our current contract rate of \$.028 per gallon for profit and delivery.

Mrs. Stroker moved, seconded by Mrs. Hendon, to concur with the staff recommendation to authorize the purchase of gasoline and diesel fuel during fiscal year 2018 from The Kiesel Company at a rate of \$.019 per gallon for profit and delivery. The motion passed unanimously.

BODY CAMERAS Police Lieutenant Tim Burger reported the Police Department is preparing to implement the use of police worn body cameras.

Lieutenant Burger gave a presentation on body worn cameras. Lieutenant Burger stated currently Hazelwood police officers wear audio recorders and have video recorders in their vehicles. The purchase and use of body cameras will bring the department up to speed with current technology. The police department was awarded a federal grant last year to help fund the purchase. Lieutenant Burger explained the biggest concern with body cameras is privacy issues. A state statute was passed this year regarding police video recording of an incident that took place where a person would have a reasonable expectation of privacy. Certain procedures must be followed before and if that video can be released. Lieutenant Burger stated a committee has been formed to develop policy and procedures and it includes a Hazelwood citizen. Advantages of wearing body worn cameras include: documenting incidents to provide an unbiased view; training purposes; documenting statements from victims, suspects and witnesses; investigating citizens' complaints; and de-escalating situations by making others self-aware. The expectation is to have officers wearing body cameras by summer 2018.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

COMMISSION AND BOARD REPORTS Mrs. Hendon moved, seconded by Mr. Taylor, to receive and file the minutes of the April 13 City Plan Commission meeting, the April 13 Economic Development Sales Tax Board meeting, and the May 22 Historic Preservation Commission meeting. The motion passed unanimously.

NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS

VEHICLE TOWING Mayor Robinson called for the first reading of a bill to authorize a contract with Bolin Services, Inc., for towing, storage and impounding of motor vehicles for a two year period beginning July 1, 2017, with a one year renewal option.

There were no objections and Bill 4664 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH BOLIN SERVICES, INC., FOR THE TOWING, STORAGE AND IMPOUNDING OF MOTOR VEHICLES, FOR AND ON BEHALF OF THE CITY, FOR A TWO YEAR PERIOD BEGINNING JULY 1, 2017 AND WITH A ONE YEAR RENEWAL OPTION.

Bill 4664 will be on the agenda for second reading on June 21.

NATHANIEL COURT Mayor Robinson called for the first reading of a bill to
RETAINING WALL authorize a contract with JTL Landscaping, LLC for
 replacement of the Nathaniel Court retaining wall at a cost
 not to exceed \$65,892.

There were no objections and Bill 4665 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH JTL LANDSCAPING, LLC FOR REPLACEMENT OF THE NATHANIEL COURT RETAINING WALL AT A COST NOT TO EXCEED SIXTY-FIVE THOUSAND EIGHT HUNDRED NINETY-TWO DOLLARS (\$65,892).

Bill 4665 will be on the agenda for second reading on June 21.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 4661 Mayor Robinson called for the second reading of Bill 4661 to
F.Y. 2018 BUDGET approve the fiscal year 2017-2018 budget.

There were no objections and Bill 4661 was read by title only:

AN ORDINANCE APPROVING THE BUDGET OF THE CITY OF HAZELWOOD, MISSOURI, FOR FISCAL YEAR 2017-2018 AND APPROPRIATING THE SUMS CONTAINED THEREIN FOR THE PURPOSES AND OBJECTS THEREIN.

Mr. Ryan moved, seconded by Mr. Todd, the adoption of Bill 4661 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Mr. Todd
Mr. Taylor
Mrs. Hendon
Mrs. Singleton
Mrs. Stroker
Mr. Aubuchon
Mr. Ryan
Mayor Robinson

Bill 4661 was unanimously adopted as Ordinance 4549-17.

BILL 4662 Mayor Robinson called for the second reading of Bill 4662 to
MITEK USA authorize the issuance of \$36.5 million in taxable industrial
BONDS revenue bonds for MiTek USA, Inc.

The Council had been provided with new Exhibits A, B, C and E with minor revisions in redline.

Mr. Aubuchon moved, seconded by Mr. Taylor, to amend Bill 4662 by substituting the revised Exhibits A, B, C and E. The motion passed unanimously.

There were no objections and Bill 4662, as amended, was read by title only:

TAXABLE INDUSTRIAL REVENUE BONDS (MITEK USA, INC. PROJECT), SERIES 2017, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$36,500,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF EQUIPPING A FACILITY FOR AN INDUSTRIAL DEVELOPMENT PROJECT IN THE CITY; APPROVING A PLAN FOR THE PROJECT; AND AUTHORIZING THE CITY TO ENTER INTO CERTAIN AGREEMENTS AND TAKE CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS.

Mr. Aubuchon moved, seconded by Mrs. Hendon, the adoption of Bill 4662, as amended, as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mr. Todd	
Mr. Taylor	
Mrs. Hendon	
Mrs. Singleton	
Mrs. Stroker	
Mr. Aubuchon	
Mr. Ryan	
Mayor Robinson	

Bill 4662, as amended, was unanimously adopted as Ordinance 4550-17.

BILL 4663 Mayor Robinson called for the second reading of Bill 4663 to
HOWDERSHELL PARK authorize a contract with Planning Design Studio LLC for
design and construction services for Howdershell Park
improvements.

There were no objections and Bill 4663 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH PLANNING DESIGN STUDIO LLC FOR DESIGN AND CONSTRUCTION SERVICES FOR HOWDERSHELL PARK IMPROVEMENTS AT A COST NOT TO EXCEED SEVENTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$72,500).

Mr. Taylor moved, seconded by Mrs. Stroker, the adoption of Bill 4663 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mr. Todd	
Mr. Taylor	
Mrs. Hendon	
Mrs. Singleton	
Mrs. Stroker	
Mr. Aubuchon	
Mr. Ryan	
Mayor Robinson	

Bill 4663 was unanimously adopted as Ordinance 4551-17.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting will be held Wednesday, June 21, at 7:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 9:02 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Christine Thomas, CMC - City Clerk
City of Hazelwood, Missouri