

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
FEBRUARY 20, 2019**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 7:30 p.m. on Wednesday, February 20, 2019, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Rosalie Hendon
Mary G. Singleton
Carol A. Stroker
Robert M. Aubuchon
Don W. Ryan
Matthew G. Robinson
Russell Todd
Warren H. Taylor

Council member Robert Parkin II was not present. Mrs. Thomas declared a quorum was present. Also present were City Manager Matt Zimmerman, City Attorney Kevin O'Keefe, and City Clerk Christine Thomas.

AGENDA

There being no amendments proposed, Mrs. Singleton moved, seconded by Mr. Taylor, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mr. Taylor moved, seconded by Mrs. Hendon, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Mrs. Hendon
Mrs. Singleton
Mrs. Stroker
Mr. Aubuchon
Mr. Ryan
Mayor Robinson
Mr. Todd
Mr. Taylor

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to consult with the City Attorney in accordance with the provisions of RSMo 610.021(1) and to discuss a proprietary matter in accordance with the provisions of RSMo 610.021(15), was adopted.

APPROVAL OF MINUTES

Mr. Taylor moved, seconded by Mrs. Hendon, to approve the minutes of the February 6 regular and closed Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

WHAT'S NEW

Communications Coordinator Tim Davidson provided the What's New in Hazelwood report.

EMPLOYEE SERVICE AWARDS

As their biographies were read, Firefighter/Paramedics Charles "Nathan" Haase and Matthew Bernhardt were presented with five year service awards.

EMPLOYEE INTRODUCTION

Public Works Director David Stewart introduced new Code Enforcement Secretary Carrie Alexander.

OATH OF OFFICE

Matt Riley, Industrial Development Authority, was unable to be present to receive his oath of office.

PROCLAMATIONS AND RESOLUTIONS - None

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

No one came forward to address the Council.

PUBLIC HEARINGS - None

COMMUNICATIONS

MSD ANNUAL REPORT

The 2018 Popular Annual Financial Report was received from Metropolitan St. Louis Sewer District.

CHARTER COMMUNICATIONS

Notification was received from Charter Communications that a Notice of Change of application has been submitted to the Missouri Public Service Commission to assign its video service authorization to Spectrum Mid-America, LLC.

MLMSTL NEWSLETTER The February 2019 issue of The Link newsletter was received from the Municipal League of Metro St. Louis.

Mr. Taylor moved, seconded by Mrs. Hendon, to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION No items were added to the March 13 Council work session
AGENDA ITEMS agenda.

BETTER TOGETHER The Council discussed holding town hall meetings and
adopting a resolution in opposition to the Better Together
merger proposal.

CITY MANAGER'S REPORT

CONTRACT Mr. Stewart reported staff recommends authorization of a
2019 FIREWORKS contract with ARC Pyrotechnics, Inc., for the 2019
pyro-musical fireworks display at a cost not to exceed
\$24,000.

Mr. Stewart stated ARC Pyrotechnics, Inc., was the sole bidder for the 2019 fireworks display. He stated this company provided the fireworks last year to staff's satisfaction.

Mrs. Hendon moved, seconded by Mrs. Singleton, to concur with the staff recommendation to authorize the contract with ARC Pyrotechnics, Inc., for the 2019 fireworks display and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

ISO PUBLIC Fire Chief Dave Herman reported the Hazelwood Fire
PROTECTION Department was evaluated by Insurance Service Office
CLASSIFICATION (ISO) and received a Public Protection Classification 2,
which is an improvement from the previous Classification 3
we now enjoy.

Chief Herman stated ISO evaluates every fire department in the country to determine their fire suppression capabilities based on many factors such as fire flows, water supply, emergency communications, staffing, etc. Chief Herman explained the rating system ranges from Classification 1 to 10 with 1 being the best. All fire departments are rated by this organization and this rating affects insurance ratings and pricing for commercial and residential properties. An improvement in the rating should reflect a savings to the community in lower insurance premiums for real estate. Chief Herman stated the City was a Classification 3 for approximately 13 years. Staff had the rating

reviewed and discrepancies were found and the rating was changed to a Classification 2. Chief Herman explained changes to commercial building pre-inspections and an update from the 2009 to the 2015 International Fire Codes will be implemented to achieve the Classification 1 rating.

Mrs. Hendon asked the benefit of a Classification 1 rating. Chief Herman responded some residents and businesses could see a change in their insurance costs.

Mr. Zimmerman added that it isn't just cost savings for residents and businesses it is independent verification by a panel of experts of our Fire Department's abilities. The City's ISO rating is higher than other departments who serve Hazelwood residents.

CONTRACT Mr. Stewart reported staff recommends authorizing a
NUISANCE contract with TRC Outdoor LC, for nuisance abatement
ABATEMENT SERVICES services for a two year term with a one year renewal option.

Mr. Stewart stated one bid was received from TRC Outdoor. The Council had been provided with a copy of the bid summary which identifies the mowing charges for the various lot sizes and the costs for trash and limb abatement. Mr. Stewart stated TRC Outdoor frequently contracts with other municipalities and their rates are lower than our current contractor.

Mr. Aubuchon moved, seconded by Mr. Taylor, to concur with the staff recommendation to authorize the contract for nuisance abatement services and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.b.

DESIGNEE TO REPORT Finance Director Dave Tuberty recommended the Council
NON-BINDING designate him to report the City's potential non-binding 2019
PROPERTY TAX property tax rates to St. Louis County and as the City's
RATES contact person for taxpayer inquiries.

Mrs. Hendon moved, seconded by Mrs. Singleton, to designate Finance Director Dave Tuberty to report the City's non-binding 2019 property tax rates and as the City's contact person. The motion passed unanimously.

2015 ICC CODES Code Administrator/Building Official Travis Ham reported
staff recommends upgrading from the 2009 International
Code Council (ICC) codes to the 2015 ICC codes.

Mr. Ham stated the Building Division was recently evaluated by the ISO. Part of the evaluation is based on the currency of the City's building codes.

Mrs. Singleton stated when the 2009 ICC codes were adopted she received many calls from residents on the roof regulations and the associated expenses. She asked if there were updates that would make things more expensive for residents. Mr. Ham replied

most of the changes are going to be minor for existing buildings. For residential, changes are primarily related to the energy code for new construction.

Mrs. Stroker asked how Hazelwood compared to other municipalities. Mr. Ham responded of 20 area municipalities, 12 are on the 2015 ICC code.

The code books will be located in the City Clerk's office for viewing for 90 days before a bill to adopt them will be introduced.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT

DESTRUCTION OF RECORDS Mrs. Thomas had provided the Council with a record destruction report consisting of Record Destruction Forms from the Police, Fire, and Finance Departments and City Clerk's Office for records destroyed January 21, 2019.

The Missouri Secretary of State's Office provides schedules with minimum retention periods for certain local government records. Upon expiration of the period, the records may be destroyed. Per state statute, the report must be made part of the Council's minutes or attached to the minutes.

Mr. Ryan moved, seconded by Mrs. Hendon, to accept the records destruction report and attach it to the minutes. The motion passed unanimously.

The report is attached hereto.

BOARD AND COMMISSION VACANCIES Mrs. Thomas had provided the Council with a current list of board and commission vacancies and a current roster.

Mrs. Thomas reported the need to fill vacancies on the City Plan Commission, Historic Preservation Commission, and Neighborhood Watch Commission has become critical. All of these commissions have recently been unable to conduct business at scheduled meetings due to lack of quorum. The inability of a board/commission, such as the City Plan Commission, to meet creates delays for new businesses and hinders economic development. Mrs. Thomas stated in January staff began posting articles on the City's website and Facebook page to recruit volunteers to serve on these commissions.

AMEND LIQUOR CODE Mrs. Thomas reported staff recommends amending *Chapter 600. Alcoholic Beverages* of the Hazelwood City Code pertaining to the sale of 5% malt liquor in the original package.

AMEND LIQUOR
CODE

Mayor Robinson called for the first reading of a bill to amend *Chapter 600. Alcoholic Beverages* pertaining to the sale of 5% malt liquor in the original package.

There were no objections and Bill 4780 was read by title only:

AN ORDINANCE AMENDING CHAPTER 600. ALCOHOLIC BEVERAGES OF THE HAZELWOOD CITY CODE PERTAINING TO THE SALE OF 5% MALT LIQUOR IN THE ORIGINAL PACKAGE.

Bill 4780 will be on the agenda for second reading on March 6.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 4765
AMEND PDM
CONDITIONS

The second reading of Bill 4765, to amend the Planned District, Mixed Use, conditions for a retail shopping mall by establishing conditions for a sports facility, has been postponed.

BILL 4774
SLUP
6101 N. LINDBERGH

The Council had been provided with a staff recommendation to postpone the second reading of Bill 4774 due to the failure of the applicant to obtain a building permit for the paint booth.

Mr. Aubuchon moved, seconded by Mr. Taylor, to postpone the second reading of Bill 4774 to grant a Special Land Use Permit to Next Gen Liquid Wraps, LLC for a vehicle service and repair facility and vehicle painting. The motion passed unanimously

BILL 4775
AMEND ZONING
REGULATIONS

Mayor Robinson called for the second reading of Bill 4775 to amend *Chapter 405: Zoning Regulations* regarding the lapse of an unused variance granted by the Board of Adjustment.

There were no objections and Bill 4775 was read by title only:

AN ORDINANCE AMENDING ARTICLE XVI OF CHAPTER 405: ZONING REGULATIONS OF THE HAZELWOOD CITY CODE TO ADD A SECTION REGARDING THE LAPSE OF AN UNUSED VARIANCE GRANTED BY THE BOARD OF ADJUSTMENT.

Mrs. Hendon moved, seconded by Mrs. Singleton, the adoption of Bill 4775 as an ordinance. The following vote was recorded on the motion:

AYE - 8

Mrs. Hendon
Mrs. Singleton

NAY - 0

Mrs. Stroker
Mr. Aubuchon
Mr. Ryan
Mayor Robinson
Mr. Todd
Mr. Taylor

Bill 4775 was unanimously adopted as Ordinance 4660-19.

BILL 4776
CONTRACT
CARPET INSTALLATION

Mayor Robinson called for the second reading of Bill 4776 to authorize a contract with Class Carpet Co., d/b/a Classic Carpet & Flooring, for removal and disposal of existing flooring and purchase and installation of new carpet in City Hall.

There were no objections and Bill 4776 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH CLASSIC CARPET CO., D/B/A CLASSIC CARPET & FLOORING, FOR REMOVAL AND DISPOSAL OF THE EXISTING CARPET AND VCT TILE AND PURCHASE AND INSTALLATION OF NEW CARPET IN THE HAZELWOOD CITY HALL AT A COST NOT TO EXCEED \$26,720.

Mr. Aubuchon moved, seconded by Mrs. Stroker, the adoption of Bill 4776 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mrs. Hendon	
Mrs. Singleton	
Mrs. Stroker	
Mr. Aubuchon	
Mr. Ryan	
Mayor Robinson	
Mr. Todd	
Mr. Taylor	

Bill 4776 was unanimously adopted as Ordinance 4661-19.

BILL 4777
AGREEMENT
DESIGN SERVICES

Mayor Robinson called for the second reading of Bill 4777 to authorize an agreement with PGAV Planners, LLC, for design services.

There were no objections and Bill 4777 was read by title only:

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH PGAV PLANNERS, LLC, FOR DESIGN SERVICES FOR SIGNAGE AT THE MCDONNELL BOULEVARD BRIDGE AT A COST NOT TO EXCEED \$25,000.

Mr. Aubuchon moved, seconded by Mr. Ryan, the adoption of Bill 4777 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Mrs. Hendon
Mrs. Singleton
Mrs. Stroker
Mr. Aubuchon
Mr. Ryan
Mayor Robinson
Mr. Todd
Mr. Taylor

Bill 4777 was unanimously adopted as Ordinance 4662-19.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting will be held Wednesday, March 6, at 7:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 8:25 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Christine Thomas, CMC - City Clerk
City of Hazelwood, Missouri